

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS
Minutes

Wednesday, December 13, 2023, NOC Tonkawa

Regents Present: Brad Fox, Jami Groendyke, Michael Loftis, Michael Martin, and Jason Turnbow.

Employees Present: Dr. Rick Edgington, Jeremy Hise, Dr. Marsh Howard, Jason Johnson, Anita Simpson, Sheri Snyder, Diana Watkins, Denise Bay, and Scott Cloud.

1. **Call to Order.** Chair Brad Fox called the meeting to order at 2:00 p.m. Notice Of meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.** Kevin Ditmore with Tonkawa Development Authority, Todd Glasgow, Volunteer Chair on NOC Wrestling Committee, Kurt Campbell, Science Faculty, and Alan Foster, NOC Athletic Director.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.** Kurt Campbell, Science faculty, provided information on Grant opportunities and an update on NOC fundraising efforts.

BOARD ACTION

5. **Vote to approve minutes.**
 - The minutes of the Wednesday, November 15, 2023, meeting were approved on the motion of Regent Loftis as seconded by Regent Groendyke. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.
6. **FY2025 Academic Service Fee Request.**
 - Ms. Simpson presented for approval the Academic Service Fees changes for FY2025. On the motion of Regent Groendyke as seconded by Regent

Turnbow, the Regents approved Academic Service Fees increase for FY2025. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

7. **Articulation Agreement with Meridian Technology Center.**
 - On the motion of Regent Martin, as seconded by Regent Turnbow, the Regents voted to table the Articulation Agreement with Meridian Technology Center until after Executive Session. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

8. **Exchange for Service Agreement between NOC and Making a Difference, Inc.**
 - Jeremy Hise reviewed the Exchange of Services Agreement between Northern Oklahoma College and Making a Difference, Inc. The service agreement represents a contract for the pilot period that will commence on January 3, 2024, and will terminate on June 30, 2024. On the motion of Regent Martin, as seconded by Regent Groendyke, the Regents approved the Exchange of Services Agreement between Northern Oklahoma College and Making a Difference, Inc. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

9. **Monthly Financial Report.**
 - Ms. Simpson presented for approval the monthly financial reports dated for November 30, 2023. On the motion of Regent Turnbow as seconded by Regent Loftis, the Regents approved the monthly financial report as presented. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, and Fox.

10. **Monthly Purchase Report.**
 - Ms. Simpson presented December 2023 purchases for approval. **Purchases of \$25,000 or more were for: (#I.) Vinyl Wrap – 2 Buses & 4 Vans – Reaction Wraps & Graphics - \$36,006.00, Funding Source: Capitol Funds.** On the motion of Regent Martin as seconded by Regent Turnbow, the Regents approved December 2023 monthly purchases. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, and Fox.

11. **Monthly Allocations Report.**
 - Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking – Tonkawa – \$10,000.00, Computer & Networking - Enid - \$10,000, Computers & Networking – Stillwater – \$10,000.00, Computer Hardware, Software, Licenses & Fees - \$10,000.00, Library Acquisitions - \$10,000.00, Library Acquisitions – Enid – \$10,000.00, Purchase of Vehicles - \$5,000.00, Purchases of Vehicles – Enid - \$5,000.00. On the motion of Regent Turnbow as seconded by Regent Martin, the Regents voted to approve the Section 13/New College

Fund 600 & 650 allocation request for \$70,000.00 as presented. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, Fox.

12. **Vote to go into Executive Session.**

- On the motion of Regent Martin as seconded by Regent Groendyke, the Regents approved to go into Executive Session. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, and Fox.

13. **Executive Session.**

- Executive Session pursuant of Title 25. Oklahoma Statutes 307 (B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of (the Interim President of NOC) any individual salaried public officer or employee. On the motion of Regent Martin as seconded by Regent Turnbow, the Regents voted to go into executive session pursuant to Title 25, Oklahoma Statutes 307(B)4), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, and Fox.

