NOC Tonkawa
Enrollment Checklist

1220 E. Grand
Tonkawa
580.628.6200

www.noc.edu

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Step 1: How to Apply
NOC Tonkawa

1. ☐ Complete the free online application at www.noc.edu/apply.
   For international students, complete the online application at www.noc.edu/international-students.

2. ☐ Send official high school transcript, official transcripts from other colleges attended and/or
   GED documentation to:
    Attn: Registrar
    Northern Oklahoma College
    P.O. Box 310
    Tonkawa, OK 74653

3. ☐ Send ACT scores (along with AP or CLEP results, if applicable) to NOC Registrar (address listed above).

   If ACT has not been taken or results cannot be obtained, visit www.noc.edu/noctesting.
   Choose Exam Registration Tonkawa to schedule an appointment to take the ACT
   at a cost of $60.

   If ACT score is over 3 years old or ACT subscores are below 19, visit www.noc.edu/noctesting
   to schedule an appointment to take the ACCUPLACER exam. Cost will vary by the number of
   subjects taken.

4. ☐ Financial Aid and Free Application for Federal Student Aid (FAFSA)
   • Apply for FAFSA (Pg. 3).
   • Go to www.noc.edu/financial-aid1. Use the link in bold to start the application process.
     NOC's Title IV Institutional Code is 003162.
   • Contact Financial Aid in Vineyard Library-Administration Building, Room 105,
     or call 580.628.6595 to be sure you have turned in all the required documentation.

5. ☐ Complete the scholarship application at www.noc.edu/scholarships.
   See attached checklist (Pgs. 4-6).

6. ☐   Contact for additional information:
- **International students**, visit www.noc.edu/international-students for more information
  or call 580.628.6221.
- **Native American students**, contact the Native American advisor at 580.628.6654
  for information on tribal assistance.
- **Student Disability Services (SDS)**, Contact SDS if you believe you have a disability and would
  like to start the intake process. SDS is located in the Vineyard Library-Administration Building,
  Room 101, or call 580.628.6240.
- **Veterans or military students**, visit www.noc.edu/military for the GI Bill checklist
  and more information or call 580.628.6227.

Financial Aid

The Financial Aid Office is located in the Vineyard Library-Administration Building, Room 105.
Please sign into the kiosk when you arrive or call 580.628.6595.

Steps to Apply for Federal Financial Aid:

- Complete the Free Application for Federal Student Aid (FAFSA) and submit it online by going to
  www.fafsa.ed.gov.
  Be sure to sign the application and list NOC as a school to receive the Student Aid Report by using
  the Institutional Code, 003162.

- When NOC receives the Student Aid Report, you will be notified and asked to complete
  additional documentation.
  If you have not been notified by NOC within two weeks of filing a completed FAFSA, please
  contact the Financial Aid Office at 580.628.6595 to see if additional information is needed.

- If you are requesting student loans, you are required to complete Entrance Counseling and a Master
  Promissory Note at www.studentloans.gov **before your loans can be awarded.**

- When all required documents are received, NOC will evaluate your file and send you an award
  notification email offering the eligible federal aid.
  The email will be sent to the email address that you provide on your file documents.

- Accept or decline the offered awards online by following the step-by-step instructions given in
  the award email. Financial aid will be accepted through the Campus Connect system through the
  portal.noc.edu/ICS website. Instructions for obtaining a username and password can be found on page 8.

*Remember that continued eligibility for all federal grant and loan programs depends upon your academic
progress. A summary of requirements will be included with the award email notification.
A detailed explanation of the NOC policy is included in the Student Handbook located at
http://www.noc.edu/student-handbook.*

Scholarship Checklist

1. ☐ **Students planning to apply for scholarships must complete the Online Admissions Application at www.noc.edu/apply.**

2. ☐ **Complete the Institutional Scholarship Application Form at www.noc.edu/scholarships. A 24-hour waiting period is required after the admissions application has been completed before the scholarship application can be accessed.**
   - First-time users will "Sign Up" using their personal email address that was submitted on their admissions application.
   - The password must contain a minimum of eight characters and include at least one numeral, one uppercase letter and one lowercase letter.
   - Upon signing up, you will receive a confirmation email to ensure your identity. Please check your spam folder for this email.
   - Once you have confirmed your account, you can begin accessing the system.
   - To be considered for scholarships, applicants must complete the Institutional Scholarship Application Form at www.noc.edu/scholarships along with any required additional documentation and submit to the scholarship office by the stated deadline each year.

