

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

## Minutes

Wednesday, June 15, 2022, NOC Tonkawa

**Regents Present:** Jodi Cline, Brad Fox, Jami Groendyke, Jason Turnbow, and Michael Martin.

**Employees Present:** Dr. Clark Harris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Jason Johnson, Diana Watkins, Jeremy Hise, Scott Cloud, Alan Foster, and Denise Bay.

1. **Call to Order.** Chair Michael Martin called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.** No comments to report.

### BOARD ACTION

5. **Vote to approve minutes.**
  - The minutes of the Wednesday, April 27, 2022 meeting were approved on the motion of Regent Turnbow as seconded by Regent Groendyke. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.
6. **2022-2023 NOR Board of Regents Meeting Dates**
  - Dr. Harris asked the Board to consider approval of 2023 NOC Board of Regents meeting dates and times. Dr. Harris recommended meeting times for the 2023 NOC Board of Regents begin at 2:00 p.m. On the motion of Regent Fox as seconded by Regent Turnbow, the Regents approved the 2023 NOC Board of Regents meeting dates and meeting times to begin at 2:00 p.m. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

7. **Tenure Request.**

- Diana Watkins presented the following faculty for tenure. Mary Gard, Karri Morrill, and Stephanie Spurlock. Diana explained tenure is an acknowledgment an instructor has done a good job, and they must be here at least three years to be eligible for tenure. It is a quality check requiring faculty to comply and provide evidence of teaching effectiveness and institutional contributions. On the motion of Regent Cline as seconded by Regent Fox, the Regents approved tenure request as presented. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

8. **Competitive Cheer.**

- Alan Foster requested approval to declare Cheer on the Tonkawa and Enid campuses as a Competitive Cheer (coed) NJCAA sport beginning fall 2022. NJCAA formally recognized it as an emerging sport within the association in December 2020 and permitted to field teams beginning in fall 2021. On the motion of Regent Cline as seconded by Regent Fox, the Regents approved Cheer as a Competitive Sport, beginning in 2022 with a maximum of an additional \$20,000 to be included for travel expenses for each campus. If more than an additional \$20,000 is required, it should be brought to the Regents for approval. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

9. **Aladdin Food Services Contract.**

- Ms. Simpson requested approval of the Aladdin Food Service Contract dated June 14, 2022. On the motion of Regent Groendyke as seconded by Regent Turnbow, the Regents approved the Aladdin Food Service contracted dated June 14, 2022. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

10. **Surplus equipment.**

- Dr. Harris presented that books being removed from the Vineyard Library as part of the library renovation project be classified as surplus property. On the motion of Regent Turnbow as seconded by Regent Fox, the Regents approved books being removed from the Vineyard Library as part of the library renovation project be classified as surplus property. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

11. **Rates for Residential Rental Properties, Facility Rental Fees and Faculty Usage Fees.**
  - Ms. Simpson presented for approval proposed rate increases for Tonkawa Residential Properties effective August 2022. On the motion of Regent Groendyke as seconded by Regent Fox, the Regents approved increased rates for Tonkawa Residential Rates effective August 2022. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.
  
12. **Room and Board Rates.**
  - Ms. Simpson requested approval of the Residence Room and Board Rates with no increase for Fall 2022/Spring 2023 semesters. On the motion of Regent Fox as seconded by Regent Cline, the Regents approved Board Rates for Fall 2022/Spring 2023 semesters. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.
  
13. **Tuition and Mandatory Fee Rates for FY2023.**
  - **Tonkawa and Enid Campuses.** Ms. Simpson presented for approval the Tuition and Mandatory Fee Increases for FY2022-2023 for Tonkawa and Enid campuses. Increases requested were 4.0% resident tuition and mandatory fees. Overall this amount is an increase of \$88.50 per semester or \$177.00 for the academic year (based on 30 credit hours)
  - **NOC/OSU Gateway Program** – Ms. Anita Simpson presented for approval that the NOC/OSU Gateway program tuition and fees coincide with OSU rates, as approved by the OSU/A&M Board of Regents on June 17. On the motion of Regent Turnbow as seconded by Regent Fox, the Regents approved the Tuition and Mandatory Fees increases FY2022-2023 for Tonkawa and Enid campuses and Stillwater NOC/OSU Gateway Program. Tuition and Mandatory Fees for the NOC/Gateway Program will coincide with OSU rates, as approved by the OSU/A&M Board of Regents on June 17. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.
  
14. **Institutional Budget for FY2023.**
  - Ms. Simpson presented for approval the Institutional Budget for FY2023. On the motion of Regent Turnbow as seconded by Regent Fox, the Regents approved the Educational and General Budget FY2022-2023 Part 1 – Primary Budget of \$23,796,597 for FY2023. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.
  
