

Holmes Bible College

4901 Old Buncombe Road • Greenville, SC 29617
P.O. Box 14188 • Greenville, SC 29610-4188
864-246-3566 • Fax 864-246-3889 • www.holmes.edu

Dear Friend,

Greetings to you in the name of our Lord Jesus Christ. Thank you for your interest in Holmes Bible College. An application packet is enclosed/attached per your request.

These are some facts you may wish to know about Holmes before submitting an application:

1. There is a **non-refundable \$50.00** application fee and a **non-refundable \$250.00** processing fee which should be sent with your application.
2. We require proficiency in English; therefore, international students who are not from English-speaking countries **must take the Test of English as a Foreign Language (TOEFL) test** and make a minimum score of 500 for Paper-based (pbt), 220 for Computer-based (cbt) or 70 for Internet-based (ibt). Please have the scores sent to us. Our TOEFL code is 5298.
3. It is our policy not to accept applications from foreign nationals without recommendation from one or more graduates of Holmes or missionaries of the Pentecostal Holiness Church, Church of God, Assembly of God, or recognized missions' officials of a U.S. full Gospel church with which we are familiar. Upon request, we will do our best to connect with one of the above organization missionaries who can, in turn, connect with your pastor or set up an interview with you before confirming their recommendation.
4. You must have a high school diploma or its equivalent.
5. You must have adequate financial sponsorship (submitted to the college on INS form I-134, if your sponsor is from the United States, or the enclosed/attached Affidavit of Support form if your sponsor is from your country.)
6. U.S. Government regulations prohibit international students from applying to work off-campus until they have been a student for at least 12 months, and then only if they are able to prove there has been an unanticipated change in the source of funding.
7. Holmes Bible College fees are as follows:
Tuition..... \$125.00 per credit hour (approximately \$4,000.00 per year)
General fee \$270.00 per semester
Room and Board. \$2,700.00 per semester
(Note: There is a \$35-\$50 wire transfer fee not included in the above totals that will be deducted from your deposit.)
8. All international students **MUST** submit an updated health record.

All students must pay for their books and all personal expenses for living, as well as the SEVIS fee and/or Visa application fee. (SEVIS fee is approximately \$350 and Visa application fees are approximately \$200-\$250.) The college does not provide airfare.

We are excited about the possibility of you being a student at Holmes Bible College and want to assure you that we will do what we can to make that a reality. May God's richest blessings be yours as you seek to do His will.

Sincerely,
Hannah Tomlinson
Admissions officer



◆ Please include the \$50.00 application fee and \$250.00 processing fee with your submission.

- *All single students under 21 years of age not residing with parents or other relatives must apply for campus housing.*

2. Full Name _____
Last First MI Preferred Name

4. Present Address _____
Street or PO Box

5. Permanent Address _____
Street or PO Box

- [illegible]

10. Country of citizenship _____ Type of Visa _____

11. Do you consider English to be your native language? Yes ____ No ____

12. If not, have you taken the TOEFL? Yes _____ (score _____) / No _____

13. Are you a licensed minister? Yes _____ No _____
If yes, what is the denomination affiliation? _____
14. Have you ever been convicted of a felony? Yes _____ No _____ (If yes, please explain on a separate sheet of paper including any probation or responsibility to a judicial court.)
15. Have you used tobacco, alcohol, or any illegal drugs or mind-altering substances in the last twelve months? Yes _____ No _____
16. Have you struggled with pornography, homosexuality, or sexual promiscuity within the last twelve months? Yes _____ No _____
17. Military Veteran Yes _____ No _____
18. Have you ever lived outside the U.S. for one year or more as a missionary kid or third-culture kid? Yes _____ No _____

The following questions are for statistical purposes only and are entirely voluntary. Holmes Bible College does not discriminate on basis of race, color, sex, or national origin.