3. ☐ **Complete the Free Application for Federal Financial Aid (FAFSA) at www.fafsa.ed.gov. Northern's Title IV Institutional Code is 003162. Every student who is awarded scholarships is required to complete the FAFSA.**
   - New filing year opens every October 1 for the next academic year.
   - When NOC receives the Student Aid Report, you will be notified and asked to complete additional documentation.
   - For applications received prior to January 1, you will receive your documents after the first of the year.
   - If you have not been notified by NOC within two weeks of filing a completed FAFSA, with the exception of those who filed prior to January 1, please contact the Financial Aid Office to see if additional information is needed.
   - To consider you for scholarships, the Financial Aid Office must have received your FAFSA and all required paperwork submitted, regardless of eligibility.
   - Applicants are required to complete the FAFSA within 30 days of accepting a scholarship award. Failure to do so may result in scholarship being revoked. NOTE: All financial aid will be primary source of funding education. Best consideration date for financial aid is December 1.

Contact Information:
Institutional Scholarship Coordinator
580.628.6760
scholarships@noc.edu
Or visit our website at www.noc.edu/scholarships

What to Expect:

- Awarding of Financial Aid and Scholarships begins after Spring Break.

- When all required documents are received, the Financial Aid Office will evaluate your student file and send out award notifications via email, including instructions on how to log in to myNOC and accept your awards through Campus Connect.

- Scholarship award notifications will be sent via email and contain a link to the scholarship website that gives details about the offer and allows the scholarship to be accepted. If you are unable to open the link, go to www.noc.edu/scholarships.

Need to Know:

- Not every scholarship is available for award every year. Funding determines availability.

- **PRIORITY DEADLINE:** Applications for the Presidential Leadership Scholarship, the NOC/OSU Gateway Ambassadors Scholarship or the State Regents Academic Scholarship must be submitted by February 20. Priority deadline for all other scholarships is February 20 with scholarships awarded to qualified applicants on a first come, first serve basis until August 25. For new or transfer students, spring deadline is January 25.

- The scholarship committees on each campus shall determine the recipients for the scholarship awards. The Institutional Scholarship Office administers the scholarship awards.

- Priority will be given to applicants who are Oklahoma residents, United States citizens or permanent residents.

- Students on institutional academic achievement scholarships, i.e., PLC, academic, valedictorian, salutatorian, freshman or sophomore regents, etc. must be an Oklahoma resident and enrolled full-time.

- Maximum institutional scholarships may not exceed five (5) full-time academic semesters (does not include summer courses) unless otherwise stated.

- Scholarship funds will be applied for fall and spring semesters unless otherwise stated. Students who have a remaining scholarship balance within the current academic year and have maintained scholarship retention criteria may use their remaining balance during the summer semester.

- All students must reapply each academic year. A complete list of scholarships with criteria are available at www.noc.edu/scholarships.

- To be considered for scholarships, applicants must adhere to the institutional academic standards policies, drug and alcohol policies, student conduct policies, and participation agreements. Failure to comply may result in removal of scholarship award. All policies and procedures may be found in the NOC Student Handbook at www.noc.edu/student-handbook.

- Any student whose scholarship award has been removed from Northern Oklahoma College may appeal the removal by filling out the Scholarship Appeal Form and submitting it along with supporting documentation to the Scholarship Office.

- Scholarship appeals are limited to one year from the start of the semester last enrolled.

- While every effort is taken to ensure that the correct information is presented, current NOC policy, State Regents' policy, NOC Foundation policy, state and federal laws and/or the intent of the donor who established a Foundation scholarship program (as applicable) will override any outdated or erroneous information listed here.

- Variation from any scholarship policies or procedures require an appeal to the Scholarship Appeals Board. This subcommittee acts as a hearing body on scholarship appeals for students or programs who are not in compliance with the institutional policies affecting their scholarship awards. Members shall consist of the Vice President for Development and Community Relations, Vice President for Financial Affairs, Vice President for Student Affairs, and the Scholarship Coordinator. The Appeals Board will evaluate information related to each appeal and solicit any additional documentation from the appropriate department/program representative and/or campus scholarship committee chair when necessary. Final decisions shall be submitted in writing to the President for approval.

- Recipients of participation scholarships are required to reside in resident housing in accordance with the Statement of College Housing Policy outlined in the NOC Student Handbook www.noc.edu/student-handbook.

- Showing gratitude is an essential part of receiving a private scholarship. It is important that recipients thank our donors. Upon accepting your private scholarship from the NOC Foundation, we ask that you acknowledge it with a thank you letter submitted to the Institutional Scholarship Office. The NOC Foundation hosts various events to connect scholarship recipients with donors. It is expected that recipients will attend these events.

