

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS
Minutes

Wednesday, November 17, 2021, NOC Stillwater

Regents Present: Jodi Cline, Brad Fox, Jami Groendyke, and Jason Turnbow.

Regents Absent: Michael Martin

Employees Present: Dr. Clark Harris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Dr. Pamela Stinson, Jason Johnson, Diana Watkins, Jeremy Hise, Denise Bay, and Scott Cloud.

1. **Call to Order.** Presiding Chair Jami Groendyke called the meeting to order at 1:02 p.m. Notice of meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.

Regent Turnbow was sworn-in at the BOR luncheon and is eligible to vote.

2. **Introduction of visitors, guests, and/or speaker.** Kirk Vanderslice of Hinkle & Co., PC., Dan Bledso of Finley & Cook, PLLC.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.**

BOARD ACTION

5. **Vote to approve minutes.**
 - The minutes of the Wednesday, November 17, 2021, meeting were approved on the motion of Regent Cline as seconded by Regent Fox. Voting aye were Regents Cline, Fox, Groendyke, and Turnbow.
6. **FY2021 Internal Audit Report.**
 - Mr. Kirk Vanderslice with Hinkle & Co., PC, presented the FY2021 Internal Audit Report. Mr. Vanderslice stated that the audit had no findings in the areas of expenditures, travel claims and payroll/human resources. Follow-up on FY2020 audit of sheep center were resolved, however follow-up of rental units

resulted in seven unresolved items. On the motion of Regent Fox as seconded by Regent Cline, the Regents voted to approve the FY2021 Internal Audit Report. Voting aye were Regent Cline, Fox, Groendyke, and Turnbow.

7. **FY2021 External Audit Report.**

- Mr. Dan Bledsoe with Finley & Cook, PLLC, presented the FY2021 External Audit Report. Mr. Bledsoe stated that the external audit report was an unmodified opinion on compliance with no findings, material weaknesses or significant deficiencies identified. On the motion of Regent Cline and seconded by Regent Turnbow, the Regents voted to approve the FY2021 External Audit Report. Voting aye were Regent Cline, Fox, Groendyke, and Turnbow.

8. **2022-2023 Academic Calendar.**

- Dr. Pamela Stinson presented for approval the 2022-2023 Academic Calendar. The fall semester will begin on August 15, 2022, and the spring semester will begin January 9, 2023. On the motion of Regent Fox as seconded by Regent Cline, the Regents voted to approve the 2022-2023 Academic Calendar. Voting aye were Regent Cline, Fox, Groendyke, and Turnbow.

9. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial reports dated for October 31, 2021. On the motion of Regent Cline as seconded by Regent Fox, the Regents approved the monthly financial report as presented. Voting aye were Regent Cline, Fox, Groendyke, and Turnbow.

10. **Monthly Purchase Report.**

- Ms. Simpson presented November 2021 purchases for approval. **Purchases of \$25,000 or more were for:** (#I.) HVAC Unit – Kinzer Performing Arts Center – Engineered Equipment, Inc – Omni Premier - \$97,122.00; Funding Source: Capital Funds, (#II.) HVAC Unit Installation – Kinzer Performing Arts Center – Beeline Heat & Air - \$24,999.90; Funding Source: Capital Funds, (#III.) Sound Board Equipment – Kinzer Performing Arts Center – S&D Music and Sound Production Bid - \$32,385.00, Hi-Fi Systems Bid - \$35,650.00; Funding Source: Private & Capital Funds, (#IV.) NASNTI Grant Consulting, Ramona Munsell & Associates, Inc. - \$42,749.00; Funding Source: E&G, (#V.) Bus Repair - #912, Prevost Car, Inc - \$29,840.00; Funding Source: E&G. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents approved November 2021 Monthly Purchases. Voting aye were Regent Cline, Fox, Groendyke, and Turnbow.

11. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Furniture & Equipment – Tonkawa - \$5,000, Campus Site Development & Physical Plant - Enid – \$15,000.00, Residence Halls: Renovation, Furniture & Equipment - Enid - \$160,000.00. On the motion of Regent Fox as seconded by Regent Cline, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$180,000.00 as presented.