14. **Vote to return to open session.**

- On the motion of Regent Loftis as seconded by Regent Martin, the Regents voted to return to open session. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

15. **Needed actions from the Executive Session.**

- On the motion of Regent Groendyke as seconded by Regent Martin, the Regents voted to appoint Diana Watkins as Interim President for Northern Oklahoma College effective January 1, 2024. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

16. **Articulation Agreement with Meridian Technology Center.**

- Dr. Rick Edgington presented the Articulation Agreement made between Northern Oklahoma College and the Radiologic Technology Program at Meridian Technology Center for approval. The collaborating Institutions agree to establish a program and schedule to define the curriculum and establish the parameters in which radiologic technology students will participate in academic courses as well as successful completion of Meridian Technology Center's Radiologic Technology Program to complete an A.A.S. degree from Northern Oklahoma College. On the motion of Regent Groendyke as seconded by Regent Turnbow, the Regents approved the Articulation Agreement made between Northern Oklahoma College and Meridian Technology Center. Voting aye were Regents Groendyke, Loftis, Martin, Turnbow, and Fox.

INFORMATION TO THE BOARD

17. Administrative Comments.

- Diana Watkins noted that the Mass Communication department is looking into setting up a Podcasting class.
- Sheri Snyder stated that the NOC Foundation has received several donations since our last Board of Regents meeting over the amount of \$5,000.00. She also noted that the Foundation has accepted a gift of real property and has completed the Environmental Inspection Report, and the Contract of Sale of Real Property, and is working with the title company on the closing to be conducted on or before December 29, 2023.
- Jeremy Hise stated that he attended the Enid Higher Education Council Annual Donor Appreciation event on Tuesday, November 28th to celebrate 20 years of partnership. The Enid Community raised \$1 million to provide numerous scholarships to aid students. Students from NOC attended the luncheon to express their appreciation to donors.
- Dr. Rick Edgington presented an enrollment update for spring semester 2024. He noted that total headcount and total credit hours are up by 6 percent from spring 2023.
- Anita Simpson noted that the State Regents requested the top ten deferred maintenance projects for NOC. Anita stated that the total deferred maintenance has been submitted with our Budget Needs request.
- Jason Johnson stated the two new wrestling coaches, Bryan Kenney, Men's Wrestling Coach and Jayden Miller, Women's Wrestling Coach are settling in well and are actively recruiting for the 2024-2025 school year.

18. Regents' Comments.

- No comments were reported.

19. Other Reports.


- **Personnel Changes.** Ms. Anita Simpson reported two resignations and four new hires.
- **Expressive Activity Report.** Jason Johnson reviewed the Expressive Activity Policy and stated that NOC has had zero Expressive Activity to report.
- **TSET Planning Grant.** Jeremy Hise stated that Northern Oklahoma College and Oklahoma State University joined forces to submit a grant to the Tobacco Settlement Endowment Trust and were recently notified that we will be receiving a \$147,000 planning grant. The objectives of this grant encompass

the development of a green stormwater management plan and the integration of recreational infrastructure that supports the community's physical and mental health needs. Jeremy Hise gave credit to Dr. Marsh Howard for leading this project and submitting the grant.

- **Drug and Alcohol Abuse Prevention Program.** Jason Johnson gave a brief review of the Drug and Alcohol Abuse Prevention Program and stated that the college is committed and responsible for promoting a productive and healthy environment for students and employees.

ROUTINE AND OTHER

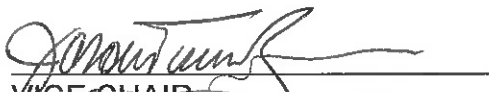
20. **New Business.**
21. **Items for the next agenda.**
22. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, February 21, 2024, at 2:00 p.m., President's Large Conference Room 106B on the Tonkawa campus.**
23. **Adjournment.** – Motion made at 4:51 p.m. to adjourn by Regent Groendyke as seconded by Regent Turnbow. Voting aye were Regent Groendyke, Loftis, Martin, Turnbow, and Fox.



CHAIR



MEMBER



VICE-CHAIR

MEMBER



SECRETARY