- Scholarship awards will be reviewed after the Financial Aid Office has determined the student's Cost of Attendance* budget. If a student receives state and federal financial aid grants, i.e., Pell, SEOG, OTAG, OHLAP, etc. their scholarship award will be applied secondary and cannot exceed $1,000 of the actual student bill for the current semester. Scholarships sent to the college from outside sources will be refunded up to, but not to exceed the Cost of Attendance budget. Loans will be reduced before any other aid sources.

  * Cost of Attendance means the aggregate cost for a student to enroll in a degree program. This includes tuition, the cost of books, fees and other related educational expenses, as well as the cost of on- or off-campus room and board. View and compare tuition and fees at http://www.noc.edu/tuition.

- Participation sponsors must collaborate with the Scholarship Office prior to making awards to students to assure maximization of resources and to avoid over-award situations resulting in post-notification adjustments. This guideline is intended to maximize the use of all college resources for scholarships and grants, as well as to assure clear and accurate communication with students.

Step 2: What to Do After Acceptance
NOC Tonkawa

1. ☐   Watch the *15 to Finish* video at www.noc.edu/degreeprograms.

2. ☐   Go to the NOC Tonkawa Registrar's Office in the Vineyard Library-Administration Building to:
   - Declare a major www.noc.edu/degreeprograms.
   - Be assigned an advisor.
   - Students undecided about a major should make an appointment with the Coordinator of Student Academic Success Services at 580.628.6258 to discuss degree program options. The coordinator can also connect students with Focus 2, an online career exploration tool, to assist them in choosing a major that aligns with their personal attributes, such as values, interests, skills, and personality type.

3. ☐   Set an appointment with an academic advisor to enroll for classes, call 580.628.6220.

4. ☐   Apply for Residential Life housing at www.noc.edu/housing1 (required for single freshmen under the age of 21 and not living with a guardian). A $75 nonrefundable deposit is required. Housing preferences are first come, first serve based on date of housing deposit.

Step 3: What to Do Before Classes Start
NOC Tonkawa

Online

1. ☐ Get your NOC Username and Password from myNOC at http://portal.noc.edu/ICS/ (Pg. 9).

2. ☐ Open Campus Connect, located within myNOC, and select Financial Refund option located under demographics. You must complete this in order to receive a Student ID card (Pgs. 9-10).

3. ☐ Open Campus Connect to print your schedule. It is recommended to reprint Friday before classes start for any room assignment changes (Pg. 12-13).

4. ☐ Log in to your NOC email (Pg. 13).

5. ☐ Log in to your Blackboard account to ensure your correct classes are listed. You will not be able to access class content until course start date (Pg. 14).

6. ☐ Contact the Financial Aid Office at 580.628.6595 to verify all necessary paperwork is complete and/or set up payment plan online, if needed (Pg. 14).

7. ☐ Know your tuition due dates and add/drop dates by visiting www.noc.edu/academic-calendars (Pgs. 15-17).

8. ☐ Review the NOC social media policy at www.noc.edu/socialmedia (Pg. 18).

9. ☐ Read the Emergency Alert Information at www.noc.edu/emergencyalertsystem (Pg. 19).

10. ☐ Read the Student Handbook at www.noc.edu/student-handbook.

At NOC Tonkawa

1. ☐ Visit the NOC Registrar's Office to obtain a free Student ID card (Pg. 12).

2. ☐ Activate your Student ID card for meal plan and access to residence hall and NOC Wellness Center by visiting the Bursar's Office in the Vineyard Library-Administration Building, Room 109.

3. ☐ Obtain a parking permit at the Student Affairs Office in the Vineyard Library-Administration Building, Room 101, after August 1. There is no additional fee for a parking permit.

4. ☐ Get textbooks at www.nocbookstore.com or the bookstore in the Memorial Student Union a week before school starts (Pg. 21).

5. ☐ Locate your classrooms. Maps with classroom building abbreviations can be located at www.noc.edu/campusmaps.

NOC Student ID Number Location

NOC Student ID number can be located on:
- Student admissions letter.
- Schedule printed at initial enrollment.

NOC Username and Password

To access your NOC username and password:

- Go to www.noc.edu.
- Click the myNOC tab located towards the bottom right side of the page under College Resources or go to portal.noc.edu.
- Click the NOC ACCESS tab.

- Enter your 9-digit NOC student ID number (no spaces, slashes or dashes).
- Enter your PIN as your birthdate (MMDDYYYY).
- Click "Display My Credentials."
- Username and Password will be shown on screen. Keep these in a safe place.
- Username and password are case sensitive.
- It will take approximately 24 hours after enrollment for credentials to be generated.