15. **Campus Master Plan.**
  - Ms. Simpson presented for approval the Campus Master Plan FY2024-2031. On the motion of Regent Fox as seconded by Regent Groendyke, the Regents approved the Campus Master Plan FY2024-2031. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

16. **Monthly Financial Report.**
- Ms. Simpson presented for approval of the monthly financial report dated for April 30, 2022 and May 31, 2022. On the motion of Regent Turnbow as seconded by Regent Fox, the Regents approved the monthly financial report as presented. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.
17. **Monthly Purchases.**
- Ms. Simpson presented June 2022 purchases for approval. **Purchases of \$25,000 or more** were for: (#I.) Roof Replacement – Bush-Duvall Residence Hall - American Roofing- \$118,700.00, Funding Source: Auxiliary Funds. (#II.) Carpet – Vineyard Library – Anderson Flooring - \$54,500.00, Funding Source: Auxiliary Funds. (#III.) Maintenance Software – Brightly Software, Inc. - \$29,353.88. Funding Source: Capital Funds, Sole Source. On the motion of Regent Groendyke as seconded by Regent Fox, the Regents approved June 2022 Monthly Purchases. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.
18. **Monthly Allocations Report.**
- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking – Tonkawa - \$10,000, Computer Hardware, Software, Licenses & Fees - \$120,000.00, Repair of Educational Facilities – Tonkawa - \$10,000.00, Repair of Educational Facilities – Enid - \$10,000.00, Energy Performance Management System-Debt Service - \$265,000.00, Classroom Building – Stillwater - \$1,070,000.00. On the motion of Regent Turnbow as seconded by Regent Groendyke, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$1,485,000.00 as presented. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.
19. **Election of NOC Board of Regents Officers.**
- On the motion of Regent Martin as seconded by Regent Groendyke, the Regents appointed Regent Jami Groendyke as Chair, Regent Brad Fox as Vice Chair and Regent Jason Turnbow as Secretary.
20. **Executive Session.**
- Executive session pursuant of Title 25. Oklahoma Statutes 307 (B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of (the President of NOC) any individual salaried public officer or employee. On the motion of Regent Martin as seconded by Regent Turnbow, the Regents voted to go into executive session. Voting aye were Regent Cline, Fox, Groendyke, Turnbow, and Martin.

21. **Vote to return to open session.**
- On the motion of Regent Turnbow as seconded by Regent Fox, the Regents voted to return to return to open session. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.
22. **Personal Actions of NOC President.**
- On the motion of Regent Groendyke as seconded by Regent Fox, the Regents approved the rehiring of Dr. Clark Harris as President of Northern Oklahoma College for the 2022-2023 year. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

## **INFORMATION TO THE BOARD**

23. **Administrative Comments.**
- Diana Watkins gave an update on Global Education. She stated that in May and June students traveled to New Zealand and Cuba. NOC's arrival in New Zealand marked the 40<sup>th</sup> country for NOC's Global Education Program. Diana also shared that the first NOC DAISY Award for Exceptional Nursing faculty was awarded to Mrs. Kim Brewer at the pinning ceremony.
  - Sheri Snyder stated that NOC has been very blessed since the last BOR meeting with major donation(s) \$5,000 and above. In June, the Foundation received \$50,000 toward the George and Floretta Bellmon Scholarship, \$10,000 was received toward the establishment of the Judith L. Whitmore Nursing Scholarship, and in May, the Foundation received \$6,525 from Enid CVB-Enid Convention & Visitor Bureau for the NJCAA R2D2 Tournament.
  - Dr. Rick Edgington reviewed the Summer and Fall 2022 Preliminary Enrollment reports dated June 13, 2022, noting that the headcount and credit hours are up from last year for both Summer and Fall 2022.
  - Jeremy Hise noted that NOC was awarded a two-year \$146,000 grant from NASA. "Exploring the Sun and the Night Sky Through the Lens of the Skywatchers" will be the title of the grant submitted by Dr. Frankie Wood-Black and Fritz Osell. NOC was one of three minority-serving institutions to receive funding from the grant. The majority of the funds will be used to pay Native American students for conducting NASA research through this program. Additional funding will be used to purchase Slooh Online Telescope access.
  - Jason Johnson reviewed the NOC Weekly Pandemic Situation Update Report. The Weekly Pandemic Situation Update is posted on the NOC emergency page by the close of the business day each Friday to keep the campus community informed.

24. **President's Update.**

- Dr. Harris stated that much work has been done to secure ARPA (COVID) funds for the college. NOC worked with two group proposals for Nursing funding, and one proposal that specifically for the NOC Nursing Program. NOC will be receiving \$300,000 over the next three years for the Nursing Program. The Legislature has expectations that NOC will substantially increase our Nursing graduation rates.
- The Executive Council hosted employees and their families at the NOC College-wide picnic at the NOC Cove at Kaw Lake organized by the Social Committee. The Cove provides a special benefit to employees, as they can rent the buildings when not in use by student groups, or other college events.

25. **Regents' Comments.**

- No comments to report.

26. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported eleven resignations and one new hire.

27. **Recommendation for Faculty Re-employment 2022-2023.**

- Diana Watkins reviewed the Faculty Intent to Rehire list.

**ROUTINE AND OTHER**

28. **New Business.**

29. **Items for the next agenda.**

30. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, July 20, 2022, at 1:00 p.m., President's Large Conference Room on the Tonkawa campus.**

31. **Adjournment.** – Motion made at 4:23 p.m. to adjourn by Regent Turnbow as seconded by Regent Fox. Voting aye were Regents Cline, Fox, Groendyke, Turnbow, and Martin.

  
CHAIR

  
MEMBER

  
VICE CHAIR

  
MEMBER

  
SECRETARY