

Agenda

Village of Pawnee Board of Trustees Meeting

Pawnee Village Hall

January 23, 2023

1. Call To Order
2. Roll Call
3. Pledge of Allegiance
4. Visitor's Recognition/Comments
 - Miranda Lovett and Jeremy Anderson with CTI Tech
5. Clerk's Report
 - Presentation of previous meetings minutes, January 9, 2023
6. Personnel and Finance: Committee Chair, Trustee Skinner
 - Bills Payable
 - Treasurer Kelly Haney's Monthly Budget Comparison Report
7. Gas and Water: Committee Chair, Trustee Squires
8. Streets, Alleys & Sidewalks: Committee Chair, Trustee Whitlow
9. Police: Committee Chair, Trustee Skinner
10. Sewer and Parks: Committee Chair, Trustee Thompson
11. Zoning: Committee Chair, Trustee Murphy
12. Bargaining: Committee Chair, President Clarke
13. Energy: Committee Chair, President Clarke
14. Infrastructure: Committee Chair, Trustee Whitlow
15. New Business
 - Ordinance Amending the Zoning Code
 - Ordinance Amending the Liquor Code
 - Ordinance Authorizing the Sale of Real Property – 3rd street-Bourne
16. Old Business
 - Anita Kern Liquor License
17. Executive Session
 - Personnel
18. Mayor's Comments
19. Adjournment

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of January 23, 2023**

Call to Order:

- President Clarke called the meeting to order to 7:00pm.

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Brian Whitlow, Patrick Murphy, David Skinner, Troy Squires
- Trustees Absent: Phillip Thompson, Steve Gudgel
- Also in attendance: Attorney Don Cravens, Attorney Joe Cravens, Office Manager Brent Wise, Candy Kramer with the Pawnee Post, Chief Barclay Harris, Steve Haney, Don and Anita Kern and Melissa Busher, Shelly Craigmiles, Miranda Lovett and Jeremy Anderson with CTI Tech out of Taylorville, Steve Condon

Visitor's Recognition/Comments:

- Miranda Lovett and Jeremy Anderson with CTI Tech appeared before the Board. They advised they are planning to start with the cable installed in the next 30 days. They will need a gas meter and storage lot that will house a 12' x 20' building. They would like to purchase the lot and it does need to be somewhat centrally located if they could find it. The building will be on skids but will be there permanently. President Clarke advised that the company currently here, Metro bored after hours tonight and broke a water main. Metro is doing it now. CTI advised they mostly use their own crews but do have some subcontractors. They have their mapping completed and will email that to Attorney Cravens tomorrow. They only send 1 crew whereas Metro has sent 3 crews. Trustee Squires advised that currently we do not have the manpower to follow them around. President Clarke would like to push their start date back. He indicated they can probably do that. They were going to start with Pawnee and work back towards Taylorville but can probably make some adjustments. He also stated he can provide references from the other communities they have been and that they are local and want to take care of the local communities. Trustee Murphy asked if they would fund a village employee to follow them around. He advised he has never been asked that question and would have to find out. They are bonded. Andy Lee will call him tomorrow.
- Steve Condon appeared before the Board and asked who is going to fix his lawn when Metro is done. President Clarke advised Metro will repair the lawns. Attorney Joe Cravens advised we asked for a Bond. Once they are completed, they are supposed to come and fix the lawns. If they don't fix it, they should call us and we'll call Metro. President Clarke advised if they don't fix it or don't fix it correctly, we'll hire someone to fix and take their bond. Brent Wise does have their number if he would like it. Jeremy Anderson with CTI advised that they have their own landscaper. Attorney Cravens wondered if we want to give Candy Kramer with the Pawnee Post the phone number to Metro and then put it on the website also. Consensus was that we would do that.

Clerk's Report:

- Minutes of January 9, 2023 were presented for review and approval
Motion made by Trustee Skinner to approve the minutes of January 9, 2023 as presented
Second made by Trustee Murphy

Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-present, Clarke-yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending January 23, 2023 in the amount of \$59,230.07.

Motion made by Trustee Skinner to approve the bills payable for the week ending January 23, 2023 in the amount of \$59,230.07.

Second made by Trustee Squires

Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes,

Motion Carried: (4-0)

- Brent Wise presented the Monthly Budget Comparison Report for the Month Ending December 31, 2022

Motion made by Trustee Skinner to accept the Monthly Budget Comparison Report for the Month Ending December 31, 2022

Second made by Trustee Murphy

Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes,

Motion Carried: (4-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised that on January 6, there were 2 shut off for broken payment agreements. On January 19, 60 red letters were sent out.
- Trustee Squires advised that Andy Lee is at a water main break caused by Metro. We met with Metro last Tuesday and should have an agreement.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Whitlow

- Trustee Whitlow advised they are doing routine maintenance, grading in alleys and watching boring crews.

