

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS Minutes

Wednesday, December 14, 2022, NOC Tonkawa

**Regents Present:** Jodi Cline, Brad Fox, Jami Groendyke, and Jason Turnbow.

**Regents Absent:** Michael Martin

**Employees Present:** Dr. Clark Harris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Jason Johnson, Diana Watkins, Wade Watkins, Jeremy Hise, Denise Bay, and Scott Cloud.

1. **Call to Order.** Chair Jami Groendyke called the meeting to order at 1:00 p.m. Notice of meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.**

## BOARD ACTION

5. **Vote to approve minutes.**
  - The minutes of the Wednesday, December 14, 2022, meeting were approved on the motion of Regent Turnbow as seconded by Regent Fox. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.
6. **Executive Session.**
  - Discussion and vote to approve/disapprove convening into executive session pursuant to Title 25, Oklahoma Statue 307 (B)(4), for the purpose of discussing confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public

body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. On the motion of Regent Martin as seconded by Regent Turnbow, the Regents voted to go into executive session pursuant to Title 25, Oklahoma Statutes 307(B)4), regarding a U.S. Department of Education program review. Voting aye were Regent Cline, Fox, Turnbow, and Groendyke. *Attorney attended telephonically.*

7. **Vote to return to open session.**

- On the motion of Regent Turnbow as seconded by Regent Fox, the Regents voted to return to open session. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.

8. **Needed actions from the Executive Session.**

- No action was taken.

9. **FY2024 Academic Service Fee Request.**

- Ms. Simpson presented for approval the Academic Service Fees changes for FY2024. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents approved Academic Service Fees increase for FY2024. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.

10. **Master Lease Real Property Projects.**

- Ms. Simpson presented for approval the Master Lease Real Property Projects for FY2023. On the motion of Regent Fox as seconded by Regent Turnbow, the Regents approved the Master Lease Real Property Projects for FY2023. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke

*Regent Fox left the meeting at 1:42 p.m.*

11. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial reports dated for November 30, 2022. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents approved the monthly financial report as presented. Voting aye were Regent Cline, Turnbow, and Groendyke.

12. **Monthly Purchase Report.**

- Ms. Simpson presented December 2022 purchases for approval. **Purchases of \$25,000 or more were for:** (#1.) I.T. Storage Server Upgrade-2 Storage Servers – IT Outlet, Inc. – \$28,000.00; Funding Source: Sole Source, Below National IPA Technology Solutions Education Contract. On the motion of Regent Cline as seconded by Regent Turnbow, the Regents approved December 2022 Monthly Purchases. Voting aye were Regent Cline, Turnbow, and Groendyke.

13. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer Hardware, Software, Licenses & Fees - \$30,000. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$30,000.00 as presented. Voting aye were Regent Cline, Turnbow, and Groendyke.

## **INFORMATION TO THE BOARD**

14. **Administrative Comments.**

- Diana Watkins noted that Northern Oklahoma College held its first Native American 'Access to Success' in the Cultural Engagement Center with over 40 Native American high school students attending from Tonkawa, Pawnee, Pawhuska, Enid, Frontier, Shidler, and Crescent. The event was coordinated by Kathleen Swain, NOC's Coordinator of Student Academic Success Services.
- Sheri Snyder stated that the NOC Foundation Thank-A-Thon events held on the Tonkawa and Enid campuses turned out to be a success. 86 students attended the event.
- Jeremy Hise noted that on November 18<sup>th</sup> NOC Enid students from women's basketball, softball, cheer, athletic training, baseball, President's Leadership Council and freshmen orientation participated in the Day of Kindness. Students assisted with clean up of the downtown area prior to the Christmas parade and the lighting of The One, helped decorate the Christmas Village at the Cherokee Strip Regional Heritage Center, and helped with lights at Meadowlake Park. Participants were also featured in photographs and quoted in articles in the Enid News and Eagle.
- Dr. Rick Edgington presented an enrollment update for spring semester 2023. He noted that total headcount is up by 5 percent and total credit hours are up by 2 percent from spring 2022.
- Anita Simpson noted that the Deferred Maintenance Survey has been prepared and submitted to OSRHE. She also noted that the State Regents are requesting information through their Strategic Planning Committee about shared services as a model for system efficiencies.
- Wade Watkins stated that he met with OSU Vice Provost, Chris Francisco to discuss incoming student data and where the NOC/Gateway Program will fit into the OSU Strategic Plan. He also noted that NOC and OSU co-hosted "Espresso Yourself to Transfer" event. All NOC-Stillwater students were invited

to attend a come-and-go event where they could enjoy free espresso drinks, coffee, tea, and pastries that were provided by Aspen Coffee.

- Jason Johnson stated that the new travel busses will be ready for use in the spring of 2023. One travel bus will be delivered the first part of December with the second one being delivered sixty days after the first delivery.

15. **President's Update.**

- Dr. Harris stated that Executive Council continue to have regular strategy meetings to determine how to reduce the budget for FY2023-24 by \$1.5 million. Meetings have been held with Athletic Director, Alan Foster, Physical Plant director, Larry Dye, and Academic Affairs. The goal is to have much of the list of cost reduction strategies in place to share at the faculty and staff meetings in January.
- Dr. Harris noted that the NOC Livestock Judging Team has continued to excel nationally. Following their triumph at the American Royal, the team went on to be the high overall team at the North American International Livestock Expo in the Junior College Division. The team and other supporters at the college were invited to the Governor's Mansion Pavilion for a nice event to recognize them, along with Oklahoma State University Livestock Judging Team that won the NAILE Livestock Judging Senior College event. We are very proud of all the students on the NOC Livestock Judging Team.

16. **Regents' Comments.**

- No comments were reported.

17. **Other Reports.**

- ***Updated Hiring Process.*** Dr. Harris presented the updates to the hiring process. NOC will begin transitioning to these changes on December 12, 2022, as hiring managers are able to implement them, and they must be in effect with all new postings as of January 4, 2023.
- ***Governor's Executive Order on TikTok.*** Dr. Harris reviewed the new Executive Order regarding TikTok set by Governor Stitt. The Executive Order directs that no executive branch employee or agency of the State of Oklahoma shall download or use the TikTok application or visit the TikTok website on government networks or government-issued devices, including State-issued cellphones, computers, or any other device capable of internet connectivity, and that TikTok shall be blacklisted from State networks and State-managed devices.
- ***Cost Reduction Efforts.*** Dr. Harris gave a brief update on the strategy meetings taking place with Executive Council on reducing budget for FY2023-2024.
- ***Personnel Changes.*** Ms. Anita Simpson reported three resignations and two new hires.

18. **Strategic Plan Quarterly Update Report.**

- Diana Watkins presented the Strategic Plan Quarterly Report and announced that there is progress in all areas.

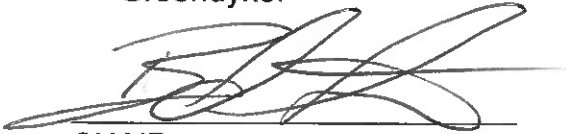
**ROUTINE AND OTHER**

19. **New Business.**

20. **Items for the next agenda.**

21. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, February 15, 2023, at 2:00 p.m., President's Large Conference Room 106B on the Tonkawa campus.**

22. **Adjournment.** – Motion made at 2:44 p.m. to adjourn by Regent Turnbow as seconded by Regent Cline. Voting aye were Regent Cline, Turnbow, and Groendyke.



CHAIR

VICE CHAIR



SECRETARY



MEMBER



MEMBER