Refund Option

**In order to obtain a Student ID card, you must first complete the refund option:**

- Log in to myNOC.
- Click the Campus Connect tab.
- Below demographics you will see the following statement:
  Northern Oklahoma College is required to provide students with multiple options in order to receive their student refund. Student refunds may result from:
    - Financial Aid that exceeds your expenses.
    - Dropping/withdrawing from class.
    - Student housing changes or overpayments.
  Please designate your refund account choice *now* to avoid delays receiving any type of refund.
- Accept your financial aid awards.
- Set up payment plan online, if needed.
- Click on the following line:
  "*Please click here to open a new window to securely complete your student account choice.*"
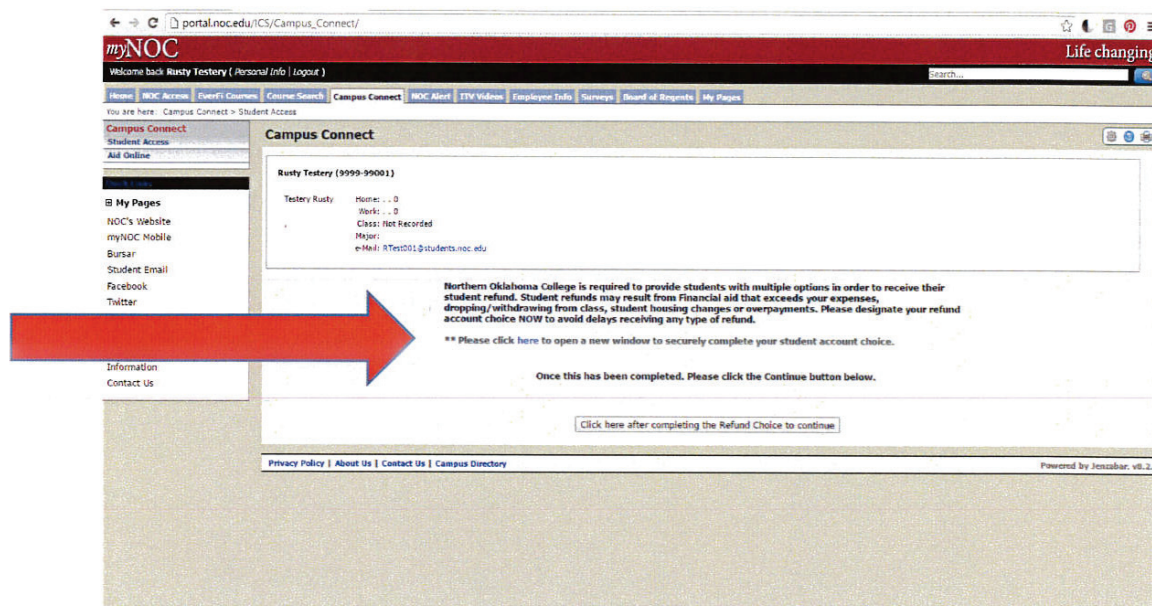
New window will open with the following:

Please designate your choice of how you would like to receive any student refund.

- ○ **I choose to use my existing bank account.**
  This section will require you to enter your bank account routing number and bank account number.

- ○ **I choose the student checking account offered by Herring Bank.**
  You will receive new account disclosures via email and your account will be established when you are issued your Student ID/Debit Card.

- Click "I Agree" to terms.
- Close and log out of myNOC.
- Proceed to Registrar's Office for Student ID Card.

> After refund option is set up, you have to accept the financial responsibility contract before proceeding.

Refund Option

Frequently Asked Questions
<u>Only When Herring Bank Is Chosen</u> for Refund Option

1. **Is my card secure?**

   Yes. Your balance is protected. Never give anyone your card number, expiration date, security number or PIN number unless you are making a purchase. This information is not needed.

2. **How do I use my NOC Student ID Card?**

   You can activate your card by performing a balance inquiry at any ATM, using your PIN number. After activation, you may use your card at most ATMs and at all merchants who accept MasterCard, including merchants on the Internet (fees may apply).

3. **How can I view my balance, review my transactions or order checks?**

   Enroll in Internet Banking by first calling 866.335.4318.

4. **How do I put more money on my NOC Card?**

   Making a deposit to your account is easy:

   - Online at www.noccard.com.
   - Direct deposit from your employer.
   - Call 866.348.3435 to assist you.

5. **Whom do I call if I have any questions about my NOC Student ID Card?**

   For your convenience, call 866.348.3435. Please have your card or account number ready for verification.

NOC Student ID Card

- **ALL NOC** students must have an NOC ID Card.

- For students living in a residence hall, the NOC Student ID card is used for residence hall access and meal plan.

- Refund options may go to your NOC Student ID card or to your personal bank account. The refund option must be completed prior to obtaining your NOC Student ID card. See directions on completing the refund option (Pgs. 10-11).

- To get your NOC Student ID card you will need: driver's license (photo ID) and Student ID number (under 18 requires parent's signature).