Police Committee Report: Committee Chair, Trustee Skinner

- Chief Barclay Harris advised Kincaid caught the car burglars. A lottery ticket was taken and that is how they found them. There were no cars broken into in Pawnee. There was a building broken into but he does not believe that is related.

Sewers and Parks: Committee Chair, Trustee Thompson

- Steve Haney discussed the property off 104 between the 104 Store and Reese's. We would like access to that area. He has talked to Reese and we are good to go. It was budgeted for this year. He has estimate for under \$20,000 for 2 low water crossings to gain access off 1st and Washington.

Motion made by Trustee Squires to allow Steve Haney to contact Excavating Partners Inc to do the creek crossing not to exceed \$20,000

Second made by Trustee Murphy

Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes, Clarke-yes

Motion Carried: (5-0)

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy advised he received a new building permit for the property at 126 3rd Street. This is for the owner of the dog grooming place on the square. She is moving the business to her home and this covers the work she will be doing to get it ready.

Bargaining Committee: Committee Chair, President Clarke

- No Report

Energy: Committee Chair, President Clarke

- No Report

Infrastructure: Committee Chair, President Clarke

- No Report

Unfinished Business:

- Anita Kern appeared before the Board. They would like to put a gaming parlor and package liquor at 1200 Carroll Street. President Clarke advised they will need a license made since we are out of liquor licenses. Trustee Skinner indicated we never really said we would not make any further liquor licenses, we just said we wouldn't make any more for the square. President Clarke agreed that the only limit we have talked about was 3 on the square. We've not talked about not making more. They will also need a pour license with the gaming machines. Trustee Squires advised he is concerned about parking. Anita stated they own most of that block and will tear houses down for a parking lot.

Motion made by Trustee Murphy to approve Ordinance 23-02 – An Ordinance Amending the Liquor Code. This would expand to 4 class G liquor licenses for the hours already defined by in the ordinance.

Second made by Trustee Skinner

Roll Call Vote Taken: Whitlow=yes, Murphy=yes, Skinner=yes, Squires=yes,

Motion Carried: (4-0)

- President Clarke read a letter from Scott Day. They replaced the siren at San Terra. The old pole had the wrong markings and was a better pole than what REA brought. REA replaced with the same pole.

New Business:

- Ordinance 23-03 – An Ordinance Authorizing the Sale of Real Property 3rd Street – Bourne. This makes the sale of the property at 110 3rd Street to Mark Bourne official.

Motion made by Trustee Squires to approve Ordinance 23-03 – An Ordinance Authorizing the Sale of Real Property 3rd Street – Bourne

Second made by Trustee Murphy

Roll Call Vote Taken: Whitlow=yes, Murphy=yes, Skinner=yes, Squires=yes,

Motion Carried: (4-0)

- Discussed the ordinance amending the zoning code. No trailer shall be stored or parked on any lot on the square. Trustee Squires asked if we need this as our current zoning ordinance basically says the same thing. Attorney Cravens advised we wanted to specifically identify the square. Trustee Squires asked how this would affect the lumber yard. Agreed to table this to the next meeting so that Attorney Cravens can research this further.

Motion to Exit Regular Session: 7:48pm

- **Motion** made by Trustee Squires to exit regular session
Second made by Trustee Skinner
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (4-0)

Motion to Enter Executive Session: 7:54pm

- **Motion** made by Trustee Squires to enter executive session to discuss personnel
Second made by Trustee Murphy
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes,
Motion Carried: (4-0)

Motion to Exit Executive Session: 8:15pm

- **Motion** made by Trustee Skinner to exit executive session
Second made by Trustee Squires
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes,
Motion Carried: (4-0)

Motion to Re-enter Regular Session: 8:16pm

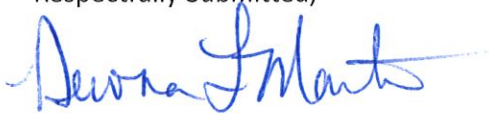
- **Motion** made by Trustee Skinner to re-enter regular session
Second made by Trustee Squires
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes,
Motion Carried: (4-0)

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn
Second made by Trustee Whitlow
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (4-0)

Meeting adjourned at 8:17 pm on Monday, January 23, 2023. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, February 13, 2023 at 7:00pm at the Village Hall.

Respectfully Submitted,



Devona L. Martin
Village Clerk