

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, November 9, 2022, NOC Stillwater

Regents Present: Jodi Cline, Brad Fox, Jami Groendyke, Michael Martin, and Jason Turnbow.

Employees Present: Dr. Clark Harris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Wade Watkins, Jason Johnson, Diana Watkins, Jeremy Hise, Denise Bay, and Scott Cloud.

1. **Call to Order.** Chair Jami Groendyke called the meeting to order at 1:00 p.m. Notice of meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.** Dan Bledsoe of Finley & Cook, PLLC.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.**

BOARD ACTION

5. **Vote to approve minutes.**
 - The minutes of the Wednesday, November 9, 2022, meeting were approved on the motion of Regent Martin as seconded by Regent Fox. Voting aye were Regents Cline, Fox, Martin, Turnbow, and Groendyke.
6. **FY2022 External Audit Report.**
 - Mr. Dan Bledsoe with Finley & Cook, PLLC, presented the FY2022 External Audit Report. Mr. Bledsoe stated that the external audit report was an unmodified opinion on compliance with no findings, material weaknesses or significant deficiencies identified. On the motion of Regent Martin and seconded by Regent Turnbow, the Regents voted to approve the FY2022 External Audit Report. Voting aye were Regent Cline, Fox, Martin, Turnbow, and Groendyke.

7. **2023-2024 Academic Calendar.**

- Diana Watkins presented for approval the 2023-2024 Academic Calendar. On the motion of Regent Cline as seconded by Regent Martin, the Regents voted to approve the 2023-2024 Academic Calendar. Voting aye were Regent Cline, Fox, Martin, Turnbow, and Groendyke.

8. **NOCF Policies and Procedures.**

- Sheri Snyder presented for approval the NOCF Policies and Procedures approved at the NOCF Board of Trustees meeting on November 1, 2022. On the motion of Regent Turnbow as seconded by Regent Fox, the Regents approved NOCF Fund Management Fee Policy and NOCF Donor Bill of Rights and Confidentiality Policy as presented. Voting aye were Regent Cline, Fox, Martin, Turnbow, and Groendyke.

9. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial reports dated for October 31, 2022. On the motion of Regent Turnbow as seconded by Regent Fox, the Regents approved the monthly financial report as presented. Voting aye were Regent Cline, Fox, Martin, Turnbow, and Groendyke.

10. **Monthly Purchase Report.**

- Ms. Simpson presented November 2022 purchases for approval. **Purchases of \$25,000 or more were for: (#I.)** Three 2023 Ford Transit 350 15 Passenger Vans and One 2023 Transit 350 12 Passenger Van – Billingsley Ford - \$202,586.00; Funding Source: HEERF II CRRSAA- Institutional & Capital Funds. On the motion of Regent Turnbow as seconded by Regent Fox, the Regents approved November 2022 Monthly Purchases. Voting aye were Regent Cline, Fox, Martin, Turnbow, and Groendyke.

11. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer and Networking – Tonkawa - \$10,000, Computer Hardware, Software, Licenses & Fees – \$45,000.00, Library Acquisitions - \$2,500.00, Library Acquisitions – Enid - \$2,500, Purchase of Vehicles - \$15,000, Purchase of Vehicles – Enid - \$15,000. On the motion of Regent Martin as seconded by Regent Turnbow, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$90,000.00 as presented. Voting aye were Regent Cline, Fox, Martin, Turnbow, and Groendyke.

