

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS
Minutes

Wednesday, December 16, 2020, NOC Tonkawa

Regents Present: Stan Brownlee, Jodi Cline, Jami Groendyke, Michael Martin.

Regents Absent: Dale DeWitt

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Dr. Pamela Stinson, Jason Johnson, Diana Watkins, Raydon Leaton, Jill Schultz, and Scott Cloud.

1. **Call to Order.** Chair Jodi Cline called the meeting to order at 1:02 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.

BOARD ACTION

4. **Vote to approve minutes.**
 - The minutes of the Wednesday, November 11, 2020 meeting were approved on the motion of Regent Brownlee as seconded by Regent Martin. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.
5. **Policy revision(s) to Course Catalog and Student Handbook.**
 - Ms. Sheri Snyder presented for approval the Policy Revision(s) to the Course Catalog and the Student Handbook. On the motion of Regent Brownlee as seconded by Regent Groendyke, the Regents approved the Policy Revision(s) to the Course Catalog and the Student Handbook as presented. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.

6. **Policy revision(s) to NOC Employee Handbook.**
 - Ms. Sheri Snyder presented for approval the Policy Revision(s) to the NOC Employee Handbook. On the motion of Regent Brownlee as seconded by Regent Groendyke, the Regents approved the Policy Revision(s) to NOC Employee Handbook as presented. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.

7. **Annual Safety and Fire Report.**
 - Mr. Jason Johnson presented for approval the Annual Safety and Fire Report. On the motion of Regent Martin as seconded by Regent Brownlee, the Regents approved the Annual Safety and Fire Report as presented. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.

8. **Drug and Alcohol Abuse Prevention Program.**
 - Mr. Jason Johnson presented for approval the Drug and Alcohol Abuse Prevention Program. On the motion of Regent Brownlee as seconded by Regent Martin, the Regents approved the Drug and Alcohol Abuse Prevention Program as presented. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.

9. **Monthly Financial Report.**
 - Tabled until the BOR meeting on January 25, 2021.

10. **Monthly Purchases.**
 - No report to present.

11. **Monthly Allocations.**
 - Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Residence Halls: Renovation, Furniture and Equipment – Tonkawa – \$35,000.00, Library Acquisitions - \$10,000.00, Library Acquisitions – Enid - \$10,000.00. On the motion of Regent Martin as seconded by Regent Brownlee, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$55,000.00 as presented. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.

INFORMATION TO THE BOARD

12. **Regents Comments.**
 - Regent Martin wished everyone happy holidays.
 - Regent Cline thanked Raydon Leaton for his years of service to NOC.

13. **Administrative Comments.**

- Raydon Leaton noted that 133 lbs. of food were collected on the Enid campus for Loaves and Fishes. He also thanked administration and the Regents for allowing him to serve NOC for 20 years.
- Jason Johnson reviewed the NOC Weekly Pandemic Situation Update Report. The Weekly Pandemic Situation Update is posted on the NOC emergency page by the close of the business day each Friday to keep the campus community informed.
- Dr. Rick Edgington reviewed the Preliminary Enrollment Report for Spring 2021 as of December 16, 2020, which indicated overall enrollment was down from a year ago.
- Sheri Snyder stated that students were informed about the recent partnership agreement with Enel Green Power. She also noted that NOCF Board of Trustees and the Investment Committee met virtual on December 9th. Synder stated that her department continues to work with Jenzabar developer and Blackboard support to help facilitate the development of the application to ensure alumni information from Jenzabar One flows directly to Raiser's Edge Database.
- Anita Simpson noted that Tammy Boyea will be taking the lead on Razoredge implementation. She noted that Audra Briggs has been promoted to Controller. She also stated that Human Resources and Payroll will be going live in January.

14. **President's Update.**

- Dr. Evans reported the recent partnership agreement with Enel Green Power. As part of that partnership with NOC, students in the wind energy program were informed that they were going to be placed on scholarship for the spring semester with 13 students receiving \$2,000. The students were informed on a Zoom Meeting before they took their final exam on December 9th.
- Dr. Evans noted that the Program Review Response Report to the Department of Education will be submitted by the end of the day. The Program Review Response report submitted to NOC outlined findings of noncompliance that apply to statues and regulations.
- Dr. Evans stated that Christmas gift items for employees were purchased in lieu of the Christmas luncheon.
- Dr. Evans noted that the State Regents' Virtual Legislative Forum has been rescheduled for Wednesday, January 27th from 1:00 p.m. to 3:30 p.m.

15. **Other Reports.**

- **Personnel Changes.** Ms. Anita Simpson reported five resignation and one new hire.
- **December 2020 Strategic Plan Update.** Dr. Pamela Stinson highlighted a few initiatives from the 2019-2025 Strategic plan, including initiatives for Student Quality of Life, Recruitments/Retention/Marketing, Quality of Life/Professional Development, and Increased Revenue Streams.

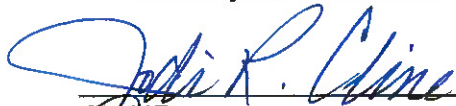
ROUTINE AND OTHER

16. **New Business.**

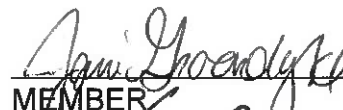
17. **Items for the next agenda.**

18. **Announcement of next scheduled meeting: The next scheduled meeting is Monday, January 25, 2021, at 1:00 p.m., Events Hall Banquet Room 202 in the Renfro Center on the Tonkawa campus.**


19. **Adjournment.** – Motion made at 1:40 p.m. to adjourn by Regent Brownlee as seconded by Regent Groendyke. Voting aye were Regents Brownlee, Cline, Groendyke, and Martin.



CHAIR



MEMBER



VICE CHAIR



MEMBER

SECRETARY