Activate Student ID Card

You can activate your card by performing a balance inquiry at any ATM, using your PIN number.

Campus Connect

Campus Connect can be used to:

- View or print your unofficial transcript.
- Print your schedule.
- Check your NOC account balance. NOC will not mail billing statements. Campus Connect is the only way to view your account balance.
- Accept your financial aid awards.
- Set up payment plan online, if needed.
- Review your grades before they are put on your transcript. NOC will not mail out grades. *Campus Connect* is the only way to access your grades.
- Review your holds.

Schedule   REPRINT YOUR SCHEDULE THE FRIDAY BEFORE SCHOOL STARTS

- Log in to myNOC.
- Click the Campus Connect tab.
- Go to Registration option and a drop-down list will appear.
- Click "Schedule."
- Select "Current Semester."
- Click "Display Schedule."
- Go to the upper-right corner to the print icon to print schedule.

NOC Email

You will receive email notifications from Financial Aid, NOC Bookstore and instructors. You will also receive early alerts for cancellations, late-start times or other course changes that may occur.

NOC Email Access:
Go to www.noc.edu
Click student email under College Resources.
Log in using only your NOC username and password.
Email format is
**username@students.noc.edu**

To forward an NOC Email account to a personal email:

- Log in.
- Go to the Options tab located at the lower left hand of the screen.
- Click "Local Account."
- Then click "Forwarding."
- In the forwarding box put the email address you want to forward to.
- Log out. Done.

Blackboard

Most NOC course material will NOT show up on Blackboard until the day classes begin; contact your instructor for questions about the course by emailing through the NOC Directory found at http://www.noc.edu/directory.

- Go to www.noc.edu.
- Click the myNOC tab located towards the bottom right side of the page under College Resources.
- Click the Blackboard box on the right or https://nocbb.onenet.net/webapps/login/. Log in using your NOC username and password (do not create your own account).
- Teachers will post current grades, assignments and reminders about class.
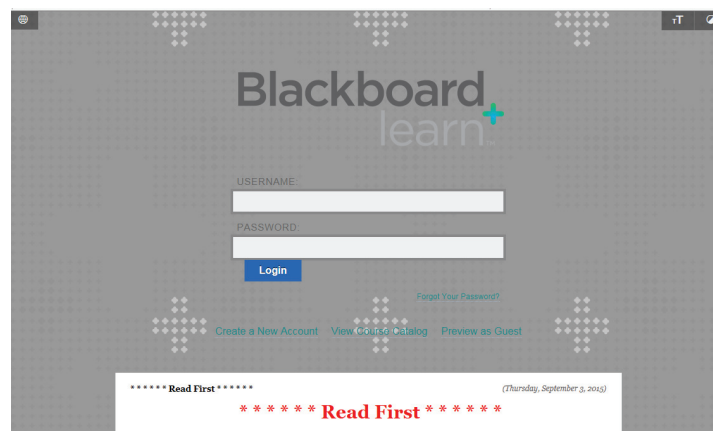
Payment Plan

- If you do not receive financial aid and you do not have enough money to pay for your school expenses right now, you may apply for a payment plan.
- Payment plan benefits include easy online enrollment, flexible payment options and **no** interest.
- Start with a $25 nonrefundable enrollment fee per term.

Simple Steps to Enroll for Payment Plan:
- Go to www.noc.edu.
- Log in to myNOC. If you have never logged in before, click the NOC Access tab to get your login credentials.
- Click "Campus Connect."
- Click "Account Info."
- Choose "Review/Pay Account."
- Choose "Semester to Pay."
- Click on "Sign up for Payment or Pay Bill."

For more information about an NOC Bursar account, go to **www.noc.edu/bursar** or call 580.628.6231.

2019-2020 Academic Calendar

AUGUST 2019

S	M	T	W	T	F	S
28 L6/Online wk 6 4 week/ wk 4	29 Fall Tuition & Fees due by July 25	30	31	1 End L4/L6/Online Classes & Finals	2 No Classes Offices Closed	3
4	5 Begin Regular Hours	6 Stillwater Faculty Report	7	8	9	10
11	12 In-Service New FTE Faculty & Adjunct	13 Tonk/Enid Faculty Report T-E-S Faculty In-service	14 Faculty In-service	15	16	17
18 Week 1	19 Semester Begins	20 Last Day to Add Courses and Log On to Online Courses	21	22	23	24
25 Week 2	26	27	28	29	30 Last Day to Drop with Full Refund	31

