

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS
Minutes

Wednesday, July 19, 2023, NOC Tonkawa

Regents Present: Mike Loftis, Jason Turnbow, and Michael Martin.

Employees Present: Dr. Clark Harris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Jason Johnson, Diana Watkins, Jeremy Hise, Scott Cloud, and Denise Bay.

1. **Call to Order.** Presiding Chair Jason Turnbow called the meeting to order at 2:04 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.** No comments to report.

BOARD ACTION

5. **Vote to approve minutes.**
 - The minutes of the Wednesday, June 14, 2023 meeting were approved on the motion of Regent Martin as seconded by Regent Turnbow. Voting aye were Regents Loftis, Martin, and Turnbow.
6. **Course Catalog and Student Handbook.**
 - Diana Watkins presented the 2023-2024 Course Catalog for approval. On the motion of Regent Martin as seconded by Regent Turnbow, the Regents approved changes to the FY2023-2024 Course Catalog as presented. Voting aye were Regents Loftis, Martin, and Turnbow.

7. **Student Handbook.**
 - Jason Johnson presented for approval recent updates to the FY2023-2024 Student Handbook. On the motion of Regent Turnbow as seconded by Regent Loftis, the Regents approved changes to the FY2023-2024 Student Handbook as presented. Voting aye were Regents Loftis, Martin, and Turnbow.

8. **Athletic Handbook.**
 - Jason Johnson presented for approval recent updates to the FY2023-2024 Athletic Handbook. On the motion of Regent Martin, as seconded by Regent Loftis, the Regents approved changes to the FY2023-2024 Athletic Handbook. Voting aye were Regents Loftis, Martin, and Turnbow.

9. **Group three Trustee(s) of Northern Oklahoma College Foundation, Inc.**
 - On the motion of Regent Martin as second by Regent Loftis, the Regents voted to approve new terms and service areas for trustees, Mr. Peter Dillingham – Enid area (Term ends 6-30-2024) New, Mr. Brad Purdy – Tonkawa area (Term ends 6-30-2025) New, Ms. Cheryl Evans – Enid area (Term ends 6-30-2025) New, Ms. Jodi Cline – Tonkawa area (Term ends 6-30-2026) New, Mr. Ken Bellmard – Tonkawa area (Term ends 6-30-2026) New, Mr. Patrick Anderson – Enid area (Term ends 6-30-2026) New, Mr. Patrick Zimmerman – Stillwater area (Term ends 6-30-2026) New, Ms. Misty Diemer Thurman – Area at Large (Term ends 6-30-2024) revised area, Mr. Tom Poole – Area at Large (Term ends 6-30-2025) revised area, and Ms. Jackie Conrady – Area at Large (Term ends 6-30-2026) New, as presented for the slate of Group Three Trustee (s) to the Northern Oklahoma College Foundation Board. Voting aye were Regents Cline, Fox, Martin, Turnbow, and Groendyke.

10. **Aladdin Food Service Contract.**
 - Ms. Simpson requested approval of the Aladdin Food Service Contract beginning July 1, 2023. On the motion of Regent Martin as seconded by Regent Loftis, the Regents approved the Aladdin Food Service contract beginning July 1, 2023. Voting aye were Regents Loftis, Martin, and Turnbow.

11. **Monthly Financial Report.**
 - Ms. Simpson presented for approval of the monthly financial report dated for June 30, 2023. On the motion of Regent Martin as seconded by Regent Loftis, the Regents approved the monthly financial report as presented. Voting aye were Regents Loftis, Martin, and Turnbow.

12. **Monthly Purchases.**

- Ms. Simpson presented July 2023 purchases for approval. **Purchases of \$25,000 or more** were for: (#I.) Firewall Replacement & Upgrade – IT Outlet, Inc - \$51,945.00, Funding Source: Capital Funds, TIPS Contract #21050301. (#II.) Roof Replacement Re-Bid-Maverick Cafeteria – American Roofing & Construction - \$320,700.00, Funding Source: Auxiliary Funds. (#III.) Athletic Accident Insurance – Risk Strategies Education - \$85,878.00, Funding Source: E&G Funds, Sole Source. (#IV.) Student Accident Shield Insurance - \$112,768.00., Funding Source: E&G Funds & Auxiliary Funds. On the motion of Regent Martin as seconded by Regent Loftis, the Regents approved July 2023 Monthly Purchases. Voting aye were Regents Loftis, Martin, and Turnbow.

13. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking – Tonkawa - \$10,000, Computer Hardware, Software, Licenses & Fees - \$150,000.00, Campus Safety, Security & ADA – Enid - \$10,000.00, Computer Hardware, Software, Licenses & Fees - \$150,000.00, Campus Safety, Security & ADA – Tonkawa - \$10,000.00, Purchase of Vehicles - \$5,000, Purchase of Vehicles – Enid - \$10,000.00. On the motion of Regent Martin as seconded by Regent Loftis, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$190,000.00 as presented. Voting aye were Regents Loftis, Martin, and Turnbow.

INFORMATION TO THE BOARD

14. **Administrative Comments.**

- Diana noted that she is pleased to report unofficially that all 2023 graduates have tested and passed the NCLEX-RN. Diana stated that according to information received through graduates, we are anticipating a 100% first time pass rate for the class of 2023.
- Sheri Snyder stated that the NOCF has received notification on June 28 that the AT&T Digital Divide Grant application was approved in the amount of \$25,000 to Student support providing loaner laptops, internet hotspots and free access to public transportation to underserved and first-generation students on the Enid campus. The NOC Foundation should receive payment electronically in approximately thirty days. This new initiative will begin this fall in Enid. She also noted that her department has processed fundraising and donation receipts for 49 gifts totaling \$26,566.57 including Livestock Judging, Maverick Men's and Women's Soccer, and NOC Tonkawa Wrestling fund.

- Jeremy Hise stated that NOC Enid hosted a successful event for the Phillips University Alumni and Friends Association and the Phillips University Legacy Foundation on June 23-24th. Phillips had a remarkable turnout, with close to 300 attendees. He also stated that the Marshall building has damage to four louvers in the tower due to age and will need to be replaced.
- Rick Edgington reviewed the Summer and Fall 2023 Preliminary Enrollment reports dated July 19, 2023, noting that the headcount for the fall is down 3% and credit hours are up by 6% from Fall 2022.
- Anita Simpson stated that she is working on putting together information on the use of P-Cards and would like to mirror OSU's P-Cards Policy and Guidelines.
- Marsh Howard stated that Ray Weidman and Engineers and Construction consultants from Architects, FlintCo and an Engineering Firm have evaluated the 1st and 2nd floor wall damage and have determined the cause. A final written report will be submitted soon.
- Jason Johnson noted that NJCAA has announced their Scholar Athletes and All Academic Teams for the 2022-2023 Academic Year. 78 student athletes made the All-Academic Team and 8 teams earned Academic Team of the Year honors.

15. **President's Update.**

- Dr. Harris stated that we have met recently with the appropriate NOC employees to finalize the components of the Pickens Learning Commons. He stated that we still have some tasks to complete, including getting the name of the Pickens Learning Commons on the building and on the door.

16. **Regents' Comments.**

- Regent Martin stated that he was very impressed with how everyone has risen to the occasion on the transition to move soccer to Enid.

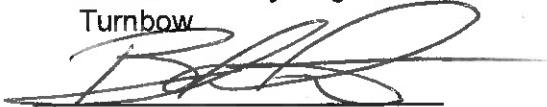
17. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported eight resignations and three new hires.
- ***Information Technology.*** Ms. Anita Simpson reviewed the FY24 Operations Budget and the Operations Details.
- ***Academic Plan for FY2023-2024.*** Diana Watkins gave a brief update on the high impact practices that NOC reports on each year in an Academic Plan submitted to the State Regents. The Plan includes initiatives in areas such as college readiness, degree completion, and academic partnerships.


- **Graphic Standard Guide.** Ms. Sheri Snyder presented each Regent with a copy of the updated NOC Graphic Standards Guide. The guidelines are reviewed each summer for potential changes and provides a clear and consistent message for the institution when marketing NOC.
- **Strategic Plan Quarterly Update.** Diana Watkins provided updates on the 2019-2025 Strategic Plan.

ROUTINE AND OTHER

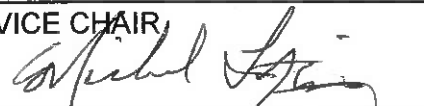
18. **New Business.**
19. **Items for the next agenda.**
20. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, September 13, 2023, at 2:00 p.m., in the Gantz Center, James Room, Enid Campus.**
21. **Adjournment.** – Motion made at 3:50 p.m. to adjourn by Regent Loftis as seconded by Regent Martin. Voting aye were Regents Loftis, Martin, and Turnbow



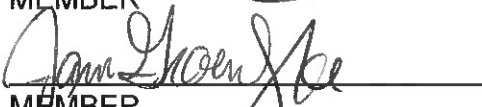
 CHAIR



 MEMBER

 VICE CHAIR,


 SECRETARY



 MEMBER