

The First 2023-2024 Professional Development Committee Meeting
Wednesday, September 6, 2023
2:00-2:30 p.m.

Professional Development Committee Members Present—

Paul Bowers
Vickie Crouch
Anna Roland
Audrey Schmitz—Responded Via Email to the Agenda Items
DeLisa Ging, Chair

Professional Development Committee Members in Class or Not Present—

Mary Ann McCoy
Candy Oller
Jeff Tate

Current Committee Business:

- DeLisa, Chair of the Professional Development Committee, shared the background and professional development budgets.
- Committee members asked that sessions on Outlook's capabilities and Google's capabilities in the classroom be considered for the fall 2024 professional development slates.
- The committee discussed a possible presenter to share about being a successful club sponsor, a topic shared by Dr. Harris during the faculty in-service meeting. Contacting Gina Conneywerdy, a former successful sponsor of Northern Thunder, was suggested by Anna Roland. The committee felt that she would be a good choice since she knows our college environment well. Ging will contact Conneywerdy and report to the committee. If Conneywerdy is unavailable to speak, Ging will contact another potential speaker at a community college.
- The following presentations received nominations, and committee members voted to extend offers to the following presenters:

A Joint Staff and Faculty Presentation

Dr. Ashok Goel—Artificial Intelligence: The Pros, the Cons, and the Use in Our World—This presentation was selected because of AI's surge in the classroom and workplace. Ging has emailed Dr. Ashok, but has not heard from him. If this presenter is unable to present, she will find a different speaker on this topic.

Staff Presentations

- 1) **A Half Day Presentation on Mental Health First Aid Offered by Oklahoma State University at \$30.00 Per Person**—This presentation was chosen because all employees should know the signs of mental distress and the resources available to promote mental

wellbeing. Ging will send an email in December to see the number of employees who would like to attend this event. DeLisa Ging has talked with the Mental Health First Aid program director, and a date needs to be set for this presentation.

- 2) **Dr. Linda Garcia, Assistant Director of NISOD –A Mind at Work: Capitalizing on the Relationship Between Mindset and Student Success**—Dr. Garcia is willing to do this presentation for free. The committee felt this presentation would be beneficial since employees are always working to build positive relationships that retain students and support lifelong habits of success. DeLisa Ging talked with Dr. Garcia, and she is excited to share with NOC on February 14, 2023.
- 3) **A Two-Part Discussion Led by DeLisa Ging over the Book, *Customers for Life: How to Turn That One-Time Buyer into a Lifetime Customer* by Carl Sewell and Paul B. Brown**—A book discussion was suggested by Vice President of Academic Affairs Diana Watkins in a phone conversation with Ging. This professional development option was selected because of the importance in providing effective customer service to the students and communities NOC serves. The book will cost \$15.00 per person, and Ging will send an email in December to see the number of employees who would like a book.

Faculty Presentations

- 1) **Dr. Cathy Box—Putting Students in the Driver's Seat: Equip, Empower, Energize**
The committee felt that this presentation would fit well with NOC's 2023-2024 theme of reengagement and would bolster our Universal Course Design efforts, specifically students' executive function. Ging confirmed that Dr. Box will present, and a date needs to be set for this presentation.

Presentation Synopsis—Students often enter college underprepared, lacking the metacognitive skills needed to regulate their own learning as they are faced with the rigors of higher education. There are easy-to-implement, practical strategies that faculty can use to equip and empower students in their own learning, putting them squarely in the driver's seat. Proficient self-regulation by students results in deeper learning, higher achievement, and increased engagement and motivation, equipping them for success in the classroom and beyond. This session will provide concrete strategies that can be used to develop metacognitive acuity in students based around three fundamental questions: Where am I going?, Where am I now?, and How do I close the gap?.

- 2) **Dr. Ronda Scarrow—Students in the Driver's Seat: Engaged Learning**
The committee shared that this presentation would fit well with this year's theme of reengagement since student engagement is an essential component of the classroom experience for students and instructors. DeLisa Ging confirmed that Dr. Scarrow will present, and a date needs to be set for this professional development session.

Presentation Synopsis: Heeding current best practice, many teachers prioritize learner-centered instruction as the most effective pedagogy to achieve student learning, solve problems, make decisions, advocate, and negotiate relationships with others. The teacher who engages their student in the learning process is the teacher who encourages students to become problem solvers, and critical thinkers. The learner-centered

classroom is focused on a social contract, a classroom atmosphere where the students have agency, and negotiations are made between teacher and student. Attendees can experience a learner-centered classroom and all it has to offer from engagement to assessment.

3) Dr. Kate Williams—No More Extra Credit: Rethinking Assessment with Emerging Grading Techniques

The committee expressed the importance of classroom assessment and felt that this presentation would support our Universal Course Design training and implementation and the tenets of Quality Matters that many instructors use in their online course design. Ging confirmed that Dr. William will present, and a date needs to be set for this presentation.

Presentation Synopsis—Grade disputes. Negotiating for points. Extra credit. These emotionally charged and time-intensive issues are common with traditional grading frameworks that increase competition, decrease intrinsic motivation, and punish early failure. At this interactive session, participants will identify common challenges inherent in traditional grading. We will explore alternatives to traditional grading, including equitable grading, specifications grading, and un-grading, followed by the presenter's own experience with alternative grading techniques. Finally, participants will create an implementation plan that will allow them to begin to incorporate elements of an emerging grading system that fits their specific goals and situation.

Future Committee Business in Fall 2024:

- Ging will share an update on the professional develop slates in early October.

