

**NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS**  
**Minutes**

Wednesday, May 20, 2020, NOC Enid

**Regents Present:** Stan Brownlee, Jodi Cline, Dale DeWitt, Chad Dillingham, and Michael Martin.

**Employees Present:** Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Dr. Pamela Stinson, Jason Johnson, Diana Watkins, Raydon Leaton, Denise Bay, and Scott Cloud.

1. **Call to Order.** Chair Dale DeWitt called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.

**BOARD ACTION**

4. **Vote to approve minutes.**
  - The minutes of the Wednesday, March 11, 2020 meeting were approved on the motion of Regent Martin as seconded by Regent Brownlee. Voting aye were Regents Brownlee, Cline, Dillingham, Martin and DeWitt.
5. **2021 NOC Board of Regents Meeting Dates.**
  - Dr. Cheryl Evans asked the Board to consider approval of 2021 NOC Board of Regents Meeting dates. On the motion of Regent Brownlee as seconded by Regent Cline, the Regents approved 2021 NOC Board of Regents Meeting dates as presented. Voting aye were Regent Brownlee, Cline, Dillingham, Martin, and DeWitt.

6. **Northern Management Services Contract.**
  - Ms. Simpson requested approval of the Northern Management Services, Inc. contract dated May 20, 2020. On the motion of Regent Dillingham, as seconded by Regent Brownlee, the Regents approved the Northern Management Services, Inc. contract dated May 20, 2020. Voting aye were Regent Brownlee, Cline, Dillingham, Martin, and DeWitt.
  
7. **Room and Board Rates.**
  - Ms. Simpson requested approval of the Residence Room and Board Rates with no increase for Fall 2020/Spring 2021 Semesters. On the motion of Regent Brownlee as seconded by Regent Dillingham, the Regents approved Board Rates for Fall 2020/Spring 2021 Semesters. Voting aye were Regent Brownlee, Cline, Dillingham, Martin, and DeWitt.
  
8. **Increase Rates for Residential Rental Properties, Facility Rental Fees and Facility Usage Fee.**
  - Ms. Simpson presented for approval proposed rate increases for residential rental properties, facility rental fees and facility usage fees effective July 2020. On the motion of Regent Brownlee as seconded by Regent Cline, the Regents approved increased rates for residential rental properties, facility rental fees and facility usage fees effective July 2020. Voting aye were Regents Brownlee, Cline, Dillingham, Martin, and DeWitt.
  
9. **Policy revision(s) to Course Catalog and Student Handbook.**
  - Ms. Sheri Snyder presented for approval of the policy revision(s) to the Course Catalog and Student Handbook regarding Severe Storms and Tornadoes – Updated Temporary Policy and Procedures 3.31.2020. On the motion of Regent Martin as seconded by Regent Dillingham, the Regents voted to approve the policy revision(s) to the Student Handbook. Voting aye were Regent Brownlee, Cline, Dillingham, Martin, and DeWitt.
  
10. **Policy revision(s) to NOC Employee Handbook.**
  - Ms. Sheri Snyder presented for approval of the policy revision(s) to the Employee Handbook regarding Severe Storms and Tornadoes – Updated Temporary Policy and Procedures 3.31.2020 and NOC Emergency Telework Policy 4.21.2020. On the motion of Regent Martin as seconded by Regent Dillingham, the Regents voted to approve the policy revision(s) to the Employee Handbook. Voting aye were Regent Brownlee, Cline, Dillingham, Martin, and DeWitt.
  
11. **Modification of approved tuition and fees for Summer 2020.**
  - Ms. Simpson presented for approval the modifications to tuition and fees for internet courses and remote location courses for Summer 2020 due to the

changes in distance learning as a result of the impact of the coronavirus. On the motion of Regent Brownlee as by Regent Cline, the Regents approved the modifications to tuition and fees for summer 2020 as presenting. Voting aye were Regents Brownlee, Cline, Dillingham, Martin, and DeWitt.

12. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial report dated for March 31 and April 30, 2020. On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents approved the monthly financial report as presented. Voting aye were Regents Brownlee, Cline, Dillingham, Martin, and DeWitt.

