

VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of October 13, 2025

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Dale Walters, Troy Grant, David Skinner, Erika Guess
- Trustees Absent: Phillip Thompson, Patrick Murphy
- Also in attendance: Village Administrator Brent Wise, Chief Barclay Harris, Travis Simpson, Michael Collins

Visitor's Recognition/Comments:

- Michael Collins appeared before the Board. He has rented the old lawn place at the edge of town. We would like to eventually have a food truck. President Clarke advised that there would be no issues so long as it doesn't block the view of Rt 104. He advised they would like to put it parallel to the building. He is going to be building his own food truck but it will be a while before it's ready. He wants to have the traffic get used to seeing a food truck there, so until he gets his truck complete, he is going to have a variety of food trucks come in. The Board advised the single use permit is \$100 and would cover up to 5 days. He advised Nick Campo is all for it. For the temporary trucks, he is thinking maybe 3-4 times per month. The Board advised that once his truck is ready, it would be \$300 annually for a permit. He is still working out all the details but is thinking his truck would be maybe Friday – Sunday for lunch. Discussed the temporary permit. Trustee Walters advised the intent was the operator pays the \$100 fee with the 5 day window. They would fill out an application and provide their Sangamon County license. He could pay the fee for them, but the permit would be in their name. He'll get dates and we'll discuss it further at the next board meeting.

Clerk's Report:

- Minutes of September 22, 2025 were presented for review and approval
Motion made by Trustee Skinner to approve the minutes of September 22, 2025 as presented
Second made by Walter Grant
Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Guess-present, President Clarke-yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending October 13, 2025 in the amount of \$162,526.10
Motion made by Trustee Skinner to approve the bills payable for the week ending October 13, 2025 in the amount of \$162,526.10
Second made by Trustee Walters
Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Guess-yes
Motion Carried: (4-0)

Gas and Water Committee Report: Committee Chair, Trustee Walters

- Trustee Walters advised they are continuing to replace meters on the Henkle Dr project. They have also replaced about 35 meters recently for failed meters. Travis Simpson advised the meters have a lifespan of 15yrs and some of these are lasting for 20yrs. The batteries are failing and they are replacing the meters.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- Trustee Grant advised that they have been scooping up loose rock and should be done in about a week. This is from roads that were oiled and chipped this year.

Police Committee Report: Committee Chair, Trustee Skinner

- Chief Barclay Harris presented the Monthly Police Report
Motion made by Trustee Skinner to approve Chief Barclay Harris's Monthly Police Report
Second made by Trustee Walters
Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Guess-yes
Motion Carried: (4-0)

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- Travis Simpson discussed the Veterans Memorial on the square. He obtained a quote for turf in the amount of \$4,700.00. He received a quote on concrete, from Reese Langheim in the amount of \$3,000.00. If we want colored concrete, it would be \$3,250.00. He advised it is hard to weed eat inside the fence so it doesn't always look nice.
Motion made by Trustee Walters to work with Reese Langheim to pour concrete around the Veterans Memorial not to exceed \$3,500.00.
Second made by Trustee Grant
Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Guess-yes
Motion Carried: (4-0)
- Travis Simpson advised the Board that the pavilion is still not completed. Beitel was supposed to come out in April and never showed up. They called Kutcher and he was supposed to be out last week and he hasn't shown up either. If he doesn't show up, they'll call the 3rd guy.

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Skinner advised there are 2 new permits. One if for a garage behind a house at 1319 4th Street and the other is for a portable 12' x 16' shed at 1103 Monroe Street.

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- No report

New Business:

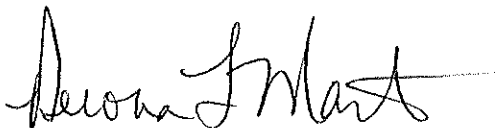
- Village Administrator Brent Wise advised we received our renewal for Dental and Vision. He advised dental went up approximately 3% and vision stayed the same.
Motion made by Trustee Skinner to approve our Dental and Vision renewal
Second made by Trustee Guess
Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Guess-yes
Motion Carried: (4-0)
- Village Administrator Brent Wise presented our 2026 Property, Auto, Workers Comp and Liability insurance. Last year, it increased 3%. This year, it is increasing 3% again. We are unable to lock in at rate for 3yrs like we've done in the past.
Motion made by Trustee Skinner to renew our Village Insurance with a 3% increase
Second made by Trustee Guess
Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Guess-yes
Motion Carried: (4-0)
- Discussed Christmas decorations. They will start putting them up in mid-November.

Motion to Adjourn:

- **Motion** made by Trustee Walters to adjourn
Second made by Trustee Grant
Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Guess-yes
Motion Carried: (4-0)

Meeting adjourned at 7:29 pm on Monday, October 13, 2025. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, October 27, 2025 at the Village Hall.

Respectfully submitted,



Devona Martin
Village Clerk