

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, November 15, 2023, NOC Stillwater

Regents Present: Brad Fox, Jami Groendyke, Mike Loftis, Jason Turnbow, and Michael Martin

Employees Present: Dr. Clark Harris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Dr. Marsh Howard, Jason Johnson, Diana Watkins, Jeremy Hise, and Denise Bay.

1. **Call to Order.** Presiding Chair Brad Fox called the meeting to order at 2:00 p.m. Notice of meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.** Kirk Vanderslice of Hinkle & Co., PC., Kevin Ditmore with Tonkawa Economic Development, and Todd Glasgow, Volunteer Chair on NOC Wrestling Committee.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.** Todd Glasgow, Volunteer Chair on NOC Wrestling Committee provided an update on the NOC Wrestling efforts.

BOARD ACTION

5. **Executive Session.**
 - Executive Session pursuant of Title 25. Oklahoma Statutes 307 (B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of (the President of NOC) any individual salaried public officer or employee. On the motion of Regent Martin as seconded by Regent Groendyke, the Regent's voted to go into Executive Session. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, and Fox.

6. **Vote to return to open session.**
 - On the motion of Regent Turnbow as seconded by Regent Loftis, the Regents voted to return to open session. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, and Groendyke.

7. **Needed Actions from the Executive Session.**
 - On the motion of Regent Loftis as seconded by Regent Groendyke, the Regents voted to approve the retirement letter of NOC President Clark Harris, effective January 2, 2024. Diana Watkins, current Vice President for Academic Affairs, was tentatively named ranking administrator officer effective immediately. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

(Dr. Harris left the BOR meeting at 3:25 p.m.)

8. **Vote to approve minutes.**
 - The minutes of the Wednesday, October 25, 2023, meeting were approved on the motion of Regent Martin as seconded by Regent Turnbow. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

9. **FY2023 External Audit Report.**
 - Mr. Kirk Vanderslice with Hinkle & Co., PC, presented the FY2023 External Audit Report. Mr. Vanderslice stated that the independent auditor's report expressed an unmodified opinion and the audit had no findings. On the motion of Regent Groendyke as seconded by Regent Martin, the Regents voted to approve the FY2023 External Audit Report. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

10. **2023 Annual Safety and Fire Report for Tonkawa and Enid.**
 - Mr. Jason Johnson presented for approval the 2023 NOC Annual Safety and Fire Report for Tonkawa and Enid. On the motion of Regent Martin as seconded by Regent Turnbow, the Regents voted to approve the 2023 Annual Safety and Fire Report for Tonkawa and Enid as amended and requested the report be uploaded to the NOC website immediately. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

11. **Disc Golf Course at NOC Enid.**
 - On the motion of Regent Groendyke as seconded by Regent Martin, the Regents voted to table until further notice. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

12. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial reports dated for October 31, 2023. On the motion of Regent Turnbow as seconded by Regent Martin, the Regents approved the monthly financial report as presented. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, and Fox.

13. **Monthly Purchase Report.**

- Ms. Simpson presented November 2023 purchases for approval. **Purchases of \$25,000 or more were for:** (#I.) Floor Beam Replacement – Easterling Residence Hall – West Side Restroom Facilities – Rick Scott Construction- \$35,212.00; Funding Source: Capital Funds, (#II.) Platform Stair Lift – Making a Difference Building - Enid – Access Elevator - \$62,250.00; Funding Source: CDBG Grant Funds, (#III.) Wrestling Mats - Tonkawa – Fix Enterprises/Resilite Sports Products, Inc., - \$36,544.50; Funding Source: NOC Foundation Funds, (#IV.) Boiler - Kinzer Performing Arts Center – Federal Corporation - \$29,937.40; Funding Source: Capital Funds – Sole Source -Emergency (#V.) Boiler – Harold Hall – Federal Corporation - \$44,708.46; Funding Source: Capital Funds – Sole Source - Emergency (#VI.) Library Databases – Tonkawa, Enid & Stillwater – ProQuest - \$27,420.57; Funding Source: Capital Funds. On the motion of Regent Turnbow as seconded by Regent Loftis, the Regents approved November 2023 Monthly Purchases. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, and Fox.

14. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer Hardware, Software, Licenses & Fees - \$25,000.00, Campus Site Development & Physical Plant – Tonkawa – \$120,000.00, Residence Halls: Renovation, Furniture & Equipment - Tonkawa - \$40,000.00, Library Acquisitions - \$20,000.00, Library Acquisitions – Enid - \$20,000.00. On the motion of Regent Martin as seconded by Regent Loftis, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$225,000.00 as presented. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, and Fox.

INFORMATION TO THE BOARD

15. **Administrative Comments.**

- Jeremy Hise stated that a NOC Enid student, Genaro Hernandez who was involved with Viva La Raza and the planning of this event, tragically lost his life in an accident before the scheduled event took place. Despite the loss, Viva La Raza proceeded with the Day of the Dead cultural activity as planned. The

event featured an alter memorial and a drawing dedicated to honoring the memory of Genaro Hernandez.

- Dr. Rick Edgington reviewed the Spring 2024 Preliminary Enrollment reports dated November 15, 2023, noting that the headcount and credit count are both up from last year.
- Anita Simpson noted that the new Physical Plant Director, Stacy Burns is hitting the ground running and has already met with NOC Enid's Physical Plant.
- Dr. Marsh Howard discussed OSU partnerships and stated that the homecoming float was a lot of fun and turned out to be a success.

16. **President's Update.**

- No President update was discussed.

17. **Regents' Comments.**

- No comments were made.

18. **Other Reports.**

a. Wrestling Update. No update was discussed.

b. Legislative Update, with NOC Perspective. No update was discussed.


c. Mental Health on Tonkawa and Enid Campus Update. Jeremy Hise stated that he has been working with the staff at Making a Difference (MAD). MAD provides community counseling services and after school programming on the NOC Enid campus and is located in the Community Engagement Center. He stated that NOC and MAD are in discussions regarding a potential MOU for a one-semester pilot period. He also noted that Dean of Students, Ryan Paul and Vice President, Jason Johnson had a meeting this month with Samantha Goodno, the Operational Director for Grand Mental Health in Ponca City to discuss counseling options for NOC Tonkawa.

d. Joint Facility use at NOC Enid update. Jeremy Hise gave an update on the joint facility use at NOC Enid. He stated that a Joint Facility Use Agreement has been drawn up to outline and identify the terms, NOC Rights and Responsibilities, Administration, Independent Contractor Relationship, and Compensation and Pay with Enid Public Schools. Jeremy Hise stated that Enid Public Schools will be a great partner to work with.


c. Update on Purchase Cards. Anita Simpson gave a brief update on purchase cards and stated that they will do test transactions soon and hopes to have the purchase cards up and running in January.

ROUTINE AND OTHER

- 19. **New Business.**
- 20. **Items for the next agenda.**
- 21. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, December 13, 2023, at 2:00 p.m., President's Large Conference Room 106B on the Tonkawa campus.**
- 22. **Adjournment** – Motion made at 3:56 p.m. to adjourn by Regent Turnbow as Seconded by Regent Groendyke. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.



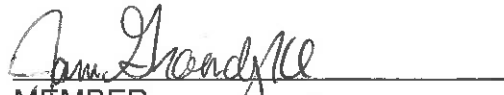
CHAIR




VICE CHAIR



SECRETARY



MEMBER



MEMBER