

# **NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS**

## **Minutes**

**Wednesday, March 14, 2018, NOC Tonkawa**

**Regents Present:** Chair Stan Brownlee, Jeff Cowan, and Chad Dillingham.

**Regents Absent:** Linda Brown and Dale DeWitt.

**Employees Present:** Dr. Cheryl Evans, Anita Simpson, Jason Johnson, Sherry Alexander, Dr. Ed Vineyard, Dr. Rick Edgington, Dr. Pamela Stinson, Larry Dye, Scott Cloud, and Denise Bay.

1. **Call to Order.** Chair Stan Brownlee called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Dr. Jeremy Cook, Social Science Faculty.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, February 21, 2018 meeting were approved on the motion of Regent Dillingham as seconded by Regent Cowan. Voting aye were Regents Brownlee, Cowan, and Dillingham.
5. **Program Showcase.** Dr. Jeremy Cook, Social Science Faculty Liaison, provided a brief overview of the Social Science Division in Stillwater, noting that Marsh Howard in his first year as a full-time faculty member with NOC Stillwater was one of five faculty members selected for the NISOD Teaching Excellence Award this year, an honor chosen by student vote. Dr. Cook stated that student-center teaching is a big focus in the Social Science Division, and through activities such as visiting local nursing homes, students have a chance to engage with the community with a hands-on learning experience.

## INFORMATION TO THE BOARD

6. **Regents' Comments.**

- Regent Dillingham stated that he was very impressed on how well the PLC students carried themselves during the NOCF Annual Donor Recognition Banquet.
- Regent Brownlee praised NOC employees for the recent HLC visit.

7. **Administrators' Updates.**

- Dr. Ed Vineyard gave an update on the NOC Observatory on the Enid campus. He stated that the observatory measured the shadow of an asteroid as it passed in front of a distant star. The observation was conducted at the request of the International Occultation and Timing Association. A researcher at the request of the Jet Propulsion Laboratory in Pasadena worked with him to conduct measurements using NOC telescopes linked to their equipment. The observation was successful. NOC Observatory became the third observatory in history to measure this particular asteroid. This was an excellent example of small college observatories participating in research activities to assist the professional research community.

8. **President's Update.**

- Dr. Evans reported that she was very pleased on how the HLC visit went and that all the hard work from all the employees is greatly appreciated. She stated that Dr. Pam Stinson did an excellent job guiding everyone through the process.

9. **Other Reports.**

- a. ***Personnel Changes.*** Ms. Anita Simpson reported one new hire and one resignation.
- b. ***Stillwater Facility Update.*** Dr. Evans stated that the new building is coming along great and she feels very confident that we will be able to be moved in and ready to go by fall. Dr. Evans noted that everything is on track, on time and under budget.

10. **The New Criteria for Accreditation.**

- Dr. Pam Stinson reported that NOC has not received the report back from the HLC team who visited on Feb. 26-27 for reaccreditation but it is expected within the next two weeks. She also reported that she felt like the visit with the team went well. The team met with 41 students and 128 employees in forums and small group interviews, including meetings connected via ITV to NOC Enid and NOC Stillwater. A number of employees from Enid and Stillwater also drove over to attend meetings in person. Sessions focused on criterion topics such as assessment, budgeting processes, strategic planning, and student support services.

11. **Strategic Plan and SEM Plan Quarterly Update.**

- Dr. Pam Stinson shared some highlights of the March 2018 quarterly update on year 5 priorities. Dr. Stinson noted that, in support of Goal 3, the construction on the Stillwater classroom building continues on schedule with completion anticipated in time for Fall 2018 classes to be housed there. She also stated that the NOC Foundation continues to serve a vital role in Goal 5 funding, particularly during years of reductions in state appropriations.

**BOARD ACTION**

12. **Transfer of Funds from 700 Fund to 295 Fund.**

- Ms. Simpson presented the Transfer of Funds from 700 Fund to 295 Fund for approval. On the motion of Regent Cowan and seconded by Regent Dillingham, the Regents approved the transfer of funds from 700 Fund to 295 Fund in the amount of \$450,000.00 for the completion of the Stillwater Classroom Building. Voting aye were Regents Brownlee, Cowan, and Dillingham.

13. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial report dated February 28, 2018. On the motion of Regent Brownlee as seconded by Regent Dillingham, the Regents approved the monthly financial report as presented. Voting aye were Regents Brownlee, Cowan, and Dillingham.

14. **Monthly Purchases.**

- Ms. Simpson presented March purchases for approval. **Purchases of \$25,000 or more were for:** (I.) Roof Replacement – Memorial Student Union, American Roofing, \$246,000.00; Oklahoma Roofing & Sheet Metal, \$298,815.00; Today's Roofing, Alva Roofing, Ground Zero Roofing, Redland Roofing, Universal Roofing & Sheet Metal, Keys Construction LLC, Stolhaul-Wells, NO BID; Funding Source: Capital Funds and Auxiliary Funds. (II.) Instructional Furniture – NOC Stillwater Building -Revised, Aspen Custom Electronics Inc., \$117,656.13; Funding Source: Capital Funds; OU State Contract R10122-10. (III.) Furniture, Fixtures, & Equipment – NOC Stillwater Building; In excess of \$100,000.00. On the motion of Regent Dillingham as seconded by Regent Cowan, the Regents voted to approve March 2018 Monthly Purchases. Voting aye were Regents Brownlee, Cowan, and Dillingham.

15. **Monthly Allocations Request.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking - Enid; \$10,000.00. Campus Site Development & Physical Plant – Tonkawa;

\$10,000.00. Purchase of Enid Campus; \$20,000.00. Renovation of Campus Buildings – Tonkawa; \$170,000.00. On the motion of Regent Cowan as seconded by Regent Brownlee, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$210,000.00 as presented. Voting aye were Regents Brownlee, Cowan, and Dillingham.

16. **Transfer Credit Policy for Career Technology Centers.**

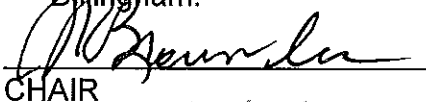
- Dr. Pam Stinson presented for approval an institutional Transfer Credit Policy for Career Technology Centers. Dr. Stinson stated that transfer of technical credits from a technology center that is part of the Oklahoma Technology Center System will be evaluated using the Statewide Technical Articulation Matrix from the Oklahoma State Regents for Higher Education (OSRHE), and that state policy is already in place to allow for that transfer; however, each institution must also post its own transfer policy. On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents voted to approve the Transfer Credit Policy for Career Technology centers as presented. Voting aye were Regents Brownlee, Cowan, and Dillingham.


17. **Regents Retreat.**

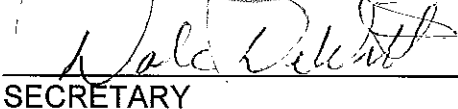
- Topic Tabled – considering late July or August Regents Retreat.

**ROUTINE AND OTHER**

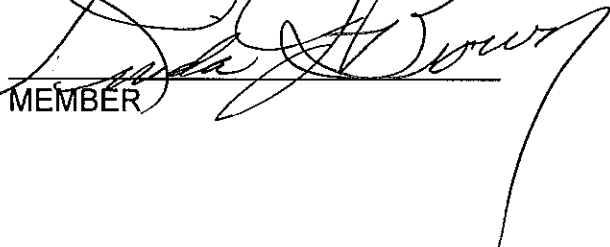
1. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda."
2. **Items for the next agenda.**
3. **Announcement of next scheduled meeting:** Wednesday, April 18, 2018, 1:00 p.m., Large President's Conference Room in Tonkawa. Lunch will be served in the Small President's Conference Room starting at 12:30 p.m.
4. **Adjournment.** – Motion made at 2:15 p.m. to adjourn by Regent Brownlee as seconded by Regent Cowan. Voting aye were Regents Brownlee, Cowan and Dillingham.

  
CHAIR

  
VICE CHAIR

  
SECRETARY

  
MEMBER

  
MEMBER