

VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of August 25, 2025

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Dale Walters, Troy Grant, Patrick Murphy, David Skinner
- Trustees Absent: Phillip Thompson, Erika Guess
- Also in attendance: Village Administrator Brent Wise, Chief Barclay Harris, Travis Simpson, ESDA Bill Beaty, David Timm

Visitor's Recognition/Comments:

- David Timm appeared before the Board. He introduced himself and is running for Sangamon County Sheriff. Short 2 court security officers.

Clerk's Report:

- Minutes of August 11, 2025 were presented for review and approval
Motion made by Trustee Murphy to approve the minutes of August 11, 2025 as presented
Second made by Trustee Skinner
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending August 25, 2025 in the amount of \$106,073.79
Motion made by Trustee Skinner to approve the bills payable for the week ending August 25, 2025 in the amount of \$106,073.79
Second made by Trustee Grant
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)
- Village Administrator Brent Wise presented the Monthly Budget Comparison Report for the Month Ending July 31, 2025
Motion made by Trustee Skinner to approve Village Administrator Brent Wise presented the Monthly Budget Comparison Report for the Month Ending July 31, 2025
Second made by Trustee Walters
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)
- Village Administrator Brent Wise advised the Board that we sold the trucks. We sold the ESDA truck for \$6,470 and the gas truck for \$7,200.

Gas and Water Committee Report: Committee Chair, Trustee Walters

- Trustee Walters advised they guys have been staying busy. They finished the fire hydrants work; they submitted plans to EPA for San Terra; gas and water meters are completed. On Sept 10 and

24 all the guys are attending the OSHA required confined spaces and trenching. The training is here.

- Trustee Walters advised the Board that 54 red letters went out on August 20th.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- Trustee Grant advised the Board that the guys have been working on cleaning out the culverts on Michelle Drive. They are also working on work orders for patching roads.
- **Motion** made by Trustee Grant to accept the bid from Louis and Marsch Inc. in the amount of \$51,527.50 for rock and chip as recommended by Kuhl and Trello
Second made by Trustee Skinner
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Police Committee Report: Committee Chair, Trustee Skinner

- No report

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- Travis Simpson appeared before the Board. He advised that the blacktop on the north side and south side of the little playground at North Park is broken up. Once they took the edge away, it started to fall apart. There is approx. 1000sf – 1100sf. He obtained a price from Illinois Paving of \$12,000 - \$12,500 to remove and replace the asphalt. He also obtained an estimate from Reese Langheim in the amount of \$12,000 for concrete. This would be for 2 sides and there are 3 sides total.
Motion made by Trustee Walters to approve up to \$13,000 for concrete on the south and north sides and approve the entire project not to exceed \$25,000.
Second made by Trustee Grant
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)
- Travis Simpson advised he is working on obtaining an estimate for turf for the memorial on the square. The job is so small, he would have to use what he has left over. Discussed green or black. Once he has the estimate, he will bring it to the Board.

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy advised we have received a couple new building permits. There are no variance meetings or residential building permits. He has been working on the delinquent property on 4th Street.
- Trustee Murphy wanted to thank the police department for assisting on yard enforcement, tall grass, etc.
- Trustee Skinner advised he was approached by someone in the trailer park that had their pipes freeze over the winter and they still do not have water. Travis advised he was aware there was someone at the trailer park that does not have water. They have been without water since the winter. Consensus was this would be between the homeowner and the owner of the trailer park.

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- No report

Motion Made to Exit Regular Session 7:43pm

- **Motion** made by Trustee Skinner to exit regular session
Second made by Trustee Murphy
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Motion to Enter Executive Session 7:43pm

- **Motion** made by Trustee Murphy to enter executive session for personnel
Second made by Trustee Skinner
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Motion to Exit Executive Session 8:11pm

- **Motion** made by Trustee Murphy to exit executive session
Second made by Trustee Walters
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Motion to Exit Executive Session 8:12pm

- **Motion** made by Trustee Murphy to re-enter regular session
Second made by Trustee Grant
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

New Business:


- The Village employees received a 3.5% raise on May 1, 2025. Trustee Walters announced that we would go ahead and give the 3.5% salary increase to Brandon Jackson and Charles Barber matching the rest of the Village employees that was give on May 1, 2025. This would be retroactive back to May 1st.
- **Motion** made by Trustee Walters to approve Ordinance 25-09 – An Ordinance Amending the Village Employee Handbook. This reads that the salary of a new employee, other than a temporary employee, shall be set by the Board, in its discretion, upon hiring. No salary adjustment for probationary employees shall be made without express Board action, and in no case shall any employee be eligible for a raise in salary until after 1 year of service
Second by Trustee Skinner
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn
Second made by Trustee Skinner
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Meeting adjourned at 8:19pm on Monday, August 25, 2025. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, September 8, 2025 at the Village Hall.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Devona Martin". The signature is fluid and cursive, with the first name "Devona" written in a larger, more prominent script than the last name "Martin".

Devona Martin
Village Clerk