

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

## Minutes

Wednesday, April 19, 2023, NOC Tonkawa

**Regents Present:** Jodi Cline, Jami Groendyke, Michael Martin, and Jason Turnbow.

**Regents Absent:** Brad Fox.

**Employees Present:** Dr. Clark Harris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Jason Johnson, Diana Watkins, Jeremy Hise, Denise Bay, and Scott Cloud.

1. **Call to Order.** Chair Jami Groendyke called the meeting to order at 2:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.** Trisha Moore, Chair of Agriculture and Biological Sciences, Mike Machia, Director of IT, and Charles Garron with the Blackwell Journal – Tribune.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments:** Tricia Moore, Chair of Agriculture and Biological Sciences provided information about the NOC Employee Supplemental Compensation Policy and Procedure.

### BOARD ACTION

5. **Vote to approve minutes.**
  - The minutes of the Wednesday, March 22, 2023 meeting were approved on the motion of Regent Cline as seconded by Regent Turnbow. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.
6. **Executive Session.**
  - Discussion and vote to approve/disapprove convening into executive session pursuant to Title 25, Oklahoma Statue 307 (B)(4), for the purpose of discussing confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the

public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. On the motion of Regent Fox as seconded by Regent Turnbow, the Regents voted to go into executive session pursuant to Title 25, Oklahoma Statutes 307(B)4), regarding a U.S. Department of Education program review. Voting aye were Regent Cline, Martin, Turnbow, and Groendyke. *Attorney attended telephonically.*

7. **Conveying into open session.**

- On the motion of Regent Turnbow as seconded by Regent Cline, the Regents voted to return to open session. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.

8. **Needed actions from the Executive Session.**

- On the motion of Regent Martin as seconded by Regent Turnbow, the Regents moved that NOC will pay the fines for failure to comply with the requirements of the Jean Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, in the negotiated amount plus any interest payments. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.

9. **Executive Session.**

- Executive Session pursuant of Title 25. Oklahoma Statutes 307 (B)(1), for the Purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of (the President of NOC) any individual salaried public officer or employee. On the motion of Regent Cline as seconded by Regent Martin, the Regents voted to go into executive session. Voting aye were Regent Cline, Martin, Turnbow, and Groendyke.

10. **Convening into open session.**

- On the motion of Regent Martin as seconded by Regent Cline, the Regents voted to return to open session. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.

11. **Needed actions from the Executive Session.**

- No actions were taken.

12. **NOC Employee Supplemental Compensation Policy and Procedure.**

- Dr. Harris presented for approval the NOC Employee Supplemental Compensation Policy and Procedure dated April 19, 2023. On the motion of Regent Martin as seconded by Regent Turnbow, the Regents voted to approve the NOC Employee Supplemental Compensation Policy and Procedure upon approval of the State Regents and General Council. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.

13. **Amend Supplemental Retirement Program.**
  - Dr. Harris presented the NOC Revised Supplemental Retirement Program for approval. On the motion of Regent Turnbow as seconded by Regent Martin, the Regents approved amendments made to the Supplemental Retirement Program. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.
  
14. **Amend NOC Information Technology SMS/Texting Policy.**
  - Dr. Harris and Mike Machia presented amendments made to the NOC Information Technology SMS/Texting Policy for approval. On the motion of Regent Cline as seconded by Regent Turnbow, the Regents approved amendments made to the NOC Information Technology SMS/Texting Policy as presented. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.
  
15. **Public Comments at BOR Meeting Policy and Procedure.**
  - Dr. Harris presented Public Comments at BOR Meeting Policy and Procedure for approval. The Policy would allow public oral comments to three minutes for an individual and five minutes for a group. The oral comments will be received, but discussion on the topics will not occur and action can not be taken. If the topic is on the agenda at a later point in the meeting, then it will be discussed by the Board of Regents at that time. On the motion of Regent Turnbow as seconded by Regent Martin, the Regents approved Public Comments at BOR Meeting Policy and Procedure as presented. Voting aye were Regent Cline, Martin, Turnbow, and Groendyke.
  
16. **Monthly Financial Report.**
  - Ms. Simpson presented for approval of the monthly financial report dated March 31, 2023. On the motion of Regent Martin as seconded by Regent Cline, the Regents approved April 2023 Financial Report. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.
  