INFORMATION TO THE BOARD

12. **Administrative Comments.**

- Diana Watkins noted that she met with Mumbe Kithakye, Interim Assistant Director of Residential Learning at OSU, to formalize the process for a Gateway Living Learning Program in OSU housing. A meeting has been set with NOC and OSU marketing departments for December 1st to discuss producing a video about the Gateway Program that would also market the LLPs.
- Jason Johnson reviewed the NOC Weekly Pandemic Situation Update Report. The Weekly Pandemic Situation Update is posted on the NOC emergency page by the close of the business day each Friday to keep the campus community informed.
- Dr. Rick Edgington presented two recently published studies from the Oklahoma State Regents for Higher Education. One table shows the past ten-years of enrollment for all colleges and universities in Oklahoma and the other table shows enrollment for 2021 fall. NOC is currently experiencing an enrollment decrease for the spring of 2022.
- Sheri Snyder stated that the annual Greater Gifts Drive is underway and that 15,000 letters will be mailed to donors and potential donors in November to alumni, donors, and friends of Northern.
- Dr. Pam Stinson gave a brief update on the PACE (Pedagogy, Advising, and Curriculum Excellence) Project, a three-phase process addressing design and delivery of gateway courses, curriculum, and academic advising. She stated that NOC is entering the second-phase of the process. She also noted that the complexity of the program is very exciting.
- Anita Simpson noted that HERF III funding will be distributed to students after Thanksgiving break. The funds can be distributed to support any component of the students' cost of attendance or for emergency costs that may arise due to COVID, such as tuition, food, housing, course materials, technology, health care and child care.

13. **President's Update.**

- Dr. Harris announced a new program, "Building a Better NOC". He noted that the program will include many BLDG (Brainstorm, Listen, Discuss & Grow) Workshops that are designed to provide a positive, solutions-based approach for employees, students, and the community to share issues and suggested solutions to improve many different areas of the college. A December 1, meeting with students and a December 2 meeting with faculty and staff are planned to begin these conversations. The BLDG Workshops will be held on a regular basis throughout the spring semester covering topics all connected to the college strategic goals of Student Quality of Life, Student Recruitment/Retention/Graduation, Employee Quality of Life, and Increased Revenue Streams.
- Dr. Harris thanked Dr. Stinson for everything she has accomplished during her time at NOC and that she is beloved by all at NOC and we wish her well in her new job in Oklahoma City.
- Dr. Harris announced Diana Watkins as the Interim Vice President of Academic Affairs until June 30, 2022. He stated that Diana has a very good history with the college, and has provided leadership as Vice President of the Stillwater campus for over two- years.

14. **Regents' Comments.**

- Regent Cline and Regent Groendyke stated that Dr. Stinson has done a remarkable job during her time at NOC and wished her well on her next step of her career.

12. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported three new hires.
- ***OSRHE Annual Assessment Update.*** Dr. Pamela Stinson reported that each year the State Regents require institutions to submit updates on how they assess general education, program outcomes, student engagement and satisfaction, and assessment budgets. NOC's updates were pulled from the institutional assessment plan that addresses all these areas and others.

ROUTINE AND OTHER

13. **New Business.**

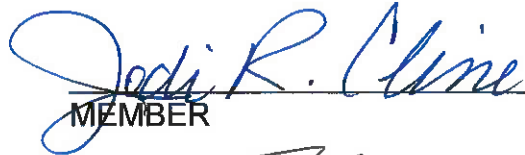
14. **Items for the next agenda.**

15. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, December 15, 2021, at 1:00 p.m., President's Large Conference Room 106B on the Tonkawa campus.**

16. **Adjournment.** – Motion made at 2:46 p.m. to adjourn by Regent Cline as seconded
Voting aye were Regent Cline, Fox, Groendyke, and Turnbow.



CHAIR



MEMBER

VICE CHAIR



MEMBER

SECRETARY