

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, September 15, 2021, NOC Enid

Regents Present: Stan Brownlee, Jodi Cline, Jami Groendyke, and Michael Martin.

Employees Present: Dr. Clark Harris, Dr. Pamela Stinson, Dr. Rick Edgington, Sheri Snyder, Anita Simpson, Jason Johnson, Diana Watkins, Jeremy Hise, Ryan Paul, Denise Bay, and Scott Cloud.

1. **Call to Order.** Chair Michael Martin called the meeting to order at 12:59 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.** Alex Ewald, News Reporter/ Copy Editor with Enid News and Eagle.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.** No public comments were made.

BOARD ACTION

5. **Vote to approve minutes.**
 - The minutes of the Wednesday, July 21, 2021, meeting were approved on the motion of Regent Brownlee as seconded by Regent Groendyke. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.
6. **NOC Presidential Investiture and 120th Anniversary Celebration:**
 - Ms. Sheri Snyder presented for approval a plan for the Presidential Investiture for NOC President Dr. Clark Harris on October 29, 2021. The Investiture will be held in Foster-Piper Fieldhouse on the Northern Oklahoma College Campus at 2:00 p.m. She stated that the event also coincides with the 120-year anniversary of Northern Oklahoma College. A reception will follow the Investiture on the circle lawn just south of Foster-Piper Fieldhouse. NOC is limiting capacity to 70% of the maximum indoor facility seating to ensure possibility of social distancing. The event will be available via Livestream. Ms.

Snyder requested funding for the investiture to not exceed \$10,000. On the motion of Regent Cline as seconded by Regent Brownlee, the Regents approved the date and the budget for the Presidential Investiture for October 29, 2021, as presented. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.

7. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial reports dated July 31, 2021, and August 31, 2021. On the motion of Regent Groendyke as seconded by Regent Brownlee, the Regents approved the monthly financial reports as presented. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.

8. **Monthly Purchase Report.**

- No report to present.

9. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking – Tonkawa - \$25,000.00, Computers & Networking – Enid - \$30,000.00, Computer Hardware, Software, Licenses & Fees - \$350,000.00, Campus Site Development & Physical Plant – Tonkawa - \$30,000. On the motion of Regent Brownlee as seconded by Regent Cline, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$435,000.00 as presented. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.

INFORMATION TO THE BOARD

10. **Administrative Comments.**

- Anita Simpson stated that Holly Lee, Financial Aid Director, has input all changes for the Department of Education Audit Response. Ms. Simpson also announced that Open Enrollment for Insurance Benefits will begin October 20 through November 2, 2021. There will be 2022 Enrollment Presentations on Monday, October 4, for employees who are unable to attend a live stream meeting, a recorded presentation will be available at NOC OKHEEI Benefits along with more enrollment and benefits resources.
- Dr. Rick Edgington reviewed preliminary enrollment reports for fall 2021 noting that headcount is down by 8% and credit hours is down by 10%. Dr. Edgington explained to the Regents that NOC has the smallest decrease compared to our sister schools. He stated that 94 students were removed for no shows.

- Sheri Snyder reported that planning is continuing for the NOCF Strategic Planning Retreat, which will be held in Montgomery Hall at NOC Enid on October 20, 2021. She stated that the date for the Carl and Carolyn Renfro Endowed Lectureship “An Evening with Jimmy Webb,” scheduled for September 28, 2021, has been rescheduled for March 8, 2022. Veteran journalist and award-winning war correspondent Mike Boettcher agreed to be the fall Renfro Lectureship speaker on Tuesday, September 28, 2021.
- Dr. Pamela Stinson gave a brief update on the 2016-2021 NASNTI Grant ending September 30 and noted that NOC had submitted an application for a new 5-year Department of Education grant that would be announced by the end of September as well.
- Jason Johnson reviewed the NOC Weekly Pandemic Situation Update Report. The Weekly Pandemic Situation Update is posted on the NOC emergency page by the close of the business day each Friday to keep the campus community informed.
- Diana Watkins noted that Faculty and Staff from NOC Stillwater were featured on the Stillwater Chamber of Commerce Facebook and Instagram pages as the 2020 Trophy winners in an advertisement for the upcoming Walktober event. She stated that there have been two teams signed up for this year’s event.
- Jeremy Hise stated that NOC Enid PLC students participated in the Leadership Greater Enid Non-Profit Organizations Tour. He also noted that NOC will have three groups represent in the Cherokee Strip Parade in Enid at 10:30 a.m. September 18. Dr. Harris and he will represent NOC as dignitaries for the parade.

11. **President’s Update.**

- Dr. Harris stated that there are tremendous things happening at NOC. He noted that the Renfro Series is coming up and invited Regents to attend. He also gave a brief update on the Busted Knuckle Parade, a community semi-truck parade. Students and employees are encouraged to attend to show community support.
- Dr. Harris noted that NOC implemented the NOC Pandemic Response Plan prior to the start of classes, and that updates to the protocols are being made. Input is being gathered into a decision matrix to help people understand what steps they should be taking. NOC Tonkawa is hosting a Vaccination Clinic on September 16, 2021, in the Student Union. Dr. Harris stated that NOC is offering a COVID-19 Vaccine Incentive Program for students and employees. A student from each campus of the contest will receive a 65-inch Smart TV and

another student will receive a 32-inch Smart TV; one employee from each campus will receive a \$500 pre-paid Visa card while another employee will receive a \$200 pre-paid Visa card.

12. **Regents Comments.**

- No comments were made.

13. **Other Reports.**

a. Personnel Changes. Ms. Anita Simpson reported four resignations and eleven new hires.

b. 2021-2022 Institutional Assessment Plan. Dr. Pamela Stinson reviewed the Institutional Assessment Plan for the 2021-2022 year, noting that it addresses program, general education, institutional, and co-curricular assessment measures.

14. **Strategic Plan Quarterly Update Report.** Dr. Pamela Stinson gave a brief update of the Strategic Plan for 2019-2025.

ROUTINE AND OTHER

15. **New Business.**

16. **Items for the next agenda.**

17. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, October 13, 2021, at 1:00 p.m., 1220 East Grand Avenue, Vineyard Administration Building, Large President's Conference Room 106B**

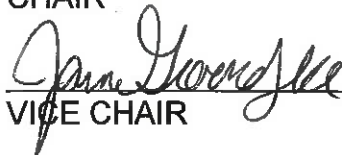
18. **Adjournment.** – Motion made at 2:20 p.m. to adjourn by Regent Brownlee as seconded by Regent Cline. Voting aye were Regents Brownlee, Cline, DeWitt, Groendyke, and Cline.



CHAIR



MEMBER



VICE CHAIR

MEMBER

SECRETARY