INFORMATION TO THE BOARD

12. Administrative Comments.

- Diana Watkins noted that October 1 marked the first day of Year 2 and twelve new annual performance measures for the NASNTI Connecting Students to Promising Pathways five-year grant. She also stated that ten advisory boards joined together for lunch and then broke off into divisional meetings. 44 Business and community members met with 27 NOC faculty and staff members to exchange ideas to better prepare students for the workplace to transfer to a four-year institution.
- Sheri Snyder stated that through the Gene V. Dougherty Estate, the Foundation was gifted his house as well as numerous paintings. The house was actioned off on November 7 and proceeds will support the existing Gene Dougherty Art Scholarship fund.
- Jeremy Hise gave a brief update on the Red Tails/NOC project and stated that the lease agreement has been signed and the next steps are pending approval from the City of Enid Board of Directors. He also stated that Enid campuses for NWOSU and NOC are partnering to provide relief for the education crisis in Oklahoma. NWOSU and NOC are offering a Para to Degree program where students can finish their associates/bachelor degree. A meeting was held on November 7 to discuss additional information regarding all options to complete a degree – fast track, full-time, part-time with a mix of traditional, hybrid, or online course options. Financial aid and scholarship information, including the Inspired to Teach initiative, will be discussed.
- Rick Edgington reviewed the Spring 2023 Preliminary Enrollment reports dated November 9, 2022, noting that the headcount and credit hours are down from last year.
- Anita Simpson stated that year-round Pell is available for the 2022-2023 school year. This allows students to receive one and one-half (or 150%) of their scheduled Pell Grant award. To receive the additional Pell funds, students must be enrolled at least half-time in the payment period for which the additional funds are awarded. She also noted that the new criteria for the OTAG grant have been established for 2022-2023. NOC will award half-time to full-time students a \$500 per semester and less than half time students will receive \$250 per semester.
- Wad Watkins stated that the Stillwater PLC hosted a “gratitude table” in the commons area during October and November allowing students to write thank you notes. More than 35 letters were collected. He also stated that the MOUs at OSU are “on hold” as they are trying to standardize the language and formats

under the new administration. He is also planning a meeting with OSU Residential Life to confirm 4 rooms (8 spaces) for NOC/OSU Gateway students for the 2023-2024 academic year to form Gateway Living Learning Program community, where Stillwater/Gateway students will be housed together.

- Jason Johnson reviewed the NOC Weekly Pandemic Situation Update Report. The Weekly Pandemic Situation Update is posted on the NOC emergency page by the close of the business day each Friday to keep the campus community informed.

13. **President's Update.**

Dr. Harris stated that weekly meetings are being held with Executive Council to develop the list of potential items that will help NOC identify \$1.5 million in cost reductions. He also stated that Executive Council is also looking to identify strategies to generate additional revenue that might offset the reeducations. The goal is to have the list of cost reduction strategies in place to share at the faculty and staff meetings in January.

- Dr. Harris noted that John Pickard was recognized as the NOC Outstanding Support Staff at the OACC Support Staff Conference held at Rose State College.
- Dr. Harris stated that the Council of Presidents were requested to meet with Adam Puch, Chair of the Senate Education Committee. Three priorities were discussed by the Council of Presidents; to increase operating funds, with an emphasis on faculty and staff salaries, deferred maintenance, and campus safety, including cybersecurity. Dr. Harris shared that NOC needs an increase in the state appropriations for operating funds, as the percentage of the NOC budget has been decreased significantly by state funding.
- Dr. Harris noted that a meeting with the CEO, Director of Nursing, of Enid Integris Hospital, along with VPAA Diana Watkins and Nursing Chair, Nikole Hicks to discuss how we can collaborate to increase number of nurses.

14. **Regents' Comments.**

- No comments were made.

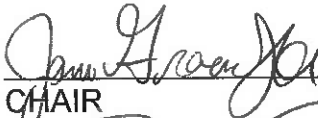
15. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported four resignations and two new hires.
- ***OSRHE Annual Assessment Update.*** Diana Watkins reported that each year the State Regents require institutions to submit updates on how they assess general education, program outcomes, student engagement and

satisfaction, and assessment budgets. NOC's updates were pulled from the institutional assessment plan that addresses all these areas and others.

ROUTINE AND OTHER

16. **New Business.**
17. **Items for the next agenda.**
18. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, December 14, 2022, at 1:00 p.m., President's Large Conference Room 106B on the Tonkawa campus.**
19. **Adjournment.** – Motion made at 2:46 p.m. to adjourn by Regent Cline as seconded
Voting aye were Regent Cline, Fox, Martin, Turnbow and Groendyke.



CHAIR



VICE CHAIR



SECRETARY



MEMBER

MEMBER