

VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of February 2, 2026

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Dale Walters, Troy Grant, Patrick Murphy, David Skinner, Erika Guess
- Trustees Absent: Phillip Thompson
- Also in attendance: Village Administrator Brent Wise, Chief Barclay Harris, Travis Simpson

Visitor's Recognition/Comments:

- none

Clerk's Report:

- Minutes of January 12, 2026 were presented for review and approval
Motion made by Trustee Murphy to approve the minutes of January 12, 2026 as presented
Second made by Trustee Skinner
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending January 13, 2026 – January 26, 2026 in the amount of \$76,744.70
Motion made by Trustee Skinner to approve the bills payable for January 13, 2026 – January 26, 2026 in the amount of \$76,744.70
Second made by Trustee Murphy
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (5-0)
- Village Administrator presented the Monthly Budget Comparison Report for the month ending November 30, 2025
Motion made by Trustee Skinner to approve the Monthly Budget Comparison Report for the month ending November 30, 2025
Second made by Trustee Walters
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (5-0)
- Village Administrator presented the Monthly Budget Comparison Report for the month ending December 31, 2025
Motion made by Trustee Skinner to approve the Monthly Budget Comparison Report for the month ending December 31, 2025
Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (5-0)

- Village Administrator Brent Wise advised the Board that he received a call from our gas supplier and there was a slight increase over a couple days.

Gas and Water Committee Report: Committee Chair, Trustee Walters

- Trustee Walters advised the board that there were 60 red letters sent out.
- Trustee Walters advised the crews have been busy with cold weather including leaks and frozen pipes. In down time, they've been restocking shelves and moving things into the new container. They will be meeting with the engineer Feb 12 to go over a potential future water project. They also have 20 meters that need to be replaced. They are preparing for June 1 when they will start the water line from San Terra out to the other corner.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- Trustee Grant advised the Board that the guys have been busy plowing roads. They'll be sweeping roads, cutting tree limbs and working on vehicle maintenance for the spring.

Police Committee Report: Committee Chair, Trustee Skinner

- Chief Barclay Harris presented the Monthly Police Report
Motion made by Trustee Skinner to approve the police report as presented
Second made by Trustee Murphy
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (5-0)

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- Travis Simpson appeared before the Board. He advised that on the sewer ponds, the hum is the blowers. There are 3 blowers and one of them is bad blower. The bad blower was installed in 1976. He received a quote from Vandevere for \$45,400 and the other \$58,900. There are materials only. He did some shopping and found a blower and motor for approximately \$15K. He was quoted \$15,500 to install from Petersburg Plumbing. There was some installation he has not yet been quoted.
Motion made by Trustee Skinner to purchase the pump aeration system not to exceed \$40,000
Second made by Trustee Guess
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (5-0)
- Travis Simpson advised we replaced 2 tanks on the Vactor truck last year. Now, the other 2 tanks are leaking. The cost is \$18,017.25 to replace the 2 tanks. Last time, we had Sharpie attempt temporary welding. A couple of the holes ended up bigger. He doesn't think they can be temporarily patched. It is a 2001. Last year, it took 3mos to receive the new tanks from the time we ordered.
Motion made by Trustee Guess to purchase the replacement tanks for the vactor truck not to exceed \$20K
Second made by Trustee Murphy
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (5-0)

- Travis Simpson advised there are 4 doors at the shop that are broken and need replaced. There is also a wall that needs built with a door put in it. 3 of the doors were on the OSHA list. We received 2 quotes last year from Biedl and he never showed up. Then Kucher didn't show up either. He obtained a quote from Huddleston Construction for replacement of 4 doors and then build a wall and install a door in the amount of \$4,000. This is labor only. They are going to charge the doors and materials at the lumber yard to the Village.

Motion made by Trustee Walters to replace 5 doors and have the wall built at a price not to exceed \$10,000 material and labor

Second made by Trustee Skinner

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (5-0)

Zoning Committee Report: Committee Chair, Trustee Murphy

- No report

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- No report

New Business:

- Prairie Days is asking for the same thing as last year. This includes times for closing the square for set up and tear down; port-a-potties and handwashing stations; liquor license. Consensus was to proceed as last year.

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (6-0)

Motion to Exit Regular Session:

- **Motion** made by Trustee Murphy to exit regular session

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Guess-yes

Motion Carried: (4-0)

Motion to Enter Executive Session: 7:41pm

- **Motion** made by Trustee to enter executive session for personnel
Second made by Trustee
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Motion to Exit Executive Session: 8:14pm

- **Motion** made by Trustee to exit executive session
Second made by Trustee
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Motion to Enter Regular Session: 8:14pm

- **Motion** made by Trustee Walters to enter regular session
Second made by Trustee Grant
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Guess-yes
Motion Carried: (4-0)

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn
Second made by Trustee Guess
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Guess-yes
Motion Carried: (4-0)

Meeting adjourned at 8:15pm on Monday, February 2, 2026. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, February 9, 2026 at the Village Hall.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Devona Martin", with a stylized flourish at the end.

Devona Martin
Village Clerk