SEPTEMBER 2019

S	M	T	W	T	F	S
1 Week 3	2 Labor Day No Classes Offices Closed	3	4	5	6	7
8 Week 4	9	10	11	12	13	14
15 Week 5	16	17	18	19	20	21
22 Week 6	23	24	25	26	27 Final Day to Drop E8 w/o Evaluation	28
29 Week 7	30	1	2	3	4 Faculty OACC Conference Final Day to Withdraw E8	5

OCTOBER 2019

S	M	T	W	T	F	S
29 Week 7	30	1	2	3	4 Faculty OACC Conference Final Day to Withdraw E8	5
6 Week 8	7	8	9	10	11 End 1st - 8 Wks	12
13 Week 9/1	14 Begin 2nd 8 Weeks	15 Final Day to Add & Log Online for L8 Midterm Grades due by noon	16 Last Day to Drop L8 with Full Refund	17	18 Fall Break No Classes Offices Closed	19
20 Week 10/2 10/21 Last Day to Drop L8--> w/Full Refund	21 Begin Sophomore Spring/Summer Enrollment	22	23	24	25	26
27 Week 11/3	28 Begin Freshman Spring/Summer Enrollment	29	30	31	1	2

NOVEMBER 2019

S	M	T	W	T	F	S
27 Week 11/3	28 Begin Freshman Spring/Summer Enrollment	29	30	31	1	2
3 Week 12/4	4	5	6	7	8 Final Day to Drop 16 wk w/o Evaluation	9
10 Week 13/5	11	12	13	14	15	16
17 Week 14/6	18	19	20	21	22	23
24 Week 15/7	25	26	27	28 Thanksgiving Day	29	30

<…..…….......No Classes/ Offices Closed……….…….>
<………..…..…….Thanksgiving Break……….…..…….>

DECEMBER 2019

S	M	T	W	T	F	S
1 Week 16/8	2 Final Day to Drop L8 w/o Evaluation	3	4	5	6 Final Day to Withdraw from all courses	7
8	9	10	11	12	13	14
15	16 Grades Due by Noon	17	18	19	20 Offices Closed	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

<……………....Final Examinations……………>
<……………Student Winter Break…………….>
< ………………Offices Closed ……………….. >
<………………Student Winter Break…………….>
< ……………...Offices Closed ……………….. >
<………………Student Winter Break…………….>
<…..……Offices Closed…..…>
<………………Student Winter Break…………….>

JANUARY 2020

S	M	T	W	T	F	S
29	30	31	1 New Year's Day	2 Admin. Offices Open STW Faculty Report	3	4
5	6 Tuition & Fees Due by 5 pm	7 DC/FL Meeting	8 Faculty In-service	9 Academic Bowl	10	11
12 Week 1	13 Semester Begins	14 Final Day to Add Courses and Log On to Online Courses	15	16	17	18
19 Week 2	20 MLK Day No Classes/ Offices Closed	21	22	23	24 Final Day to Drop with Full Refund No Shows Due by Noon	25
26 Week 3	27	28	29	30	31	1

<….……Offices Closed….....>
<………………Student Winter Break………………….>
<………………Student Winter Break………………….>

2019-2020 Academic Calendar

FEBRUARY 2020

S	M	T	W	T	F	S
26 Week 3	27	28	29	30	31	1
2 Week 4	3	4	5	6	7	8
9 Week 5	10	11	12	13	14	15
16 Week 6	17	18	19	20	21 Final Day to Drop E8 w/o Evaluation	22
23 Week 7	24	25	26	27	28 Final Day to Withdraw E8	29

MARCH 2020

S	M	T	W	T	F	S
1 Week 8	2	3	4	5	6 End 1st 8 Weeks	7
8 Week 9/1	9 Begin 2nd 8 Weeks	10 Final Day to Add & Log Online for L8 Midterm Grades due by noon	11	12	13 Last Day to Drop L8 with Full Refund	14
15	16	17	18	19	20	21
22 Week 10/2	23 Begin Sophomore Fall Enrollment	24	25	26	27	28
29 Week 11/3	30 Begin Freshman Fall Enrollment	31	1	2	3	4

<........................Spring Break ....>
<....................No Classes/Offices Closed.................>

APRIL 2020

S	M	T	W	T	F	S
29 Week 11/3	30 Begin Freshman Fall Enrollment	31	1 Interscholastic Contest	2	3	4
5 Week 12/4	6	7	8	9	10 Final Day to Drop 16 wk w/o Eval	11
12 Week 13/5	13 OSU Enrollment Begins	14	15	16	17	18
19 Week 14/6	20	21	22	23	24 Final Day to Drop L8 w/o Evaluation	25
26 Week 15/7	27	28	29	30	1 Final Day to Withdraw from All Courses	2 NOC Commencement