19. How would you describe yourself? (Please check one.)

☐ White/Caucasian ☐ African American ☐ Hispanic
☐ Asian/Pacific Islander ☐ Native American ☐ Other (_____
☐ Prefer not to answer

20. Marital Status (Please check one.)

Single _____ Married _____ Widowed _____ Separated _____ Divorced _____

21. Do you have any physical, emotional, or psychological issues of which the school official should be made aware? Yes _____ No _____ (i.e., ongoing medical treatment, depression, anxiety, etc.)

FAMILY INFORMATION

22. List the name of the person(s) with whom you live full-time.

Last name _____ First Name _____

☐ Parent
☐ Guardian
☐ Spouse

Address _____

Phone _____

Last name _____ First Name _____

☐ Parent
☐ Guardian
☐ Spouse

Address _____

Phone _____

23. Did either of your parents attend HBC? _____

Father _____ Years attended _____ - _____ Mother _____ Years attended _____ - _____

24. Is either parent a licensed or ordained minister? Yes _____ No _____

If yes, denomination affiliation: _____

SPIRITUAL BACKGROUND

25. Church Name _____ Denomination _____

Pastor's Name _____ Years as member _____

Address _____

26. Please List any ministries in which you have been involved.

EDUCATIONAL EXPERIENCE

Applicants should arrange to have transcripts of all previous course work sent to Holmes Admissions Office.

27. What type of high school did you attend?

Public _____ Private _____ Home School _____ GED _____

28. High School (or Home School Association) _____

Principal's Name _____

School Address _____

Phone/Fax/E-mail _____

Please list any co-curricular activities in which you were involved.

29. List any previous college work.

Name of College	State	Date Attended	Units Earned
-----------------	-------	---------------	--------------

_____	_____	_____	_____
_____	_____	_____	_____

30. Prospective Major: (If you are pursuing a certificate, skip to #32.)

A.A. Christian Ministry _____ B.S. Christian Ministry _____ B.A. Bible & Theology _____
(Pre-Seminary)

B.A. Intercultural Studies _____

FINANCIAL INFORMATION

31. How do you plan to finance your education?

I certify that the above information is true and accurate to the best of my knowledge, recognizing that the purposely giving inaccurate information may result in dismissal from Holmes Bible College.

_____/_____/_____
Signature Date

ESSAY QUESTIONS

Please answer the following questions on a separate sheet of paper in no more than one-hundred words each.

- 1. Please describe your relationship with God, including your salvation experience and subsequent growth.*
- 2. What are your spiritual, educational, and ministerial goals? How will attending Holmes Bible College help you to achieve those goals?*
- 3. Upon leaving Holmes Bible College, what do you expect to have gained from your experience? What do you expect to have contributed to the institution?*

Lifestyle Covenant

If accepted as a student at Holmes, I agree to conduct myself with honor and charity, to build a strong Christian community, and to be governed by the principles stated in the Academic Catalog and the Student Handbook. I recognize that attendance at Holmes is a privilege and not a right and that this privilege may be forfeited.

Applicant's Signature _____ Date _____

The parent or guardian of the student making application must sign in the space provided below if the applicant is under eighteen years of age.

Signature of Parent or Guardian _____ Date _____

**Mail Application to Holmes Bible College, P.O. Box 14188, Greenville, SC 29610-4188
or scan and Email to admissions@holmes.edu**

Admissions Checklist for International Student

Please note: All submitted documents must be translated into English.

- ___ Completed Application Form
- ___ Application Fee (non-refundable \$50.00)
- ___ Processing Fee (non-refundable \$250.00)
- ___ Completed Essay Questions
- ___ Pastoral reference
- ___ Personal Reference 1
- ___ Personal Reference 2
- ___ High School/GED and College Transcripts
- ___ Photo (optional)
- ___ Physical Exam Form
- ___ INS Form I-134 (U.S. Sponsors only) or Affidavit of Support (obtain copy from HBC)
- ___ TOEFL Scores (if English is your second language)
- ___ Photocopy of Passport showing legal name
- ___ Copy of current I-94
- ___ Copy of I-20 (if transferring)
- ___ Photocopy of current visa

Congratulations! You have completed the application procedures for Holmes Bible College. Should you have any questions or concerns about your application or college life and practice in general, please email the admissions office: receptionist@holmes.edu.

