

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS
Minutes

Wednesday, June 14, 2023, NOC Tonkawa

Regents Present: Jodi Cline, Brad Fox, Jami Groendyke, and Jason Turnbow.

Employees Present: Dr. Clark Harris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Jason Johnson, Diana Watkins, Dr. Marsh Howard, Scott Cloud, and Denise Bay.

1. **Call to Order.** Chair Jami Groendyke called the meeting to order at 2:03 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.** Todd Glasgow, Volunteer Chair on NOC Wrestling Committee, Kevin Ditmore, Tonkawa Economic Development Consultant, and Kramer Simpson, Tonkawa Chamber of Commerce Board Director.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.** Todd Glasgow, Volunteer Chair on NOC Wrestling Committee, Kevin Ditmore, Tonkawa Economic Development Consultant, and Kramer Simpson, Tonkawa Chamber of Commerce Board Director provided information to support reestablishing NOC Wrestling on the NOC Tonkawa campus.

BOARD ACTIONS

5. **Vote to approve minutes.**
 - The minutes of the Wednesday, May 17, 2023 meeting were approved on the motion of Regent Fox as seconded by Regent Turnbow. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.
6. **Group One Trustee(s) of Northern Oklahoma College Foundation, Inc.**
 - On the motion of Regent Fox as seconded by Regent Cline, the Regents voted to approve Regents Brad Fox and Jason Turnbow to serve on the Northern

Oklahoma College Foundation Board for the next year. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.

7. **Group Three Trustee(s) of Northern Oklahoma College Foundation, Inc.**

- On the motion of Regent Turnbow as seconded by Regent Fox, the Regents voted to approve the removal of the following Group Three Trustee(s) from the Foundation Board; Mr. David Cummings, Mr. Mike Loftis, and Mr. Bert Mackie as presented. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.

8. **Wrestling Proposal.**

- Jason Johnson and Alan Foster presented for approval to bring back the NOC Tonkawa Wrestling Program. On the motion of Regent Fox as seconded by Regent Cline, the Regents voted to approve the Wrestling Program to NOC Tonkawa as presented. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.

9. **Tuition and Mandatory Fee Rates for FY2024.**

- **Tonkawa and Enid Campuses.** Ms. Simpson presented for approval the Tuition and Mandatory Fee Increases for FY2023-2024 for Tonkawa and Enid campuses. Increases requested were 4.4% resident tuition and mandatory fees. overall, this amount is an increase of \$102.00 per semester or \$204.00 for the academic year (based on 30 credit hours).
- **NOC/OSU Gateway Program.** Ms. Anita Simpson presented for approval that the NOC/OSU Gateway program tuition and fees coincide with OSU rates, as approved by the OSU/A&M Board of Regents on June 16. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents approved the Tuition and Mandatory Fees for Tonkawa, Enid, and NOC/OSU campuses. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.

10. **Institutional Budget for FY2024.**

- Ms. Simpson presented for approval the Institutional Budget for FY2023. On the motion of Regent Fox as seconded by Regent Cline, the Regents approved the Educational and General Budget FY2024-2025 Part 1 – Primary Budget of \$24,343,007 for FY2023. Voting aye were Regent Cline, Fox, Turnbow, and Groendyke.

11. **Monthly Financials**

- Ms. Simpson presented for approval of the monthly financial report dated May 31, 2023. On the motion of Regent Fox as seconded by Regent Turnbow, the Regents approved May 2023 Financial Report. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.

12. **Monthly Purchase Report.**

- Ms. Simpson presented June 2023 purchases for approval. **Purchases of \$25,000 or more** were for: (#1.) Document Management Licensing & Maintenance Support Annual Renewal – Business Imaging Systems, Inc. \$25,718.00; Funding Source: Capital Funds, Sole Source. On the motion of Regent Fox as seconded by Regent Turnbow, the Regents approved June 2023 Monthly Purchases. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.

13. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Furniture & Equipment – Tonkawa - \$10,000.00, Computer Hardware, Software, Licenses & Fees - \$50,000.00, Repair of Educational Facilities - Tonkawa - \$10,000.00, Repair of Educational Facilities - Enid - \$10,000.00, Energy Performance Management System-Debt Service - \$270,000.00, Library Acquisitions - \$10,000.00, Library Acquisitions – Enid - \$10,000.00, Classroom Building – Stillwater - \$1,060,000.00. On the motion of Regent Turnbow as seconded by Regent Cline, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$1,430,000.00 as presented. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.

14. **Election of NOC Board of Regents Officers.**

- On the motion of Regent Cline as seconded by Regent Turnbow, the Regents appointed Regent Brad Fox as Chair, Regent Jason Turnbow as Vice Chair and Regent Michael Martin as Secretary.

15. **Executive Session.**

- Executive session pursuant of Title 25. Oklahoma Statutes 307 (B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of (the President of NOC) any individual salaried public officer or employee. On the motion of Regent Fox as seconded by Regent Cline, the Regents voted to go into executive session. Voting aye were Regent Cline, Fox, Turnbow, and Groendyke.

16. **Vote to return to open session.**

- On the motion of Regent Cline as seconded by Regent Fox, the Regents voted to return to return to open session. Voting aye were Regent Cline, Fox, Turnbow, and Groendyke.

17. **Proclamation for Regent Jodi Cline.**

- Dr. Harris read a proclamation honoring Regent Jodi Cline. Regent Cline served on the board for five-years. Dr. Harris expressed that it's been an honor to work beside Regent Cline and that she will be dearly missed.

INFORMATION TO THE BOARD

18. **Administrative Comments.**

- Sheri Snyder invited the Regents to attend the Alumni & Friends Social on Thursday, June 22, 2023 at Stonecloud Brewing Co. in Stillwater.
- Dr. Rick Edgington reviewed the Summer and Fall 2023 Preliminary Enrollment Report dated June 14, 2023, noting that headcount is up by 4% with credit hours up by 10% from 2022.
- Anita Simpson reported that NOC Stillwater campus has some settling issues and advised that she has been working with the Engineers to keep repairs on track.
- Jason Johnson noted that staff have been working hard to get all Soccer Letters of Intent signed and changed to reflect NOC Enid.

19. **President's Update.**

- Dr. Harris stated that he is very pleased that Legislatures worked hard to increase Higher Educations appropriations. For FY2024 the State has an increase of \$121,388,563 or 13.47%. Northern Oklahoma College will receive an increase of \$1,397,340 or 16.32%. He stated that Northern Oklahoma College received the fourth highest Funding Formula allocation, and third highest overall percentage increase over the FY2022 appropriation of the Oklahoma Community Colleges. The \$9,957,820 that Northern Oklahoma College is receiving is the most Northern Oklahoma College has received since FY2016.
- Dr. Harris noted that even though the legislators did not provide funding for staff salary increases, we were able to identify some funds to make minor increases to staff salaries. We made an increase to all staff, and made sure each staff member received at least a \$900 increase, with 74 of the lowest paid staff members receiving at least a 3% increase.

20. **Regents' Comments.**

- Regent Fox thanked everyone for all their hard work during the budget reductions process and that everyone did an amazing job.
- Regent Fox thanked Regent Cline for her years of service and that she will be missed.

21. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported four resignations and two new hires.
- ***ATM Theft.*** Mr. Jason Johnson gave a brief update on the ATM theft that took place during the spring semester.
- ***Updated Organizational Chart.*** Ms. Diana Watkins presented the updated Organizational Chart for 2023-2024 dated June 13, 2023.

ROUTINE AND OTHER

22. **New Business.**

23. **Items for the next agenda.**

24. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, July 19, 2023, at 2:00 p.m., President's Large Conference Room on the Tonkawa campus.**

25. **Adjournment.** – Motion made at 5:06 p.m. to adjourn by Regent Turnbow as seconded by Regent Fox. Voting aye were Regents Cline, Fox, Turnbow, and Groendyke.

CHAIR



VICE CHAIR

SECRETARY



MEMBER

MEMBER