

VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of January 8, 2024

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Dale Walters, Phillip Thompson, Troy Grant, Patrick Murphy, David Skinner, Brian Whitlow
- Also in attendance: Attorney Don Cravens, Treasurer Brent Wise, Chief Barclay Harris, Jeff Schober, Kelly Haney

Visitor's Recognition/Comments:

- Kelly Haney appeared before the Board. For Nov and Dec, website training videos working on mastering; what needs to be on the website and what does not need to be on the website. Did set up a new village of pawnee info at gmail.com; email to have questions asked. Connected contacts goes directly to Kelly. Call to local churches and things to ask about current phone numbers, websites, etc. Updated the UTV and golfcart waivers and applications. Misc things, contacted comcast for web hosting and email domains and talked about business emails. State shred; retyped state shred info due to forms changing; gfilled in for kim and ran errands; searched for grants and sent her information on a grant. USDA they are unique in that they have facility grants some are matched and some are straight grants; some you can get loans 3.75%. She'll come in once a quarter.

Clerk's Report:

- Minutes of December 11, 2023 were presented for review and approval
Motion made by Trustee Murphy to approve the minutes of December 11, 2023 as presented
Second made by Trustee Skinner
Roll Call Vote Taken: Walters=yes, Thompson-present, Grant=yes, Murphy=yes, Skinner=yes, Whitlow=yes
Motion Carried: (6-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner advised the Board the bills payable for the last half of December 2023 totaled \$58,229.29. The bills were previously approved to be paid at our last scheduled meeting.
- Trustee Skinner presented the bills payable for the week ending January 8, 2024 in the amount of \$123,229.49
Motion made by Trustee Skinner to approve the bills payable for the week ending January 8, 2024
Second made by Trustee Thompson
Roll Call Vote Taken: Walters=yes, Thompson=yes, Grant=yes, Murphy=yes, Skinner=yes, Whitlow=yes
Motion Carried: (6-0)
- Treasurer Brent Wise presented the Monthly Budget Comparison Report for the Month Ending November 30, 2023

Motion made by Trustee Skinner to approve Treasurer Brent Wise's Monthly Budget Comparison Report for the Month Ending November 30, 2023

Second made by Trustee Thompson

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Whitlow-yes

Motion Carried: (6-0)

- Treasurer Brent Wise advised we received another draw request from Petersburg Plumbing in the amount of \$154,408.01. To date, we have paid out \$990,000 in cash. Moving forward, we will talk to the bank to draw on our line of credit. We have about \$802,000 left to pay on the project. We still have some grants coming that should total about \$800,000.00.

Motion made by Trustee Skinner to approve payment to Petersburg Plumbing in the amount of \$154,408.01.

Second made by Trustee Thompson

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Whitlow-yes

Motion Carried: (6-0)

Gas and Water Committee Report: Committee Chair, Trustee Whitlow

- Trustee Whitlow advised they have been cleaning out utility easements and have been requalifying on gas service. Petersburg Plumbing is currently hooking up water service on Lincoln Street.
- Trustee Whitlow advised the odorizer we approved a few months ago is on backorder.
- Trustee Whitlow advised the Board that 55 red letters were sent out in December 2023. There were no shut offs.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- Jeff Schober discussed the intersection at 4th and Jefferson. He stated the west bound traffic has to stop on a hill during the winter months. It is very slick and people have a hard time getting up that hill. He would like to take down the stop sign for west bound traffic. Consensus was that in winter months, we will remove the west bound stop sign. We will put up flags and signs on the south and east bound stop signs so that drivers are aware that west bound traffic does not stop.
- President Clarke discussed 4th and Sherman. We received an estimate from Kuhl in the amount of \$5,005.00 to repair the ditch. Trustee Thompson suggested extending the poles up at both ends to prevent skateboards from riding on the guardrail.

Motion made by Trustee Whitlow to approve the estimate from Kuhl to repair the 4th and Sherman ditch in the amount of \$5,005.00

Second made by Trustee Thompson

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Whitlow-yes

Motion Carried: (6-0)

Police Committee Report: Committee Chair, Trustee Skinner

- Chief Barclay Harris presented the monthly police report.

Motion made by Trustee Skinner to approve Chief Barclay Harris's Monthly Police Report

Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Whitlow-yes

Motion Carried: (6-0)

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- Trustee Thompson advised they repaired a lift station and the generator circuit board needs repaired.
- Trustee Thompson advised the Board he will not be at the next scheduled board meeting. He will be traveling out of town for work..

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy advised the Board he received a request over the weekend. This request is to have a food truck at the residence at 111 Jefferson Street. He will discuss with Attorney Cravens.
- Trustee Murphy advised the Board he is still working with the County on the properties located at 915 Lincoln Street and the 600 block of 4th Street.
- Trustee Murphy advised he met with Chief Harris regarding a flare up between properties on the east end of Carroll Street, north side of the road regarding a fence.

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- None

New Business:

- President Clarke asked about fireworks. Consensus was we would like to have them again. Last year we spent \$10,000. President Clarke will reach out to them. Trustee Thompson suggested President Clarke asked about a multiyear percentage increase for the extras. Usually, if we spend a certain amount, they throw in additional fireworks at no cost. He suggested asking for a percentage increase every year for the extras they provide. President Clarke will ask.
- President Clarke advised the Board this year's Memorial Day meeting will be on May 28th and Veterans Day meeting will be held on November 12th.
- President Clarke advised he has a meeting with the new owners of the power plant at Mayor Bush's office in Springfield on January 29th. Their representative advised she is going to be spending 2 weeks in IL every month until it is completed.

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn
Second made by Trustee Thompson
Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Whitlow-yes
Motion Carried: (6-0)

Meeting adjourned at 7:36pm on Monday, January 8, 2024. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, January 22, 2024 at the Village Hall.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Devona L Martin". The signature is written in a cursive style with a long horizontal stroke at the end.

Devona L Martin
Village Clerk