

# **Agenda**

## **Village of Pawnee Board of Trustees Meeting**

### **Pawnee Village Hall**

**February 13, 2023**

1. Call To Order
2. Roll Call
3. Pledge of Allegiance
4. Visitor's Recognition/Comments
5. Clerk's Report
  - Presentation of previous meetings minutes, January 23, 2023
6. Personnel and Finance: Committee Chair, Trustee Skinner
  - Bills Payable
7. Gas and Water: Committee Chair, Trustee Squires
8. Streets, Alleys & Sidewalks: Committee Chair, Trustee Whitlow
9. Police: Committee Chair, Trustee Skinner
  - Chief Barclay Harris's Monthly Police Report
  - Hire Part-Time Officer
10. Sewer and Parks: Committee Chair, Trustee Thompson
11. Zoning: Committee Chair, Trustee Murphy
12. Bargaining: Committee Chair, President Clarke
13. Energy: Committee Chair, President Clarke
14. Infrastructure: Committee Chair, Trustee Whitlow
15. New Business
  - Resolution to Adopt the Annual 1000 Hour Standard for IMRF Participation
  - 2023 Annual Audit Engagement Letter with Fleming, Tawfall & Company
16. Old Business
  - An Ordinance Amending the Zoning Code
17. Mayor's Comments
18. Adjournment

**Village of Pawnee  
Board of Trustees  
Minutes of February 13, 2023**

**Call to Order**

- President Clarke called the meeting to order at 7:00 p.m.

**Roll Call**

- Deputy Clerk Cynthia Kramer called roll.
- Trustees in attendance: Brian Whitlow, Patrick Murphy, and Troy Squires
- Trustees Absent: Phillip Thompson, Steve Gudge, and David Skinner
- Absent also: Clerk Devona Martin
- Also, in attendance: Brent Wise, Kelly Haney, Chief Harris, Andy Lee, attorney Don Craven and Joe Craven, and guests Troy Grant and Shelly Craigmiles

**Recognition/Comment/s of Visitor/s**

- Board members recognized guests Troy Grant and Shelly Craigmiles, in attendance as observers. Both Grant and Craigmiles have filled and are candidates for Village Board of Trustee, April 4, 2023, Consolidated Election. .

**Clerk's Report**

- The minutes of January 23, 2023, were presented for review and approval.  
**Motion** made by Trustee Murphy to approve as presented the minutes of the January 23, 2023, Village Board Meeting.  
Second by Trustee Whitlow  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Squires-yes, and Clarke-yes.  
Motion Carried (4-0):

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Bills payable of \$220,297.88 for the week beginning January 24 through February 14, 2023, was presented for review and approval. It was noted of that amount, \$138,289,00 went towards gas purchases, \$138,289.00 towards water purchases and \$12,000 for a tornado siren.  
**Motion** made by Trustee Squires to approve bills payable for January 24 through February 14, 2023, for \$220,297.88.  
Second by Trustee Murphy  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Squires-yes, and Clarke-yes.  
Motion Carried (4-0).

**Gas and Water Committee Report: Committee Chair, Trustee Squires**

- Gas and Water Committee Chair Squires noted that there were four shut-offs for the month of January. He then directed his attention to Gas and Water Supervisor Andy Lee asking how the optic fiber installation was progressing, with Lee replying there is nothing good to report. Even with constant monitoring, Conxxus has managed to cause damage to water lines, caused outage of services to several customers, nearly hit a gas line which fortunately did not leak, but will have to be replaced. Problem seems to be using too large of a machine, and careless, hurried work by the installation crew/s. Trustees then turned to attorneys Don and Joe Craven with the senior Craven noting that the Village can set reasonable perimeters, as such, Joe Craven will contact the Conxxus attorney concerning this problem.
- Village President Clarke then brought forth discussion concerning water line replacement, a project put on the back burner several years ago due to the unavailability of Petersburg Plumbing and Heating at the time. He asked if trustees would prefer to do Phase I and wait until a later time to do Phase II, or lock in Petersburg and do both Phase I and II at the same time to avoid rising costs. He noted that Phase I of the project impacts Fourth Street and the school, which means work will have to be completed before the start of the school year. After a brief discussion, trustees opted to do Phase I and II at the same time.

**Motion** made by Trustee Murphy to do Phase I and II, Water Line Replacement in one project cycle.  
Second by Trustee Squires  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Squires-yes, and Clarke-yes  
Motion Carried (4-0)

**Streets, Alley, and Sidewalk Committee Report: Committee Chair, Brian Whitlow**

- Routine maintenance

**Police Committee Report: Committee Chair, President Clarke**

- The monthly police report submitted by Chief Harris was reviewed and approved.  
**Motion** made by Trustee Murphy to approve the monthly police report as presented.  
Second by Trustee Squires  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Squires-yes, and Clarke-yes  
Motion Carried (4-0)
- Chief Harris stated that he would like to move forward with the hiring of James Winters to fill the position of a part-time officer, noting that Winters has gone through the interview process and that he interviewed well.  
**Motion** made by Trustee Murphy to hire Winters at \$22 per hour on a part-time basis.  
Second by Trustee Squires  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Squires-yes, and Clarke-yes  
Motion Carried (4-0)

**Sewers and Parks: Committee Chair, Phillip Thompson**

- No report

**Zoning Committee Report: Committee Chair, Trustee Murphy**

- No report

**Unfinished Business**

- Ordinance 23-04, Amending the Village Zoning Ordinance  
**Motion** made by Trustee Murphy to approve Ordinance 23-04  
Second by Trustee Whitlow  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Squires-yes, and Clarke-yes.  
Motion Carried (4-0)

**New Business**

- Ordinance 23-05, to Adopt the Annual 1000 Hour Standard for IMRF Participation  
**Motion** made by Trustee Murphy to approve Ordinance 23-05.  
Second by Trustee Squires  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Squires-yes, and Clarke-yes.  
Motion Carried (4-0)
- Fleming, Tawfall & Company  
**Motion** made by Trustee Murphy to approve Annual Engagement Letter with Fleming, Tawfall & Company  
Second by Trustee Squires  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Squires-yes, and Clarke-yes.  
Motion Carried (4-0)

**President's Comments**


- None

**Motion to Adjourn:**

- Motion to adjourn made by Trustee Murphy  
Second by Trustee Thompson  
Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Squires-yes.  
Motion Carried (4-0)

Meeting adjourned at 7:34 p.m. on Monday, February 13, 2023. Next scheduled meeting of the Pawnee Village Board of Trustee is Monday, February 27, 7 p.m. at the Pawnee Village Hall.

Respectfully Submitted,



Cynthia S. Kramer  
Deputy Clerk