

VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of November 24, 2025

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Dale Walters, Troy Grant, Patrick Murphy, David Skinner, Erika Guess
- Trustees Absent: Phillip Thompson
- Also in attendance: Village Administrator Brent Wise, Chief Barclay Harris, Travis Simpson

Visitor's Recognition/Comments:

- none

Clerk's Report:

- Minutes of November 10, 2025 were presented for review and approval
Motion made by Trustee Murphy to approve the minutes of November 10, 2025 as presented
Second made by Walter Skinner
Roll Call Vote Taken: Walters-present, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending November 24, 2025 in the amount of \$77,534.39
Motion made by Trustee Skinner to approve the bills payable for the week ending November 24, 2025 in the amount of \$77,534.39
Second made by Trustee Murphy
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (5-0)
- Village Administrator Brent Wise presented the Monthly Budget Comparison Report for the Month Ending October 31, 2025
Motion made by Trustee Skinner to approve the Monthly Budget Comparison Report for the Month Ending October 31, 2025
Second made by Walter Grant
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (5-0)
- President Clarke discussed Christmas bonuses. Last year, we gave \$200 to part-timers and \$600 to full-time employees. This was to offset deductibles.
Motion made by Trustee Skinner to approve Christmas bonuses in the amount of \$200 for part-time employees and \$600 for full-time employees not to exceed a total of \$11,000.00
Second made by Trustee Walters

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (5-0)

Gas and Water Committee Report: Committee Chair, Trustee Walters

- Trustee Walters advised 65 red letters went out on November 18th. He further advised things are progressing well. We've received the permit for the San Terra project, and we are currently working on the easement signatures. Brandon and Josh finished up the Henkle Drive project.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- Trustee Grant advised the guys have been cleaning up leaves and working on plows. They've received the salt for the year.

Police Committee Report: Committee Chair, Trustee Skinner

- No report

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- Travis Simpson advised the little pavilion is almost completed. They've been cleaning lift stations.

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy advised there are 2 new permits in process and both are for privacy fences .

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- No report

New Business:

- President Clarke advised that Christmas on the Square was a great success.
- President Clarke gave a big Thank You to Erika Guess, Terry Thompson, and Jenny Gillick for decorating the square.

- President Clarke discussed storage for Christmas decoration. He originally thought about a shed, however, Trustee Skinner discussed a shipping container. President Clarke stated that Andy said there is a concrete pad on the north side of the shop that it can sit on. Consensus was to proceed.
- President Clarke advised our next meeting will be December 8, 2025. It will be the last meeting of the year.

Motion to Adjourn:

- **Motion** made by Trustee Skinner to adjourn
Second made by Trustee Walters
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (5-0)

Meeting adjourned at 7:08 pm on Monday, November 24, 2025. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, December 8, 2025 at the Village Hall.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Devona Martin", with a stylized flourish at the end.

Devona Martin
Village Clerk