17. **Monthly Purchase Report.**
  - Ms. Simpson presented April 2023 purchases for approval. **Purchases of \$25,000 or more were for:** (#I.) 40 HP Desktop Computers – IT Outlet, Inc. - \$31,000.00; Funding Source: Capital Funds, (#II.) External Audit Services FY2023-FY2027; FY 2023 - \$49,750.00, FY 2024 - \$51,243.00, FY 2025 - \$52,780.00, FY 2026 - \$54,363.00, FY 2027 - \$55,995.00, Total Five-Year Audit Proposal; \$264,131.00; Funding Source: E & G Funds, (#III.) Blackboard Platform Migration to Learn SAAS – Blackboard - \$53,233.00; Funding Source: Capital Funds. On the motion of Regent Cline as seconded by Regent Martin, the Regents approved April 2023 Monthly Purchases. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.

18. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computers & Networking – Tonkawa - \$25,000.00, Computers & Networking – Enid - \$15,000.00, Computer Hardware, Software, Licenses & Fees - \$70,000.00. On the motion of Regent Turnbow as seconded by Regent Martin, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$110,000.00 as presented. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.

## **INFORMATION TO THE BOARD**

11. **Administrative Comments.**

- Jeremy Hise stated that the Women’s History Month presentation by former NOC President, Cheryl Evans was well attended and was live streamed to all campuses. He also stated that the Region II Baseball Tournament is scheduled for May 11 through the 15. The Baseball World Series proposal to host games at David Allen Memorial Ballpark has been submitted for a 2-year bid.
- Dr. Rick Edgington reviewed preliminary enrollment reports for Summer and Fall 2023 noting that enrollment numbers reflect an increase in headcount and a decrease in credit hours. He did note that enrollment should increase after Target Enrollment Day sessions are held.
- Wade Watkins noted that Dr. Marsh Howard will be taking the helm as Vice President of the Stillwater campus beginning June 5, 2023.
- Jason Johnson stated that Baseball and Softball are in the middle of their season and that post seasons will be here soon.

12. **President’s Update.**

- Dr. Harris stated that the Rural Community College Caucus recently met to discuss potential disparities between faculty salaries at public schools and in the faculty in rural community colleges. A spreadsheet was created showing all of the rural community college average salaries for first year faculty and faculty with fourteen years of our service areas. The spreadsheet showed that each of the nine rural community colleges had at least one high school in their service area with higher salaries. Of the sixteen public high schools on the spreadsheet, fourteen of them had higher salaries for Master degree teachers with 14 years of experience. Dr. Harris noted that the Two-Year Presidents Council met with Adam Pugh, Chair of the Senate Education Committee on the topic of teacher salaries. Senator Adam Pugh put forward a proposal that will provide faculty with a pay increase.

- Dr. Harris noted that the Tonkawa Film Festival was a success. Out of 200 films submitted, 36 films from six different countries were selected for showing.
- Dr. Harris stated that an open forum will be held on Friday, April 21 on the NOC Tonkawa campus with Zoom availability.
- Dr. Harris noted that the community-based committee to Re-Establish Wrestling at NOC is still meeting with individuals. The chair of the committee asked for a letter to be create stating that he has authority to talk with individuals and solicit funds. A letter along with a donation form for people to use to make contributions to the cause has been created.

13. **Regents' Comments:** Nothing to report.

14. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported three resignation and three new hires.
- ***Soccer at NOC Enid.*** Jason Johnson and Athletic Director, Alan Foster presented a PowerPoint outlining the pros and cons of bringing NOC Soccer to Enid along with pros and cons of adding a new soccer program to the Enid campus.

**ROUTINE AND OTHER**

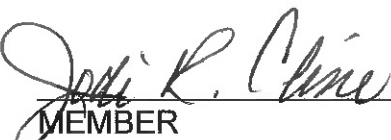
15. **New Business.**

16. **Items for the next agenda.**

17. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, May 17, 2023, at 2:00 p.m., Gantz Center, Room 100 in Enid.**


18. **Adjournment.** – Motion made at 4:58 p.m. to adjourn by Regent Turnbow as seconded by Regent Martin. Voting aye were Regents Cline, Martin, Turnbow, and Groendyke.

  
CHAIR

  
MEMBER

  
VICE CHAIR

  
MEMBER

  
SECRETARY