Lifestyle Covenant

Holmes Bible College

(RSV) ***"Behold, how good and pleasant it is when brothers dwell in unity" ...For there the Lord has commanded the blessing, life forevermore. (Psalm 133:1,4)***

Students, Faculty and Staff at Holmes Bible College share a common goal: We are committed to the growth, maturity, and spiritual unity of all members of the institution. Jesus Christ is the embodiment of all that is good, and we seek to emulate His pattern as found in the Word of God which contains our code of behavior and principles for godly living.

Therefore, I agree to acknowledge and respect the Scriptures by placing the truth of God's Word at the center of my life. I will, according to the Holmes Bible College **Pledge for Ethical Living**, seek to encounter, embrace, and embody Christian morality in developing my relationship with the God of the Holy Scriptures.

In accordance with that philosophy, I will live by the following principles:

Intellectual – I agree to the best of my ability to wholeheartedly accept my responsibility to study to show myself approved to God and my mentors, and to develop study habits that will attest my persistence. I will not cheat, I will not lie, and I will not violate my integrity.

Community - I agree to cultivate good professional, yet wholesome and lasting relationships and participate as a contributing team member of Holmes Bible College. I pledge myself to respect faculty, staff and colleagues in word and action. I will be quick to express contrition for unerring deeds or words spoken in haste.

Hygienic - I agree that my body is the temple of the Holy Spirit, and will therefore cultivate healthy habits of exercise, wholesome nutrition, and proper sleeping habits. I will accordingly keep my clothing, residence, classrooms, and campus clean and orderly.

Moral – I agree to avoid the use of tobacco, alcohol, drugs, profanity, sexual misconduct, pornographic movies/magazine. Furthermore, I agree with the principles of the college which affirm that marriage is between one man and one woman and stand opposed to lesbian, gay, bi-sexual, transgender, and other deviant behavior. I will avoid discrimination and acts of harassment of any kind including verbal, sexual, racial, physical, and on social media.

Accountability - I will read, live, and abide by the rules adopted by the college administration as stated in the **Student Guide**, the **College Catalog** and/or the **Employee Handbook**. My thoughts, actions and dress will be in accordance with acceptable College deportment at all times. I will pay my debts; keep my promises, appointments, and schedules. I will obey Federal, State and Local laws.

Any student, staff or faculty member who is found out of harmony with these laws or regulations shall be held accountable by the Administration or Board of Trustees of the College. These guidelines are deemed necessary for the spiritual, social, and moral atmosphere of the long-standing tradition of Holmes Bible College.

I understand my acceptance of the **Holmes Bible College Lifestyle Covenant** is a solemn promise to God as to how I will live my life.

Printed Name _____

Signature _____

Date _____

Witness _____

Pastoral Reference Form

A. *This portion is to be completed by the applicant.*

Complete section A and give this form to your pastor or to a pastoral figure in your life. Ask him/her to complete the form, sign it, and return it to:

Holmes Bible College, Office of Admissions, PO Box 14188, Greenville, SC 29610-4188.

Applicant's Name _____

Address _____

The Family Educational Rights and Privacy Act of 1974 permits a matriculated student to have access to his/her file unless a waiver of that right has been signed. If you wish to waive your rights to access your file, sign your name in the space provided. The waiver is NOT required for admissions.

I hereby waive my right of access to this letter of recommendation.

Applicant's Signature

Date

B. *This portion is to be completed by a pastor or pastoral figure.*

The above-named applicant is applying for admission to Holmes Bible College. The Admissions Office finds candid, thorough, honest evaluations essential to the decision-making process. Please complete the form to the best of your knowledge and include with it any information you believe to be pertinent to an admissions decision. Your prompt appraisal of the applicant is highly appreciated. Thank you.

