

## **Agenda**

### **Village of Pawnee Board of Trustees Meeting**

#### **Pawnee Village Hall**

**April 24, 2023**

1. Call To Order
2. Roll Call
3. Pledge of Allegiance
4. Visitor's Recognition/Comments
5. Clerk's Report
  - Presentation of previous meetings minutes, April 10, 2023
6. Personnel and Finance: Committee Chair, Trustee Skinner
  - Bills Payable
  - Treasurer Haney's Monthly Budget Comparison Report
7. Gas and Water: Committee Chair, Trustee Squires
8. Streets, Alleys & Sidewalks: Committee Chair, Trustee Whitlow
9. Police: Committee Chair, Trustee Skinner
10. Sewer and Parks: Committee Chair, Trustee Thompson
11. Zoning: Committee Chair, Trustee Murphy
12. Bargaining: Committee Chair, President Clarke
13. Energy: Committee Chair, President Clarke
14. Infrastructure: Committee Chair, Trustee Whitlow
15. New Business
  - Appointment of new Village Treasurer
  - Resolution Appointing Authorized Agent for IMRF
  - Resolution Approving Multi-Jurisdictional Natural Hazards Mitigation Plan
  - Attorney fees for FY24
16. Old Business
  - ESDA Siren Radio Upgrade
17. Mayor's Comments
18. Adjournment

**VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of April 24, 2023**

**Call to Order:**

- President Clarke called the meeting to order to 7:00pm.

**Roll Call:**

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Brian Whitlow, Patrick Murphy, David Skinner, Troy Squires
- Trustees Absent: Phillip Thompson, Steve Gudgel
- Also in attendance: Treasurer Kelly Haney, Brent Wise, Candy Kramer with the Pawnee Post, Chief Barclay Harris, Steve Haney, Troy Grant, Dale Walters, Jay Smith with Locals

**Visitor's Recognition/Comments:**

- Jay Smith appeared before the Board to ask to block off part of the square on Wed May 10<sup>th</sup> from 6pm – 9pm for the Coors Light Rumble Around the Lake. He would like to block off in front of Locals Bar and Restaurant and then in front of the vacant lots. Consensus was to allow.

**Clerk's Report:**

- Minutes of April 10, 2023 were presented for review and approval  
**Motion** made by Trustee Skinner to approve the minutes of April 10, 2023 as presented  
Second made by Trustee Squires  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner presented the bills payable for the week ending April 24, 2023 in the amount of \$52,204.13  
**Motion** made by Trustee Skinner to approve the bills payable for the week ending April 24, 2023 in the amount of \$52,204.13.  
Second made by Trustee Squires  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)
- Trustee Skinner presented Resolution 23-01. This is for the hazard mitigation plan with Sangamon County. President Clarke stated we have attended the required meetings and now we have to approve the resolution for the Multi-jurisdictional Natural Hazards Mitigation Plan. This agreement is good for 5 years.  
**Motion** made by Trustee Skinner to approve Resolution 23-01 – Resolution Approving Multi-Jurisdictional Natural Hazard Mitigation Plan  
Second made by Trustee Squires  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)
- Brent Wise presented the Monthly Budget Comparison Report for the Month Ending March 31, 2023. He also advised we did have an increase in our money market interest rates to 3% from 1.68%.

**Motion** made by Trustee Skinner to approve the Monthly Budget Comparison Report for the Month Ending March 31, 2023

Second made by Trustee Squires

Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (4-0)

- President Clarke advised that Kelly Haney has resigned as Village Treasurer
- **Motion** made by Trustee Murphy to appoint Brent Wise as our Village of Pawnee Treasurer  
Second made by Trustee Skinner  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)
- **Motion** made by Trustee Skinner to remove Kelly Haney from the bank accounts for the Village of Pawnee  
Second made by Trustee Murphy  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)
- Discussed our investments and bank accounts. President Clarke advised we will not need to update our ordinance as there is a separate investment policy. We will discuss at the next board meeting.

**Gas and Water Committee Report: Committee Chair, Trustee Squires**

- Trustee Squires advised that on April 19<sup>th</sup>, 70 red letters were sent out.
- Trustee Squires advised the guys are playing caught up as Metro is not completed. CTI will probably be here within the week.

**Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Whitlow**

- Trustee Whitlow advised the guys have been doing normal maintenance such as filling pot holes, picking up limbs, etc. They have also been marking the streets for repairs to be made by Metro.
- Trustee Squires advised he has heard from a few people that are not satisfied with the repairs Metro has completed. He wanted to know if there was another number to call. President Clarke asked that Trustee Squires let Andy Lee know as he has a running list. CTI is going to be on the same side of the street. They should wait to do repairs since CTI will be boring in the same area as Metro.

**Police Committee Report: Committee Chair, Trustee Skinner**

- Chief Barclay Harris advised Officer Shea is wanting to step down to part-time. Chief Harris is looking for replacements. He has advertised the positions. He has an applicant that wants to go through the part-time academy. He also has someone that he worked with while in Divernon that may be interested.

**Sewers and Parks: Committee Chair, Trustee Thompson**

- Steve Haney discussed the replacement of meter at the Henkle lift station. The cost is \$12,000. He also advised the San Terra Lift Station needs to be rehabbed and upgraded. The cost is \$45,000. He needs approved because he needs to order the pumps and they take 10-12 weeks. Both are in the budget.

**Motion** made by Trustee Squires to approve replacement of the pump at San Terra Lift Station not to exceed \$50,000

Second made by Trustee Murphy

Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)

- **Motion** made by Trustee Squires to approve purchasing a hydrokinect flow meter not to exceed \$15,000

Second made by Trustee Whitlow

Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (4-0)

#### **Zoning Committee Report: Committee Chair, Trustee Murphy**

- Trustee Murphy advised he has approved a few small permits for residential improvement.
- Trustee Murphy advised Anita Kern approached him regarding rezoning of the properties at 1202 Carroll Street and 1210 Carroll Street. We granted a liquor license to Anita Kern for package liquor located at 1200 Carroll St. The house that is connected to the liquor store is not properly zoned. It is currently R3 and it should be B1. Kern's own most of the block and wanted the entire blocked zoned B1, however, there are still properties that are residential and these cannot be rezoned until they are vacated. Trustee Murphy advised this does not have to go through the Zoning Board. The Village Board can change the designation.
- **Motion** made by Trustee Murphy to rezone 1202 Carroll Street from R3 to B1 and 1210 Carroll Street from industrial to B1 at property owner request Anita Kern  
Second made by Trustee Whitlow  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)

#### **Bargaining Committee: Committee Chair, President Clarke**

- No Report

#### **Energy: Committee Chair, President Clarke**

- No Report

#### **Infrastructure: Committee Chair, President Clarke**

- No Report

#### **Unfinished Business:**

- None

#### **New Business:**

- President Clarke presented Resolution 23-02 - Notice of Appointment of Authorized Agent for IMRF. This is to remove Kelly and add Brent.  
**Motion** made by Trustee Skinner to approve resolution 23-02 -- Notice of Appointment of Authorized Agent for IMRF  
Second made by Trustee Murphy  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)
- President Clarke advised that Attorney Don Cravens is requesting a pay increase. Currently his monthly retainer is \$500 with \$225/hr. He would like his retainer increased to \$600/mo and his hourly rate increased to \$235/hr. This is a \$100/month and \$10/hour increase  
**Motion** made by Trustee Murphy to approve Attorney Don Cravens rate increases as presented

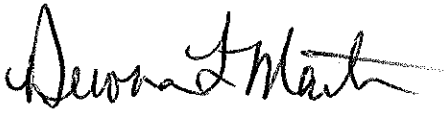
Second made by Trustee Whitlow  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)

**Motion to Adjourn:**

- **Motion** made by Trustee Murphy to adjourn  
Second made by Trustee Squires  
Roll Call Vote Taken: Whitlow-yes, Murphy-yes, Skinner-yes, Squires-yes,  
Motion Carried: (4-0)

Meeting adjourned at 7:23pm on Monday, April 24, 2023. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, May 8, 2023 at 7:00pm at the Village Hall.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Devona L. Martin". The signature is written in a cursive style with a long horizontal flourish at the end.

Devona L. Martin  
Village Clerk