13. **Monthly Purchase Report.**

- No purchases to present.

14. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer Hardware, Software, Licenses & Fees –\$60,000.00, Repair of Educational Facilities – Tonkawa - \$10,000.00, Repair of Educational Facilities – Enid - \$10,000.00. On the motion of Regent Cline as seconded by Regent Brownlee, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$80,000.00 as presented. Voting aye were Regents Brownlee, Cline, Dillingham, Martin and DeWitt.

15. **Vote to go into Executive Session.**

- On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents to go into Executive Session at 2:10 p.m. Voting aye were Regent Brownlee, Cline, Dillingham, Martin, and DeWitt.

16. **Executive Session.**

- Executive session pursuant to Title 25. Oklahoma Statutes 307(B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public office or employee.

17. **Vote to return to open session.**

- On the motion of Regent Brownlee as seconded by Regent Cline, the Regents voted to return to open session. Voting aye were Regents Brownlee, Cline, Dillingham, Martin, and DeWitt.

18. **Discussion and possible action of the employment, hiring, or appointment of the President of Northern Oklahoma College.**  
On the motion of Regent Dillingham as seconded by Regent Cline, the Regents approved the rehiring of Dr. Cheryl Evans as President of Northern Oklahoma College for the 2020-2021 year.

## **INFORMATION TO THE BOARD**

19. **Regents Comments.**
- Regent Cline thanked everyone for all the hard work they have put in during Covid-19.
  - Regent Dillingham expressed appreciation for all the hard work and dedication that has been done during this difficult time and stated that everyone has done a phenomenal job and it hasn't gone unnoticed.
20. **Administrative Comments.**
- Dr. Edgington reviewed preliminary enrollment reports for summer and fall 2020 noting that their enrollment numbers reflect a 20% decrease.
  - Ms. Sheri Snyder stated that "An Evening with Jimmy Webb" originally scheduled for Wednesday, April 8, 2020 was cancelled and rescheduled for Thursday, October 8<sup>th</sup>, 2020. Tickets already purchased for the event will be honored at the October 8<sup>th</sup> rescheduled program. Guests that are not able to attend the rescheduled program can either donate their purchased tickets to the NOC Foundation – Renfro Lectureship Program as a tax deduction or request a full refund by Monday, June 1.
  - Ms. Anita Simpson stated that she received notification from OSRHE that the FY2021 state appropriation would be reduced by 3.95% or \$321,612.
  - Ms. Diana Watkins stated that NOC Stillwater student Tyler Hutcheson will be presenting to NOC classes on his experience with the National Community College Aerospace Scholars Program.
  - Mr. Raydon Leaton noted that the new roof on Gantz should be completed by the end of June. He also stated that all the faculty and staff have done a tremendous job while telecommuting from home and most employees are ready to come back to work.
21. **President's Update.**
- Dr. Evans noted that Budget Study meetings with the Regents will soon be scheduled and will be completed by the June BOR meeting.
  - Dr. Evans announced that NOC Commencement will be held on Saturday, August 8, 2020 through either a modified live ceremony or a virtual ceremony, dependent upon which best follows CDC guidelines of the time and the local environment.

22. **Other Reports.**
- ***Personnel Changes.*** Ms. Anita Simpson reported ten resignation and one new hire.

23. **Recommendations for Faculty Re-employment 2020-2021.**
- Dr. Pamela Stinson reviewed the Faculty Intent to Rehire list.

**ROUTINE AND OTHER**

24. **New Business.**
25. **Items for the next agenda.**
26. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, July 22, 2020, at 1:00 p.m., Events Hall Banquet Room, on the Tonkawa campus.**
27. **Adjournment.** – Motion made at 3:26 p.m. to adjourn by Regent Dillingham as seconded by Regent Brownlee. Voting aye were Regents Brownlee, Cline, Dillingham, Martin, and DeWitt.

  
CHAIR

  
MEMBER

  
VICE CHAIR

  
MEMBER

  
SECRETARY