Please rate the applicant in each of the following areas with one (1) considered weak and ten (10) considered strong:

Creativity	1	2	3	4	5	6	7	8	9	10
Academic Ability	1	2	3	4	5	6	7	8	9	10
Ingenuity	1	2	3	4	5	6	7	8	9	10
Oral Expression	1	2	3	4	5	6	7	8	9	10
Written Expression	1	2	3	4	5	6	7	8	9	10

[illegible]

Personal Reference Form

A. *This portion is to be completed by the applicant.*

Complete section A and give this form to someone who knows you well. (NOT a relative). Ask him/her to complete the form, sign it, and return it to:

Holmes Bible College, Office of Admissions, PO Box 14188, Greenville, SC 29610-4188.

Applicant's Name _____

Address _____

The Family Educational Rights and Privacy act of 1974 permits a matriculated student to have access to his/her file unless a waiver of that right has been signed. If you wish to waive your rights to access your file, sign your name in the space provided. The waiver is NOT required for admissions.

I hereby waive my right of access to this letter of recommendation.

Applicant's Signature

Date

B. *This portion is to be completed by someone (not a relative) who knows the applicant well.*

The above-named applicant is applying for admission to Holmes Bible College. The Admissions Office finds candid, thorough, honest evaluations essential to the decision-making process. Please complete the form to the best of your knowledge and include with it any information you believe to be pertinent to an admissions decision. Your prompt appraisal of the applicant is highly appreciated. Thank you.

Please rate the applicant in each of the following areas with one (1) considered weak and ten (10) considered strong:

Creativity 1 2 3 4 5 6 7 8 9 10

Academic Ability 1 2 3 4 5 6 7 8 9 10

Ingenuity 1 2 3 4 5 6 7 8 9 10

Oral Expression 1 2 3 4 5 6 7 8 9 10

Written Expression 1 2 3 4 5 6 7 8 9 10

Personal Reference Form

A. *This portion is to be completed by the applicant.*

Complete section A and give this form to someone who knows you well. (NOT a relative). Ask him/her to complete the form, sign it, and return it to:

Holmes Bible College, Office of Admissions, PO Box 14188, Greenville, SC 29610-4188.

Applicant's Name _____

Address _____

The Family Educational Rights and Privacy act of 1974 permits a matriculated student to have access to his/her file unless a waiver of that right has been signed. If you wish to waive your rights to access your file, sign your name in the space provided. The waiver is NOT required for admissions.

I hereby waive my right of access to this letter of recommendation.

Applicant's Signature

Date

B. *This portion is to be completed by someone (not a relative) who knows the applicant well.*

The above-named applicant is applying for admission to Holmes Bible College. The Admissions Office finds candid, thorough, honest evaluations essential to the decision-making process. Please complete the form to the best of your knowledge and include with it any information you believe to be pertinent to an admissions decision. Your prompt appraisal of the applicant is highly appreciated. Thank you.

Please rate the applicant in each of the following areas with one (1) considered weak and ten (10) considered strong:

Creativity 1 2 3 4 5 6 7 8 9 10

Academic Ability 1 2 3 4 5 6 7 8 9 10

Ingenuity 1 2 3 4 5 6 7 8 9 10

Oral Expression 1 2 3 4 5 6 7 8 9 10

Written Expression 1 2 3 4 5 6 7 8 9 10

Do you believe that this applicant is truly called and gifted for ministry? ___Yes ___No

Do you believe that this applicant is spiritually ready for collegiate study? Yes No

Do you believe that this applicant has leadership potential? ☐ Yes ☐ No

Do you believe that this applicant has the maturity to pursue collegiate study? ____Yes ____No

How long and how well have you known the applicant?

What specific talents and strengths have you witnessed in this applicant?

What specific weaknesses have you witnessed?

Do you wish to make any other comment about this applicant's preparation or maturity?

I ☐ Recommend | ☐ Do Not Recommend | ☐ Recommend with Reservation.

Name _____ Phone _____

Address _____

Church Name _____

Email (one character per box)

[illegible]

Holmes Bible College
Physical Examination Form

Holmes encourages, but does not absolutely require, its applicants to have the following tests and immunizations. This information will not be used to make an admissions decision but is for the health and safety of the student. This form is to be completed by a physician and mailed from that physician's office directly to:

Admissions Committee, Holmes Bible College, PO Box 14188, Greenville, SC 29610-4188.

