

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, March 11, 2020, NOC Stillwater

Regents Present: Stan Brownlee, Jodi Cline, Dale DeWitt, Chad Dillingham, and Michael Martin.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Jason Johnson, Diana Watkins, Raydon Leaton, Denise Bay, and Scott Cloud.

1. **Call to Order.** Chair Dale DeWitt called the meeting to order at 1:02 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Program Showcase.** Anita Simpson, Vice President of Financial Affairs reviewed Northern Oklahoma College's Huron Financial Fiscal Review and Long-term Viability Assessment Discussion Document to the Board.

BOARD ACTION

5. **Vote to approve minutes.**
 - The minutes of the Wednesday, February 12, 2020 meeting were approved on the motion of Regent Dillingham as seconded by Regent Brownlee. Voting aye were Regents Brownlee, Cline, DeWitt, Dillingham and Martin.
6. **Policy revision(s) to Course Catalog and Student Handbook.**
 - Ms. Sheri Snyder presented for approval of the policy revision(s) to the Student Handbook. On the motion of Regent Brownlee as seconded by Regent Cline, the Regents voted to approve the policy revision(s) to the Student Handbook. Voting aye were Regent Brownlee, Cline, Dillingham, Martin, and DeWitt.

7. **Policy revision(s) to NOC Employee Handbook.**
 - Ms. Sheri Snyder presented for approval of the policy revision(s) to the Employee Handbook. On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents voted to approve the policy revision(s) to the Employee Handbook. Voting aye were Regent Brownlee, Cline, Dillingham, Martin, and DeWitt.
8. **Monthly Financial Report,**
 - Ms. Simpson presented for approval the monthly financial reports dated February 29, 2020. On the motion of Regent Dillingham as seconded by Regent Cline, the Regents approved the monthly financial reports presented. Voting aye were Regents Brownlee, Cline, DeWitt, Dillingham, and Martin
9. **Monthly Purchase Report.**
 - No report to present.
10. **Monthly Allocations Report.**
 - No report to present.

INFORMATION TO THE BOARD

11. **Regents Comments.**
 - No comments to report.
12. **Administrative Comments.**
 - Ms. Sheri Snyder noted that the NOC Alumni and Friends Reunion/Hall of Fame Induction Ceremony invitations will be mailed out soon and that the ceremony will be held on Saturday, March 28 and the RSVP date for the event is March 13.
 - Ms. Sheri Snyder invited the Board to attend the Carl and Carolyn Renfro Lectureship Program presenting Grammy –Winning Award Songwriter, Jimmy Webb. The event is scheduled for April 8, at 7:30 p.m. at the Kinzer Performing Arts Center. She noted that 353 tickets have already been sold
 - Mr. Jason Johnson congratulated the NOC Mavs basketball team for making it to the Division II National Playoffs. He stated that games have been postponed to April 20 due to Covid-19. He invited all board members to come support the team.
 - Ms. Anita Simpson stated that the J1 training is going well and staff are working endless hours to make the change happen.
 - Ms. Diana Watkins stated that she spoke with OSU's Council of Deans concerning the Gateway Program in general and the 1 + 3 agreement we have developed with OSU's College of Arts & Sciences, introducing the idea to pursue others. The Council voted unanimously to pursue 1 +3 agreements with each undergraduate academic college.

- Ms. Diana Watkins noted that she met with Dr. Kirby Frisby, OSU as Coordinator of Case Management for OSU's Student Conduct office, and Paula Lewis, NOC retention specialist to review students who had been referred through the CARE system by OSU faculty and staff. She sent a follow up email to NOC Stillwater to NOC faculty and staff explaining how we can utilize the CARE system.

13. **President's Update.**

- Dr. Evans expressed her condolences to Regent DeWitt for the loss of his mother.
- Dr. Evans stated that she attended the Higher Education Day at the capitol. A contingency group of 20 attended and four area legislators joined the NOC group for lunch.
- Dr. Evans noted that we are still working with Enterprise to evaluate possibilities of changing our fleet management.
- Dr. Evans stated that Dr. Stinson, Dr. Edgington, and Kathleen Otto interviewed with Aspen and thought the interview went well. If NOC is one of the top finalist, they will send a team to our location to meet with faculty and staff on ways to improve work place outcome.
- Dr. Evans noted that she attended the Tonkawa Film Festival hosted by Tonkawa Chamber of Commerce. She felt like the festival was received by the community very well and will grow throughout the years.
- Dr. Evans stated PLC interviews took place last month with good candidates applying and is excited to meet the upcoming class.

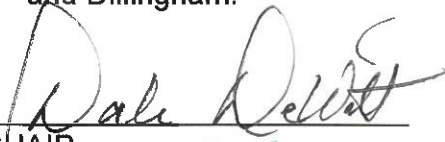
14. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported one resignation and four new hires.
- ***Quarterly Strategic Plan.*** The Quarterly Strategic Plan was passed out to the Board of Regents.


ROUTINE AND OTHER

15. **New Business.** Dr. Evans stated that we are continuing to watch details with COVID-19 and will follow guidelines recommended by the CDC. She stated that the safety of our students is our highest priority. The Board of Regents authorized Evans to respond as needed throughout this situation.
16. **Items for the next agenda.**
17. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, April 15, 2020, at 1:00 p.m., Large President's Conference Room, on the Tonkawa campus.**


18. **Adjournment.** – Motion made at 3:06 p.m. to adjourn by Regent Dillingham as seconded by Regent Brownlee. Voting aye were Regents Brownlee, DeWitt, and Dillingham.




CHAIR




VICE CHAIR



SECRETARY



MEMBER



MEMBER