

VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of January 12, 2026

**Call to Order:**

- President Clarke called the meeting to order at 7:00pm

**Roll Call:**

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Dale Walters, Troy Grant, Patrick Murphy, David Skinner, Erika Guess
- Trustees Absent: Phillip Thompson
- Also in attendance: Attorney Don Craven, Village Administrator Brent Wise, Chief Barclay Harris, Andy Lee

**Visitor's Recognition/Comments:**

- none

**Clerk's Report:**

- Minutes of December 8, 2025 were presented for review and approval

Motion made by Trustee Murphy to approve the minutes of December 8, 2025 as presented  
Second made by Walter Skinner  
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes  
Motion Carried: (5-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner read in the bills payable for December 9 - 22 2025 in the amount of \$123,687.57  
Motion made by Trustee Skinner to approve the bills payable for December 9 – December 22, 2025 in the amount of \$123,687.57.  
Second made by Trustee Grant  
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes  
Motion Carried: (5-0)
- Trustee Skinner presented the bills payable for the week ending Jan 12, 2026 in the amount of \$191,521.91  
Motion made by Trustee Skinner to approve the bills payable for the week ending January 12, 2026 in the amount of \$191,521.91  
Second made by Trustee Murphy  
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes  
Motion Carried: (5-0)

**Gas and Water Committee Report: Committee Chair, Trustee Walters**

- Trustee Walters advised the Board that 59 red letters were sent out on December 19, 2025. There were a few shut offs.
- Andy Lee talked about Brandon, our newest employee. He stated that he is closing in on his first year and has been an unbelievably great hire. He stated he took it upon himself to go to the EPA and complete test to obtain his license and he passed.
- Andy Lee stated they got all the OSHA requirements completed. With that, they are finishing up the project near 55. Otter Lake is also finishing up their side and should be completed within

2 weeks. Our water pressure will go from 45/46lbs of pressure to 77lbs of pressure. He is planning to wait until May to fill tower. They'll test the pressures to see what happens. Higher the tower, the more pressure it gets in the home.

**Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant**

- Trustee Grant advised that Jeff Schober indicated they have spread rock in some alleys and are patching roads.

**Police Committee Report: Committee Chair, Trustee Skinner**

- Chief Barclay Harris presented the Monthly Police Report

Motion made by Trustee Skinner

Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (5-0)

**Sewers and Parks Committee Report: Committee Chair, Trustee Thompson**

- No report.

**Zoning Committee Report: Committee Chair, Trustee Murphy**

- Trustee Murphy advised that there is one new building permit for a storage building. They are still working on the house on 4<sup>th</sup> Street. He is hoping for a resolution by the end of the winter.

**Bargaining Committee Report: Committee Chair, President Clarke**

- No report

**Energy Committee Report: Committee Chair, President Clarke**

- No report

**Infrastructure Committee Report: Committee Chair, President Clarke**

- No report

**Unfinished Business:**

- No report

**Motion to Exit Regular Session: 7:14pm**

- Motion made by Trustee Murphy to exit regular session

Second made by Trustee Walters

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (5-0)

**Motion to Enter Executive Session: 7:16pm**

- Motion made by Trustee Murphy to enter Executive Session for personnel

Second made by Trustee Walters

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (5-0)

**Motion to Exit Executive Session: 8:19pm**

- Motion made by Trustee Murphy to exit executive session  
Second made by Trustee Skinner  
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes  
Motion Carried: (5-0)

**Motion to Re-Enter Regular Session: 8:19pm**

- Motion made by Trustee Skinner to re-enter regular session  
Second made by Trustee Murphy  
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes  
Motion Carried: (5-0)

**New Business:**

- President Clarke discussed the Christmas decorations and storage container. Trustee Guess will check into prices. Decorations will come down once weather permits.
- Trustee Skinner provided some prices for storage containers. 20s are \$2800 and 40s are \$4400. Trustee Skinner advised he thinks we can get a new 40' for \$4,000.  
Motion made by Trustee Guess to approve Trustee Skinner to purchase a 40' storage container not to exceed \$5,000.00.  
Second made by Trustee Walters  
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes  
Motion Carried: (5-0)

**Motion to Adjourn:**

- Motion made by Trustee Skinner to adjourn  
Second made by Trustee Guess  
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes  
Motion Carried: (5-0)

Meeting adjourned at 8:27pm on Monday, January 12, 2026. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, January 26, 2026 at the Village Hall.

Respectfully submitted,



Devona Martin  
Village Clerk