Name _____ Date of Birth _____ Sex _____

Height _____ Weight _____ Pulse _____ Blood Pressure _____

Allergies _____

Tuberculin: Date Given _____ Date read _____ Results _____

Urinalysis: Albumin _____ Sugar _____ Microscopic _____

Heart: Normal _____ Abnormal _____

Immunization required (Inoculations):

Date original series completed _____ Date of last booster _____

Polio (Salk) _____

Polio (Sabin Oral) _____

Tetanus Toxoid _____

Are there any psychological problems of which the school should be aware?

Any episodes of unconsciousness or seizures?

Please check below the activity you recommend. State reasons for restrictions, if any.

____ All forms of athletics and physical activity

____ All but most strenuous athletics and physical activity

____ Restricted, supervised physical education and physical activity

____ No forms of athletics or physical activity

Recommendations: (Regarding health, physical activity, or treatment) _____

Date _____ Signature of physician _____

Printed name of physician _____

Physician's address _____

Parental permit (if applicable): The law requires parental permission before operative procedure on minors. No operation will be performed except in an extreme emergency without parents being contacted and informed. To care for such emergency, it is desirable that the parent sign the following consent form.

I hereby give authority to the college administration to sign for any emergency operation on
_____.

Date _____ Parent's signature _____



Holmes Bible College

INTERNATIONAL CITIZENS CERTIFICATION OF FUNDS

Applicant Name: _____

Holmes Bible College is required by the U.S. Citizenship and Immigration Services' regulations to have sufficient funding to pursue a full course of study for all admitted international students. **In accordance with the requirement, HBC requires international applicants to present documentation of financial resources adequate to cover all their expenses at the college for one academic year.**

Annual Financial cost*: _____

Students living on campus - \$ 4,000 tuition / housing \$5,400

Students living off campus - \$ 4,000 tuition / minimal living expenses \$30,000; plus \$5,000 each dependent

Dependents planning to come to the U.S. with applicant:

Name	Relation to applicant
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

**These fees do not reflect books, school supplies, or any unforeseen expenses for living, medical, etc.*

Source of Financial Support: _____

Name of person providing support (yourself or other): _____

Relationship to applicant: _____

Amount of funding provided to student (U.S. Dollars): _____

Name of certifying bank: _____

Address of bank: _____

Signature of person providing support: _____ Date _____

If your sponsor is an individual, please attach a statement from your employer on business stationery showing date and nature of employment, salary paid, and whether position is temporary or permanent.

If your sponsor is a church or mission organization, etc., please attach a letter from the ruling board which states that the church/mission organization, etc. is financially capable and willing to continue to support the student in the capacity indicated above throughout his/her studies at Holmes Bible College.

Bank Certification – to be completed by bank official:

In compliance with the request of our depositor, we state that on the close of business day(mo./day/yr.) _____

the deposit balance to the credit of (name/business- account name) _____

_____ as shown in our records is currently

\$ _____ (amount in U.S. Dollars). The total amount deposited in the last year was

\$ _____ (amount in U.S. Dollars). This account was opened on (mo./day/yr.) _____.

To the best of our knowledge of the banking laws of this country, these funds may be sent out of the country to support the educational needs of the above-named student in the United States.

Signature of Bank Official: _____

Place bank seal here:

Name (please print): _____

Title: _____

Date (mo./day/yr.) _____

Upon receipt of an acceptance letter from Holmes Bible College, please submit your initial deposit:

____ Student living on campus: \$9,400 for one year

____ Student living off campus: \$4,170*

*The living expenses for off-campus students and their dependents must be reflected on this affidavit but will NOT be collected by Holmes Bible College. The applicant and sponsor will need to work out the disbursement of those funds.

Return to:

Holmes Bible College

P.O. Box 14188 • Greenville, SC 29610-4188 • 864-246-3566 • Fax 864-246-3889 •
admissions@holmes.edu

