

**NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS**  
**Minutes**

Wednesday, July 20, 2022, NOC Tonkawa

**Regents Present:** Jodi Cline, Brad Fox, Jami Groendyke, Jason Turnbow, and Michael Martin.

**Employees Present:** Dr. Clark Harris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Jason Johnson, Diana Watkins, Jeremy Hise, Scott Cloud, and Denise Bay.

1. **Call to Order.** Chair Jami Groendyke called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.** No comments to report.

**BOARD ACTION**

5. **Vote to approve minutes.**
  - The minutes of the Wednesday, July 20, 2022 meeting were approved on the motion of Regent Martin as seconded by Regent Turnbow. Voting aye were Regents Cline, Fox, Turnbow, Martin, and Groendyke.
6. **Course Catalog and Student Handbook.**
  - Diana Watkins presented the 2022-2023 Course Catalog and Student Handbook for approval. On the motion of Regent Turnbow as seconded by Regent Fox, the Regents approved changes to the FY2022-2023 Course Catalog and Student Handbook as presented. Voting aye were Regents Cline, Fox, Martin, Turnbow, and Groendyke.

7. **Athletic Handbook.**
  - Jason Johnson presented for approval recent updates to the FY2022-2023 Athletic Handbook. On the motion of Regent Martin as seconded by Regent Cline, the Regents approved changes to the FY2022-2023 Athletic Handbook as presented. Voting aye were Regents Cline, Fox, Martin, Turnbow, and Groendyke.
8. **Concurrent Enrollment Junior Waiver.**
  - Diana Watkins presented the Concurrent Enrollment Tuition Waiver for Oklahoma High School Juniors and Seniors where Northern Oklahoma College will waive up to nine credit hours of resident tuition for juniors during the 2022-2023 academic year. High school juniors and seniors in Oklahoma can now earn college credit and earn tuition waiver. On the motion of Regent Martin, as seconded by Regent Cline approved Concurrent Enrollment Tuition Waiver for Oklahoma High School Juniors and Seniors. Voting aye were Regents Cline, Fox, Martin, Turnbow, and Groendyke.
9. **Exchange for Service Agreement.**
  - Ms. Sheri Snyder reviewed the Exchange for Services Agreement between Northern Oklahoma College and Northern Oklahoma College Foundation, Inc. On the motion of Regent Turnbow, as seconded by Regent Fox, the Regents approved the Exchange for Services Agreement between Northern Oklahoma College and Northern Oklahoma College Foundation, Inc. Voting aye were Regents Cline, Fox, Martin, Turnbow, and Groendyke.
10. **Resource Agreement to Support Development Activities.**
  - Ms. Snyder presented for approval the Agreement between Northern Oklahoma College and Northern Oklahoma College Foundation, Inc. to allocate resources to Support Development Activities for the Friend-Raising/Fund-raising Support Fund and the Community and Stakeholder Relations Support Fund. On the motion of Regent Fox as seconded by Regent Cline the Regents voted to approve the Resource Agreement to Support Development Activities. Voting aye were Regent Cline, Fox, Martin, Turnbow, and Martin.
11. **Group One Trustee(s) of Northern Oklahoma College Foundation, Inc.**
  - On the motion of Regent Turnbow as seconded by Regent Martin, the Regents voted to approve Regents Jami Groendyke and Brad Fox to serve on the Northern Oklahoma College Foundation Board for the next year. Voting aye were Regents Cline, Fox, Martin, Turnbow, and Groendyke.
12. **Group three Trustee(s) of Northern Oklahoma College Foundation, Inc.**
  - On the motion of Regent Fox as second by Regent Cline, the Regents voted to approve new terms for trustees, Mrs. LynnDe Funk and Mr. Tom Poole as

presented for the slate of Group Three Trustee (s) to the Northern Oklahoma College Foundation Board. Voting aye were Regents Cline, Fox, Martin, Turnbow, and Groendyke.

13. **Monthly Financial Report.**

- Ms. Simpson presented for approval of the monthly financial report dated for June 30, 2022. On the motion of Regent Martin as seconded by Regent Turnbow, the Regents approved the monthly financial report as presented. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

14. **Monthly Purchases.**

- Ms. Simpson presented June 2022 purchases for approval. **Purchases of \$25,000 or more** were for: (#I.) HVAC Unit Installation – Kinzer Performing Arts Center – Jackson Mechanical Service - \$48,629.00, Funding Source: Capital Funds. (#II.) Learning Management System – Blackboard, Inc. - \$31,233.00, Funding Source: Capital Funds, Sole Source. (#III.) Blackboard Server & Zoom Services & Support – Annual Review – OneNET OSRHE - \$28,255.00, Funding Source: Capital Funds, Sole Source. Athletic Accident Insurance – Academic HealthPlans - \$83,980.00, Funding Source: E&G, Sole Source. Student Accident Shield Insurance – Academic Health Plans - \$112,768.00, Funding Source: Auxiliary and E&G Funds, Sole Source. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents approved July 2022 Monthly Purchases. Voting aye were Regents Cline, Fox, Martin, Turnbow, and Groendyke.

15. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking – Tonkawa - \$10,000, Computer Hardware, Software, Licenses & Fees - \$80,000.00, Campus Site Development & Physical Plant – Tonkawa - \$25,000.00. On the motion of Regent Fox as seconded by Regent Cline, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$115,000.00 as presented. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

## **INFORMATION TO THE BOARD**

16. **Administrative Comments.**

- Diana noted that departmental work on program improvements have made a huge impact. 25 out of 27 students have passed NCLEX-RN with 2 students left to test. The current pass rate is 92.6%.
- Sheri Snyder stated that Shenandoah will be appearing at NOC Thursday, September 29 for the Renfro Endowed Lectureship Series fall event at the

Kinzer Performing Arts Center. She also congratulated Scott Cloud, Director of Public Information for being elected Chairman of the Oklahoma State Regents for Higher Education Communicator's Council.

- Rick Edgington reviewed the Summer and Fall 2022 Preliminary Enrollment reports dated July 20, 2022, noting that the headcount and credit hours are up from last year for both Summer and Fall 2022.
- Jeremy Hise stated that NOC and Making a Difference/Red Tail Youth Aviation Program have reached an agreement to lease the building located at the corner of University and Randolph. The plan for Making a Difference and Red Tail Youth to share the space for after school and summer camp programs working initially with approximately 75-100 middle school aged children. Making a difference will provide counseling and other services while Red Tail Youth will concentrate on aviation programming.
- Anita Simpson stated that the HEERF Annual Report for calendar year 2021 and the HEERF Quarterly Report have been submitted to the Department of Education.
- Diana Watkins stated that after two years away due to the pandemic, NOC Global returned to University College Dublin where students earned 6 hours of humanities credit by taking Dr. Stephanie Bundy's Global Studies in Humanities course and Wake Watkin's Global Culture and Society course.
- Jason Johnson reviewed the NOC Weekly Pandemic Situation Update Report. The Weekly Pandemic Situation Update is posted on the NOC emergency page by the close of the business day each Friday to keep the campus community informed. Jason also gave recognitions to athletic teams who earned academic honors from the NJCAA.

17. **President's Update.**

- Dr. Harris noted that meetings were held with individuals to look for potential partnership opportunities. Dr. Harris met with Denise Webber, CEO of Stillwater Medical Center to discuss how our organizations can work together to improve the critical nursing shortage. Stillwater Medical Center has hospitals in Stillwater, Perry, Blackwell, and many other health facilities, with a total of 51 locations. Another meeting was held with Brad Purdy, President of First National Bank to discuss a proposed land purchase from NOC in Tonkawa.
- Dr. Harris stated that a Recruitment, Marketing and Public Relations Departments meeting is scheduled to discuss ways on enhancing our college

marketing efforts to increase upcoming enrollment. All marketing and public relations materials have been reviewed including videos produced, and recent years marketing expenditures.

- Dr. Harris noted that a screening committee was assembled for the Vice President of Stillwater and Grant Development position. He stated that the screening committee has reviewed the application materials of many good candidates and narrowed down the list to invite seven individuals for Zoom interviews. Zoom interviews were held and the committee recommended inviting three candidates for in-person interviews, that will include several meetings, tours of Stillwater and Tonkawa campuses and an open forum. Two applicants accepted the invitation and will be on campus in the next two weeks.

18. **Regents' Comments.**

- No comments were made.

19. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported nine resignations and two new hires.
- ***Information Technology.*** Ms. Anita Simpson reviewed the FY23 Operations Budget and the Operations Details.
- ***Academic Plan for FY2022-2023.*** Diana Watkins gave a brief update on the high impact practices that NOC reports on each year in an Academic Plan submitted to the State Regents. The Plan includes initiatives in areas such as college readiness, degree completion, and academic partnerships.
- ***Graphic Standard Guide.*** Ms. Sheri Snyder presented each Regent with a copy of the updated NOC Graphic Standards Guide. The guidelines are reviewed each summer for potential changes and provides a clear and consistent message for the institution when marketing NOC.
- ***Strategic Plan Quarterly Update.*** Diana Watkins provided updates on the 2019-2025 Strategic Plan. She stated that improvements have been made in every goal area.

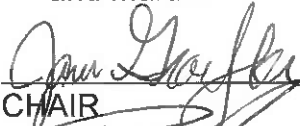
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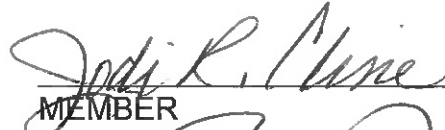
20. **New Business.**

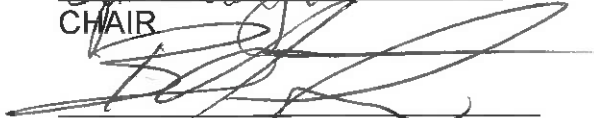
21. **Items for the next agenda.**

22. **Announcement of next scheduled meeting: The next regular scheduled Meeting is Wednesday, October 12, 2022 at 1:00 p.m. President's Large Conference Room on the Tonkawa campus.**

23. **Adjournment.** – Motion made at 3:50 p.m. to adjourn by Regent Fox as seconded by Regent Turnbow. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

  
CHAIR

  
MEMBER

  
VICE CHAIR

  
MEMBER

  
SECRETARY