MAY 2020

S	M	T	W	T	F	S
26 Week 15/7	27	28	29	30	1 Final Day to Withdraw from All Courses	2 NOC Commencement
3 Week 16/8	4	5	6	7	8	9
10 E6/Online wk 1	11 Grades Due by Noon Begin E6/Online Classes	12 Final Day to Add E6/Online Classes	13 Final Day to Drop E6/Online Classes	14	15 No Classes	16
17 E6/Online wk 2	18 Begin Summer Office Hours	19	20	21	22 No Classes Offices Closed	23
24 E6/Online wk 3 / 31	25 Memorial Day No Classes Offices Closed	26	27	28	29 No Classes Offices Closed	30

<...............Final Examinations..............>

JUNE 2020

S	M	T	W	T	F	S
31 E6/Online wk 4	1	2	3	4	5 No Classes Offices Closed	6
7 E6/Online wk 5 4 week/ wk 1	8 Begin June 4 Week Classes	9 Final Day to Add 4 Week Classes	10 Final Day to Drop 4 Week Classes	11	12 No Classes Offices Closed	13
14 E6/Online wk 6 4 week/ wk 2	15	16	17	18 End E6/ Online Classes & Finals	19 No Classes Offices Closed	20
21 L6/Online wk 1 4 week/ wk 3	22 Begin L6/ Online Classes	23 Final Day to Add L6/Online Classes	24 Final Day to Drop L6/Online Classes	25	26 No Classes Offices Closed	27
28 L6/Online wk 2 4 week/ wk 4	29	30	1	2 End 4 Week Classes & Finals	3 No Classes Offices Closed	4 Independence Day

JULY 2020

S	M	T	W	T	F	S
28 L6/Online wk 2 4 week/ wk 4	29	30	1	2 End 4 Week Classes & Finals	3 No Classes Offices Closed	4 Independence Day
5 L6/Online wk 3 4 week/ wk 1	6 Begin July 4 Week Classes	7 Final Day to Add 4 Week Classes	8 Final Day to Drop 4 Week Classes	9	10 No Classes Offices Closed	11
12 L6/Online wk 4 4 week/ wk 2	13	14	15	16	17 No Classes Offices Closed	18
19 L6/Online wk 5 4 week/ wk 3	20	21	22	23 Fall Tuition and Fees Due by 5 pm	24 No Classes Offices Closed	25
26 L6/Online wk 6 4 week/ wk 4	27	28	29	30 End L6 / Online and 4 week Classes & Finals	31 No Classes Offices Closed	1

Dates to Remember

SPRING 2020

Enrollment is now open and ends January 14, 2020.
Courses begin January 13, 2020.
The last day to drop a course with a full refund is January 24, 2020.

A 10% penalty will be assessed to any tuition or fees not paid by March 13, 2020

SUMMER 2020

E6 (Early 6-week course)
Begins May 11, 2020 and ends June 18, 2020
Last Day to Add is May 12, 2020 and last day to drop is May 13, 2020

L6 (Late 6-week course)
Begins June 22, 2020 and ends July 30, 2020
Last day to add is June 23, 2020 and last day to drop is June 24, 2020

June 4-Week Course
Begins June 8, 2020 and ends July 2, 2020
Last day to add is June 9, 2020 and the last day to drop is June 10, 2020

July 4-Week Course
Begins July 6, 2020 and ends July 30, 2020
Last day to add is July 7, 2020 and the last day to drop is July 8, 2020

For further questions please contact the main office at 580.628.6200

Social Media

www.noc.edu/socialmedia

NOC SOCIAL NETWORKING AND SOCIAL MEDIA POLICY

Northern Oklahoma College recognizes the need for a strong presence in the social media realm. The use of social networking and social media websites is increasingly common for departments, students and employees. These communication tools have the potential to create a significant impact on organizational and professional reputations. Northern Oklahoma College has developed a social network, a social media policy and an application process to ensure that any and all interactions on behalf of Northern represent the College's best interests. The intent of the policy is to properly portray, promote and protect the institution and to assist Northern entities in creating and managing their social media accounts. The policy also provides suggestions on how to protect personal and professional reputations while using social media.

Northern Oklahoma College is using social networking, Web 2.0 and social media technologies and websites to provide you with information in more places and more ways.

All social networking and social media accounts recognized by Northern Oklahoma College will be listed at the following sites. Check often to see who is on Facebook, Twitter and YouTube, etc.

Facebook- northernoklahomacollege
www.facebook.com/northernoklahomacollege

Twitter- N_O_C (#N_O_C)
www.twitter.com/N_O_C

Instagram - northernoklahomacollege
www.instagram.com/northernoklahomacollege

Find other NOC officially recognized social media accounts at:
www.noc.edu/officiallv-recognized-accounts

Northern Oklahoma College Social Media Policy
www.noc.edu/socialmedia

Emergency Alert

⚠ NOC Alert

NOC Emergency Information
www.noc.edu/emergency

TODAY:

All NOC locations are operating at normal business hours.