Hello Colleagues,

Here is background information and the agenda for the first professional development committee meeting of fall 2023 scheduled for Wednesday, September 6th, from 2:00-2:45 p.m. If you cannot attend, please, share your thoughts on the topics in the following agenda if time allows.

Background on the Professional Development Committee

- As the staff and faculty professional development coordinator, I am charged with offering three staff and three faculty professional development sessions each semester.
- Most presenters share via Zoom to avoid travel costs.
- Most presenters agree to share for \$400.00 or less per professional development session.
- **Staff Professional Development Budget—\$5,000 per year**

Expenses for the Fall 2023 Semester:

A professional development session by Dr. Tami Micsky for \$400.00
A professional development session by Dr. Jalisha Jenifer for \$400.00.
Todd Ging is presenting a professional development session for free.

Total Left in the Staff PD Budget for Spring 2024: \$4,800

- **Faculty Professional Development Budget—\$5,000 per year**

A professional development session by Dr. Benjamin Blood at \$400.00
A professional development session by Dr. Sarah Nichter at \$400.00
A professional development session by Dr. Florencia Henshaw at \$400.00
A professional development session by Dr. Kate Evans at \$400.00

Total Left in the Faculty PD Budget for Spring 2024: \$3,800

Professional Development Committee Meeting Agenda

Wednesday, September 6, 2023

This meeting will be 45 minutes in length.

Zoom Link: <https://zoom.us/j/96980851698>

1. Discuss the possible spring 2024 professional development offerings.
 - Please, think of professional development offerings that you would like to see offered in spring 2024. A topic suggestion, presenter, or webinar would be great.
 - Dr. Harris has requested that a presentation on how to be a good club sponsor appear on the spring 2024 slate along with more division-specific and/or area-specific topics. I am working to find a presenter.
 - I have some leads on presenters for spring 2024 for you to think about before the meeting.

Possible Joint Staff and Faculty Presentation

- **Dr. Ashok Goel—Presented at Duke’s Learning Innovation Summit on AI in the Classroom and Workplace**
- **Dr. Linda Garcia, Assistant Director of NISOD—A Mind at Work: Capitalizing on the Relationship Between Mindset and Student Success—She is willing to do this presentation for free. She usually charges \$1,600. for a session.**
Presentation Link—[A Mind at Work: Capitalizing on the Relationship Between Mindset and Student Success - NISOD](#)

Possible Staff Presentations

- **Mental Health First Aid—Training Through OSU—1/2 Day Training at \$30.00 per person**
- **Helping Our Veterans—Training Through the Department of Veteran Affairs—Full Day of Training—Free**
- **Dr. Rory James—Who Are We at Work? Contemplating our Role in Sustaining an Inclusive Work Environment**

Presentation Link—[College Staff Retreat | "Who Are We at Work? Contemplating Our Role in Sustaining an Inclusive Work Environment" - Rory James - Indiana University \(kaltura.com\)](#)

- **Having a Book Discussion over *Customers for Life: How to Turn That One-Time Buyer into a Lifetime Customer* by Carl Sewell and Paul B. Brown**

Book Synopsis—In this completely revised and updated edition of the customer service classic, Carl Sewell enhances his time-tested advice with fresh ideas and new examples and explains how the groundbreaking “Ten Commandments of Customer Service” apply to today’s world.

Sewell focuses on the expectations and demands of contemporary consumers and employees, showing that businesses can remain committed to quality service in the fast-paced new millennium by sticking to his time-proven approach: Figure out what customers want and make sure they get it. His “Ten Commandants” provide the essential guidelines, including:

- Underpromise, overdeliver: Never disappoint your customers by charging them more than they planned. Always beat your estimate or throw in an extra service free of charge.
- No complaints? Something’s wrong: If you never ask your customers what else they want, how are you going to give it to them?
- Measure everything: Telling your employees to do their best won’t work if you don’t know how they can improve.

Possible Faculty Presentations

- **Dr. Cathy Box—Putting Students in the Driver’s Seat: Equip, Empower, Energize**
This session would bolster our Universal Course Design efforts, specifically students’ executive function.

Presentation Synopsis—Students often enter college underprepared, lacking the metacognitive skills needed to regulate their own learning as they are faced with the rigors of higher education. There are easy-to-implement, practical strategies that faculty can use to equip and empower students in their own learning, putting them squarely in the driver’s seat. Proficient self-regulation by students results in deeper learning, higher achievement, and increased engagement and motivation, equipping them for success in the classroom and beyond. This session will provide concrete strategies that can be used to develop metacognitive acuity in students based around three fundamental questions: Where am I going?, Where am I now?, and How do I close the gap?.

- **Dr. Kate Williams—No More Extra Credit: Rethinking Assessment with Emerging Grading Techniques**

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implementation plan that will allow them to begin to incorporate elements of an emerging grading system that fits their specific goals and situation.

- **Dr. Ronda Scarrow—Students in the Driver’s Seat: Engaged Learning**
This presentation would fit well with this academic year’s theme of reengagement.

Presentation Synopsis: Heeding current best practice, many teachers prioritize learner-centered instruction as the most effective pedagogy to achieve student learning, solve problems, make decisions, advocate, and negotiate relationships with others. The teacher who engages their student in the learning process is the teacher who encourages students to become problem solvers, and critical thinkers. The learner-centered classroom is focused on a social contract, a classroom atmosphere where the students have agency, and negotiations are made between teacher and student. Attendees can experience a learner-centered classroom and all it has to offer from engagement to assessment.

2. Contact and schedule presenters for spring 2024.