

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS
Minutes

Wednesday, December 15, 2021, NOC Tonkawa

Regents Present: Jodi Cline, Michael Martin, and Jason Turnbow.

Regents Absent: Brad Fox and Jami Groendyke

Employees Present: Dr. Clark Harris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Jason Johnson, Diana Watkins, Jeremy Hise, Denise Bay, Alan Foster, and Scott Cloud.

1. **Call to Order.** Chair Jami Groendyke called the meeting to order at 1:05 p.m. Notice of meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.**

BOARD ACTION

5. **Vote to approve minutes.**
 - The minutes of the Wednesday, December 15, 2021, meeting were approved on the motion of Regent Cline as seconded by Regent Turnbow. Voting aye were Regents Cline, Martin, and Turnbow.
6. **Annual Safety and Fire Report.**
 - Mr. Jason Johnson presented for approval the Annual Safety and Fire Report. On the motion of Regent Cline as seconded by Regent Turnbow, the Regents voted to approve the Annual Safety and Fire Report as presented. Voting aye were Regent Cline, Martin, and Turnbow.

7. **FY2023 Academic Service Fee Request.**
 - Ms. Simpson presented for approval the Academic Service Fees changes for FY2023. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents approved Academic Service Fees increase for FY2023. Voting aye were Regents Cline, Martin, and Turnbow.

8. **Master Lease Real Property Projects.**
 - Ms. Simpson presented for approval the Master Lease Real Property Projects for FY2022. On the motion of Regent Cline as seconded by Regent Turnbow, the Regents approved the Master Lease Real Property Projects for FY2022. Voting aye were Regents Cline, Martin, and Turnbow.

9. **NIL (Name, Image, & Likeness) Policy & Procedure.**
 - Mr. Alan Foster presented for approval the NIL (Name, Image, & Likeness) Policy & Procedure. Mr. Frost stated that the purpose of the NIL policy and procedure is to describe the process for a student athlete to earn compensation for the use of her or his name, image, or likeness and the steps for such approval. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents approved the NIL Policy & Procedures contingent upon approval from the Attorney General's office. Voting aye were Regents Cline, Martin, and Turnbow.

10. **Cybersecurity Incident Response Plan.**
 - Ms. Simpson presented for approval of the Cybersecurity Incident Response Plan. On the motion of Regent Cline as seconded by Regent Turnbow, the Regents approved the Cybersecurity Incident Response Plan contingent upon approval from the Attorney General's office. Voting aye were Regents Cline, Martin, and Turnbow.

11. **Monthly Financial Report.**
 - Ms. Simpson presented for approval the monthly financial reports dated for November 30, 2021. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents approved the monthly financial report as presented. Voting aye were Regent Cline, Martin, and Turnbow.

12. **Monthly Purchase Report.**
 - Ms. Simpson presented December 2021 purchases for approval. **Purchases of \$25,000 or more were for:** (#I.) Annual Support Renewal for Telecom – Presidio Network Solutions, Inc. – \$29,896.80; Funding Source: Capital Funds, (#II.) Livestock Trailer with Trade-In – Sheep Center – Swinfords - \$51,118.00, Supreme Trailer Sales - \$57,542.00; Funding Source: Auxiliary Funds, (#III.) Renewable Energy Program Learning Systems – Technical Laboratory

Systems, Inc – \$70,729.0000; Funding Source: NASNTI Grant Funds. On the motion of Regent Cline as seconded by Regent Turnbow, the Regents approved December 2021 Monthly Purchases. Voting aye were Regent Cline, Martin, and Turnbow.

13. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking – Tonkawa - \$20,000, Computer Hardware, Software, Licenses & Fees - \$45,000.00. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$65,000.00 as presented.

INFORMATION TO THE BOARD

14. **Administrative Comments.**

- Diana Watkins noted that she met with Mumbe Kithakye, OSU Asst. Director of Residential Learning; Erin Petrotta, OSU Director of Marketing and Student Communication; and Rachel Kirk, NOC Director of Marketing to discuss the development of a Gateway Promotional Video that would be housed on both OSU and NOC websites. She also announced that applications for Gateway Guides have been sent out. Gateway Guides will be a group comprised of student leaders at NOC Stillwater. Students will meet twice a month with the VP for NOC Stillwater and are called upon from time to time to give input on student affairs to faculty, staff and administration, conduct campus tours for prospective students, and represent the NOC/OSU Gateway program at OSU and Stillwater community events.
- Sheri Snyder noted that the expenses allotted for the Presidential Investiture came in under budget. Sheri also stated that Dillingham Insurance/Dillingham Foundation has been nominated for the 2022 OSRHE- Regents Business Partnership Excellence Award.
- Sheri Snyder stated that Joe Kreger and Dr. Tara Vaughn have been chosen as the NOC Distinguished Alumni for 2022.
- Jeremy Hise stated that he provided a presentation to students and parents of the Islanders Club at Enid High School and met with a few area high school administrations to discuss concurrent enrollment, scholarship and President's Leadership Council applications, recruitment, and other topics. He also noted that he provided additional programming for the First Gen student program on campus.

- Anita Simpson noted that the Council of Business Officers meeting, the FY2022 Revenue Outlook presented through October 31, 2021 reflected an 8% increase which was 13.9% or \$291.4 million above the estimate resulting primarily from an increase in gross production and sales tax. The Board of Equalization will meet December 27th for certification of FY2022 funds and projection of FY2023 funds available. The finalization of funds available for FY2023 will occur in February 2022.
- Dr. Rick Edgington presented enrollment update for spring semester 2022.
- Jason Johnson reviewed the NOC Weekly Pandemic Situation Update Report. The Weekly Pandemic Situation Update is posted on the NOC emergency page by the close of the business day each Friday to keep the campus community informed.

15. **President's Update.**

- Dr. Harris stated that Building a Better NOC workshops have began and that the intent of the workshops is to bring to the forefront many of the concerns that have been identified by both employees and students. Issues and solutions will be brought to the Executive Council to identify some solutions that NOC will be able to implement in the near future, and ones that we will put on the list of long-term solutions to implement.
- Dr. Harris stated that the Executive Council has been working on finalizing some processes, including the Name, Image, and Likeness (NIL) policy and procedure that aligns with both NCAA and NJCAA college athletics that allows student athletes to benefit from their name, image, and likeness. Executive Council has also been putting much effort into a process that NOC will use when proposals are brought forward to propose a new co-curricular of extracurricular program. The process will also be available to determine if we should provide significant enhancements to existing programs or even consider the elimination of a program.
- Dr. Harris noted that NOC has celebrated the Christmas season on all three campuses. Each campus hosted well-attended holiday luncheons. This was a great way to thank employees for all the great work that they have done this year.

16. **Regents' Comments.**

- No comments were reported.

17. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported one resignation and one new hire.

18. **Strategic Plan Quarterly Update Report.**

- Diana Watkins presented the Strategic Plan Quarterly Report and announced that there is progress in all areas.

ROUTINE AND OTHER

19. **New Business.**

20. **Items for the next agenda.**

21. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, February 16, 2022, at 1:00 p.m., President's Large Conference Room 106B on the Tonkawa campus.**

22. **Adjournment.** – Motion made at 2:44 p.m. to adjourn by Regent Turnbow as seconded by Regent Cline. Voting aye were Regent Cline, Martin, and Turnbow.

CHAIR



VICE CHAIR

SECRETARY



MEMBER



MEMBER