- Visit the college's academic calendar for dates of scheduled NOC closings.

About this site:

This website is your resource for up-to-date information about NOC alerts, closures and openings during emergencies or unfavorable weather situations. The updates from this site are available via telephone by calling the College's general information number at 580.628.6677.

As a situation progresses, updates will also be available through local news media, the College's webpage, group emails, text messages and social media updates. In the event of an emergency, the College community may also receive communications via phone, voicemail, the siren system, fire-panel systems and flat-screen televisions in public gathering places.

For emergency information about specific NOC services and facilities, check the campus links or contacts sections of this website.

Emergency Alert System:

Northern Oklahoma College uses an emergency alert system to help insure the safety of students and employees during an emergency situation, e.g., impending severe weather, intruder, etc. The NOC Alert System uses text, voice and email messages to alert the NOC community in these events. To confirm your number, add numbers (home, parents, family members, a second line, etc.), make changes to your account or opt out: log in to myNOC and click on the "NOC Alert" tab from the top navigation bar.

Proper Use of NOC IT Resources

The intent of computing at Northern is to promote administrative, educational and research efforts. In order to achieve this, computing ethics must be promoted at all times and the following terms and conditions must be adhered to:

· The transmission of any information which would be abusive, profane or sexually offensive to the average person is prohibited. Northern reserves the right to monitor electronic transmissions on the Internet.

· Use of the Internet to conduct any business or activity or solicit the performance of any activity which is unlawful is prohibited.

· Users are expected to follow normal standards of ethics and polite conduct in their use of computing resources

· The institution reserves the right to limit access to web sites that allow or display abusive, obscene or profane language, degrade performance of resources or circumvent computer security measures.

· Full NOC Student IT Policy can be found at www.noc.edu/IT

**When misuse is discovered, disciplinary measures will be taken against the misuse.
The NOC Office of Student Affairs or its designee will review violations on a case-by-case basis.**

For More Information on NOC IT Services:
Campus Connect 580.628.6344
Blackboard 580.628.6339
MyNOC 580.628.6330
Email 580.628.6291
General IT Helpdesk 580.628.6291

NOC Bookstore Online

Go to www.nocbookstore.com

1. Click on the Textbooks column.

2. Select "Buy/Reserve/Rent."

3. Select the current term and location of classes.

STEP 1

Textbooks ^

Buy / Reserve / Rent

Wholesale BuyBack

Tonkawa E-Books

Enid E-Books

Tonkawa BuyBack

Enid BuyBack

Inclusive Access

Inclusive Access Price

STEP 2

NOC Bookstore
Proudly Serving Northern Oklahoma College

CHOOSE YOUR COURSES	CURRENT COURSE LIST
FALL 2018 - TON / STW — Step 3	BISI 1114 - SECTION 553 (DAVIS, CRYS)
BISI — Step 4	
BISI 1114 — Step 5	
Choose a Section... — Step 6	

Step 7 → COMPARE PRICES ON THESE COURSE MATERIALS

BISI 1114 (553 - DAVIS, CRYS)

✎ NOTE

THIS IS AN INCLUSIVE ACCESS COURSE. ACCESS PROVIDED THROUGH BLACKBOARD - $85.00 + TAX BILLED TO STUDENT ACCOUNT AFTER DROP.

4. Select the department
(example: Biology, Accounting, English).

5. Select the course number.
This will be found on your schedule
(example: BISI 1114-551).

6. Select the section number, also on
your schedule (example: BISI 1141–551).

7. To select additional courses, repeat steps 4-6.
Once all courses have been added. Click the "Compare prices on these course materials" button.

Books that have Inclusive Access are directly billed to student's NOC Account. Each student will receive an access code through their NOC student email OR the book will be accessed through their Blackboard account. If the student wants to opt-out of the inclusive access, he/she can, but will not be able to get the printed version.

The QS Charts are QUICK STUDY guides. They are not required, but recommended by the instructor.

8. Proceed to checkout. Create an account with your NOC email and password or sign in with a current account.

9. Select a shipping method (mailed for a fee, couriered at no cost to The University Center or NOC Stillwater Classroom Building, or picked up at Enid or Tonkawa bookstore).

10. If you have selected to rent a book, make sure to read the directions for payment in the rental guarantee pop-up window.

11. Do not forget to click "place my order". Your order will not be processed until this step is done.

**Books not billed directly may be picked up at the NOC Bookstore
located in the Memorial Student Union, 2-3 business days after ordering.**

Life changing.